Curriculum Subcommittee Minutes, October 5, 2006

Utah State University

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CURRICULUM SUBCOMMITTEE MINUTES
5 October 2006

A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 5 October 2006 at 2 p.m. in Old Main (Champ Hall Conference Room).

Present: Richard Mueller, Chair and Science
          Gary Straquadine, Agriculture
          Cliff Skousen, Business
          Pam Hudson, Education and Human Services
          Christine Hult, HASS
          Nancy Mesner, Natural Resources
          Jennifer Duncan, Libraries
          Norm Jones, General Education Subcommittee Chair
          Ronda Menlove, Regional Campuses and Distance Education
          Michelle Lundberg, Academic Senate President
          Maure Smith, Graduate Studies VP
          Cathy Gerber, Registrar’s Office
          Roland Squire, Registrar’s Office

Absent: Ed Reeve, Engineering

Visitors: Patricia Evans, ADVS
          Stan Allen, ADVS
          Tom Bunch, ADVS
          Dan Coster, MATH
          Steve Hanks, ViceProvost

Cliff Skousen moved to approve the minutes of the 7 September 2006 meeting. Maure Smith seconded. Minutes were approved with the following change: INST 6820 will be effective Fall 2007.

Gary Straquadine moved to approve the business of the College of Agriculture. Christine Hult seconded; motion carried.

College of Agriculture
Department of Animal, Dairy and Veterinary Sciences
New Course

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADVS 2300</td>
<td>Stable Management I</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2007</td>
<td></td>
</tr>
<tr>
<td>ADVS 2310</td>
<td>Stable Management II</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: ADVS 2300</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2007</td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
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</tr>
<tr>
<td>ADVS 2650</td>
<td>Riding Fundamentals II--Hunter</td>
<td>2 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: ADVS 1600</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2007</td>
<td></td>
</tr>
<tr>
<td>ADVS 3100</td>
<td>Equine Evaluation I</td>
<td>2 cr.</td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2007</td>
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<tr>
<td>ADVS 3150</td>
<td>Equine Evaluation II</td>
<td>2 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: ADVS 3100</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Spring 2008</td>
<td></td>
</tr>
<tr>
<td>ADVS 3690</td>
<td>Equine Behavior and Training II</td>
<td>2 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: ADVS 3600</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Spring 2008</td>
<td></td>
</tr>
<tr>
<td>ADVS 4270</td>
<td>Internship in Equine Industry</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: Permission of instructor</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2007</td>
<td></td>
</tr>
<tr>
<td>ADVS 4300</td>
<td>Stable Management III</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: ADVS 2310</td>
<td></td>
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<tr>
<td></td>
<td>Effective Fall 2007</td>
<td></td>
</tr>
<tr>
<td>ADVS 4310</td>
<td>Stable Management IV</td>
<td>3 cr.</td>
</tr>
<tr>
<td></td>
<td>Prerequisite: ADVS 4300</td>
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<tr>
<td></td>
<td>Effective Fall 2007</td>
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</tr>
</tbody>
</table>

**Title Change, Course Description Change**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADVS 1600</td>
<td>Riding Fundamentals I</td>
<td>2 cr.</td>
</tr>
<tr>
<td></td>
<td>Previously Western Horsemanship I</td>
<td></td>
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<tr>
<td></td>
<td>Effective Fall 2007</td>
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</tr>
<tr>
<td>ADVS 2600</td>
<td>Riding Fundamentals II--Western</td>
<td>2 cr.</td>
</tr>
<tr>
<td></td>
<td>Previously Western Horsemanship II</td>
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</tr>
<tr>
<td></td>
<td>Effective Spring 2008</td>
<td></td>
</tr>
<tr>
<td>ADVS 3600</td>
<td>Equine Behavior and Training I</td>
<td>2 cr.</td>
</tr>
<tr>
<td></td>
<td>Previously Western Horsemanship III</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Effective Fall 2007</td>
<td></td>
</tr>
</tbody>
</table>
Cliff Skousen moved to approve the business of the College of Business. Christine Hult seconded; motion carried.

**College of Business**

**Department of Management and Human Resources**

New Course

MHR 6780  The Role of Business in Society  1.5 cr.
Effective Spring 2007

Pam Hudson moved to approve the business of the College of Education and Human Services. Gary Straquadine seconded; motion carried.

**College of Education and Human Services**

**Department of Health, Physical Education and Recreation**

New Course

HEP 6500  Proposal Seminar for Health Education  2 cr.
Pass/Fail Only
Effective Fall 2007

Credit Hour Change

HEP 6600  Field Work in Health Education  2 cr.
Previously 3 cr.
Effective Fall 2007

**Department of Psychology**

New Course

PSY/EDUC 7650  Longitudinal Research Design and Analysis  3 cr.
Prerequisite: PSY/EDUC 7610
Effective Spring 2007

Title Change, Prerequisite Change, Course Description Change, Course Number Change

PSY 4950  Undergraduate Apprenticeship  3 cr.
Previously PSY 5950, Undergraduate Apprenticeship I
Prerequisite: PSY 2950
University Studies Designation: CI
Effective Summer 2007

PSY 4960  Advanced Undergraduate Apprenticeship  3 cr.
Previously PSY 5960, Undergraduate Apprenticeship II
Prerequisite: PSY 4950
University Studies Designation: CI
Effective Summer 2007

**Department of Special Education and Rehabilitation**

New Course

REH 7730  Disability Law and Policy  3 cr.
Effective Spring 2007
Gary Straquadine moved to approve the business of the College of Engineering. Maure Smith seconded; motion carried.

**College of Engineering**

**Department of Biological and Irrigation Engineering**

New Course

- **BIE 2400** Biological and Environmental Thermodynamics 3 cr.
  - Prerequisite: MATH 1220
  - Effective Spring 2007

- **BIE 5840/6840** Introduction to Biophotonics 3 cr.
  - Effective Spring 2007

**Department of Civil and Environmental Engineering**

Title Change

- **CEE 5900** Cooperative Practice 3 cr.
  - Previously Cooperative Practice II
  - Effective Summer 2007

Christine Hult moved to approve the business of the College of Humanities, Arts, and Social Sciences. Maure Smith seconded. Motion carried with the following changes: SPCH 2250 and SPCH 4250 are new courses, 1-6 cr, effective Summer 2007.

**College of Humanities, Arts, and Social Sciences**

Delete Course

- **LAS 4900** Independent Study/Workshop 1-3 cr.
  - Effective Fall 2006

**Aerospace Studies**

Title Change, Credit Hour Change, Course Description Change, Pass/Fail Only

- **AS 3500** Field Training (6 weeks) 1-6 cr.
  - Previously Field Training (5 weeks), 1-5 cr.
  - Pass/Fail Only
  - Effective Spring 2007

**Department of History**

Title Change

- **HIST 4400** History of Aviation and Aeronautics 3 cr.
  - Previously History of Aeronautics
  - University Studies Designation: DHA
  - Effective Spring 2007
HIST 4780  American Financial History  3 cr.
Previously American Financial History from
The Nineteenth Century to the Present
University Studies Designation: DHA
Effective Spring 2007

Department of Journalism and Communication
New Course
JCOM 4300  Integrated Marketing Communication  3 cr.
Effective Spring 2007

Course Number Change
JCOM 4400/6400  Mass Media Criticism  3 cr.
Previously JCOM 5400/6400
Effective Summer 2007

Department of Languages, Philosophy, and Speech Communication
Course Description Change, Repeatable for credit
FREN 3500  Topics in French Literature in Translation  3 cr.
University Studies Designation: DHA
Repeatable for credit
Effective Fall 2006

Pass/Fail Only
LING 3300  Clinical Experience I  1 cr.
Pass/Fail Only
Effective Fall 2006

LING 4300  Clinical Experience II  1 cr.
Pass/Fail Only
Effective Fall 2006

LING 5630  Student Teaching in Secondary Schools  10 cr.
Pass/Fail Only
Effective Fall 2006

New Course
SPCH 2250  Introductory Internship/Co-op  1-6 cr.
Effective Summer 2007

SPCH 4250  Advanced Internship/Co-op  1-6 cr.
Department of Music
New Course
MUSC 3530  Cache Chamber Orchestra  1 cr.
Repeatable for credit
Effective Spring 2007

Credit Hour Change
MUSC 4330  Clinical and Professional Issues in Music Therapy  3 cr.
Previously 2 cr.
Effective Summer 2007

Department of Political Science
Course Number Change
POLS 5480  International Trade Policy  3 cr.
Previously POLS 4480
Effective Summer 2007

Nancy Mesner moved to approve the business of the College of Natural Resources. Maure Smith seconded; motion carried.

College of Natural Resources
Department of Watershed Sciences
Title Change, Dual List Change, Course Description Change, Add Repeatable for Credit
WATS 4980/6800/7800  Watershed Sciences Departmental Seminar  1 cr.
Previously Undergraduate Seminar (4980) and Aquatic, Watershed, and Earth Resources Departmental Seminar (6800/7800)
Dual list with WATS 4980
Add Repeatable for credit for WATS 4980
Effective Spring 2007

Ronda Menlove moved to approve the business of the College of Science. Maure Smith seconded; motion carried.

College of Science
Department of Biology
Prerequisite Change
BIOL 3060  Principles of Genetics  4 cr.
Prerequisites: BIOL 1610; CHEM 1110 or 1210
University Studies Designation: QI
Effective Summer 2007
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
</table>
| BIOL 4410   | Plant Structure                           | 3 cr.   | Prerequisite: BIOL 1610  
Effective Spring 2007 |
| BIOL 5210   | Cell Biology                              | 3 cr.   | Prerequisites: BIOL 1620, 3060; CHEM 2300 or 2320,  
3700 or 5700  
Effective Fall 2007 |
| BIOL 5410   | Introduction to Plant Pathology           | 4 cr.   | Prerequisite: BIOL 1610  
Effective Summer 2007 |

**Course Number Change**

<table>
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<th>Credits</th>
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</thead>
</table>
| BIOL 4430   | Introduction to Plant Pathology           | 4 cr.   | Previously BIOL 5410  
Effective Fall 2007 |

**Department of Mathematics and Statistics**

Credit Hour Change, Prerequisite Change

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites/Notes</th>
</tr>
</thead>
</table>
| MATH 1010   | Intermediate Algebra                      | 4 cr.   | Previously 3 cr.  
Prerequisite: C- or better in Math 0900 within the last year,  
Math ACT score of at least 18 within the last year, or satisfactory  
score on the math placement exam within the last year.  
Effective Fall 2007 |

Pass/Fail Only

<table>
<thead>
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<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites/Notes</th>
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</thead>
</table>
| MATH 3300   | School Laboratory for Mathematics Teachers Level I | 1 cr.   | Pass/Fail Only  
Effective Fall 2006 |
| MATH 4300   | School Laboratory for Mathematics Teachers Level II | 1 cr.   | Pass/Fail Only  
Effective Fall 2006 |
Other Business

Cathy Gerber will submit all program proposals to the Graduate Council and the Budget and Faculty Welfare Committee before it is put on Curriculum Subcommittee agenda.

The request from the Department of Environment and Society to create the following emphases: Environmental Stewardship, Business and Economics, Environmental Policy, Human Impacts on the Environment, Communications, an International emphasis, and Planning and Analysis within the BS degree in Environmental Studies; also Human Impacts on the Environment, Geographic Perspectives, Planning and Analysis, and Cultural/Social Geography within the BS degree in Geography was tabled until the November 2, 2006 meeting. Nancy Mesner will contact the department heads concerning the courses required.

Cliff Skousen moved to approve the request from the Department of Business Information Systems to change the name of the department to Management Information Systems. Maure seconded; motion carried.

Gary Straquadine moved to approve the request from the Department of Animal, Dairy and Veterinary Sciences to offer an Equine Emphasis within its BS degree effective Fall 2007. Maure Smith seconded; motion carried.

Gary Straquadine moved to approve the request from the College of Engineering to change the minimum grade from D to C- in freshman and sophomore prerequisite courses effective Spring 2007. Cliff Skousen seconded; motion carried. The following email was sent from the College of Engineering: In Engineering we have a minimum acceptable grade of C- in all of our freshman and sophomore classes. So when those classes are prerequisites to other classes, we expect a minimum of a C- in the prerequisite. It has come to our attention that Banner is programmed to accept a D in all prerequisite classes unless specified otherwise. We need to fix that for Engineering. To that end I have attached a list of all the classes for which a C- is required in the prerequisite course. Rather than fill out an EPC form for every class, I hope this will allow us to facilitate these changes. Thank you.

Pam Hudson moved to approve the P/F Grading Option for Secondary Education Field Experience courses effective Fall 2006. Maure Smith seconded; motion carried.

Cliff Skousen moved to approve the following Pass/Fail grading options presented by Roland Squire. Maure Smith seconded; motion carried.

Pass/Fail

Clarification of Pass/Fail Options

Pass/Fail only
- Standard Grade and other types of grades are not allowed.
- Instructors submit Pass/Fail grades.
- Should “Audit” still be an option?
Pass/Fail as the default but other options allowed

- Instructors submit Pass/Fail grades.
- Departments are authorized to make particular sections standard grade mode only but must do so prior to pre-priority registration.

Standard Grade Mode as the default but Pass/Fail also an option

- Instructors submit standard grades for all students.
- For students that select Pass/Fail, the grade is changed by the system to the appropriate Pass/Fail grade.
- Departments are authorized to make particular sections Pass/Fail grade mode only but must do so prior to pre-priority registration.

For courses that have traditionally been taught as Pass/Fail only but the Banner System does not reflect it as the grade mode, the Registrar's Office can make the change in order to post grades and will then notify the Curriculum Sub Committee at the next scheduled meeting.

Ronda Menlove submitted a draft of the Distance Education Course Delivery Approval Process, the Distance Education Delivery of and Existing Program Approval Process and the Distance Education Delivery of a New Program Approval Process. This will be submitted to the Distance Education and Electronic Delivery Subcommittee and then to the Educational Policies Committee.


Richard Mueller submitted the following concerning the Curriculum Subcommittee membership:

Proposal for Revision of EPC Curriculum Subcommittee Membership (Voting Members)

Proposed to and approved by EPC Oct. 5, 2006

Current code 402.12.6 (5): Curriculum Subcommittee

The Curriculum Subcommittee will formulate recommendations on curricular matters, such as course changes, and forward the same to the Educational Policies Committee. This subcommittee shall consist of the eight chairs of the college curriculum committees, three faculty members appointed from the elected membership of the Educational Policies Committee, one faculty representative from the Libraries, and two students, one from the ASUSU and one from the GSS. The terms of Educational Policies Committee members on the subcommittee will correspond to their terms on the Educational Policies Committee. The term of office for student members shall be one year and shall coincide with the term of ASUSU and GSS officers. The subcommittee shall elect a chair annually.

Proposed new code language
The Curriculum Subcommittee will formulate recommendations on curricular matters, such as course changes, and forward the same to the Educational Policies Committee (EPC). This subcommittee shall consist of: the chairs of each of the college curriculum committees; one faculty representative from the Libraries; two students, one from the ASUSU and one from the GSS; a faculty representative from the Grad Council; the Chair of the General Education Subcommittee; and a faculty representative (vice provost or designee) from Regional Campuses and Distance Education. It is the responsibility of the voting members to represent their unit to the subcommittee and to represent the subcommittee to their unit. This includes informing their unit of deadlines, procedures, and up-coming actions. The term of office for student members shall be one year and shall coincide with the term of ASUSU and GSS officers. The subcommittee shall elect a chair annually.

The Curriculum Subcommittee should include at least three members from the elected membership of the Educational Policies Committee (EPC). If the Curriculum Subcommittee (as constituted above) has fewer than three members from the EPC, the EPC may appoint additional members to the Curriculum Subcommittee from its elected membership to correct this deficiency.

**Contact person:**
Richard Mueller
EPC Curriculum Subcommittee Chair, 2006-7

Norm Jones moved to approve the Proposal for the Revision of EPC Curriculum Subcommittee Membership (Voting Members). Cliff Skousen seconded; motion carried.

Meeting adjourned 3:05 p.m.
Richard Mueller conducted the meeting.
Cathy Gerber recorded the minutes.