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## Curriculum Subcommittee Minutes, December 4, 2008

Utah State University

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**CURRICULUM SUBCOMMITTEE MINUTES**  
**4 December 2008**

A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 4 December 2008 at 2 p.m. in Old Main 136 (Champ Hall Conference Room).

Present: Ed Reeve, Chair and Engineering  
Gary Straquadine, Agriculture  
Chris Fawson, Huntsman School of Business  
Martha Whitaker, Emma Eccles Jones College of Education and Human Services (representing Scott Hunsaker)  
Ed Glatfelter, HASS  
Nancy Mesner, Natural Resources  
Richard Mueller, General Education Subcommittee Chair and Science  
Ronda Menlove, Regional Campuses and Distance Education  
Erin Davis, Libraries  
Cathy Gerber, Registrar's Office  
John Mortensen, Registrar's Office (representing Roland Squire)

Absent: Shelly Lindauer, Graduate School  
Adam Fowles, Graduate Student Senate President  
Jeremy Jennings, ASUSU Academic Senate President

Visitors: Larry Smith, Vice Provost  
Paul Jakus, Economics-Agriculture, Department Head  
Ruby Ward, Economics-Agriculture, Assoc Professor  
Launa Julander, Instructional Technology

Chris Fawson moved to approve the minutes of the 6 November 2008 meeting. Richard Mueller seconded; motion carried.

Gary Straquadine moved to approve the business of the College of Agriculture. Chris Fawson seconded; motion carried.

**College of Agriculture**

**Department of Applied Economics**

New Courses

APEC 3010	Introduction to Agricultural Economics and Agribusiness	3 cr.
	Effective Fall 2009	
APEC 3012	Introduction to Natural Resource and Regional Economics	3 cr.
	Effective Fall 2009	
APEC 3020	Firm Finance and Records Analysis	3 cr.
	Prerequisites: ACCT 2010 and APEC 3010	
	Effective Fall 2009	

APEC 3310	Mathematics in Agricultural and Resource Economics Prerequisites: MATH 1100 and APEC/ECN 2010, or instructor's approval Effective Fall 2009	3 cr.
APEC 4020	Macroeconomics and Trade Prerequisite: ECN 1500 Effective Fall 2009	3 cr.
APEC 5010	Firm Marketing and Price Analysis Prerequisites: APEC 3310, APEC/ECN 4010, APEC/ECN 5330 Effective Fall 2009	3 cr.
APEC 5015	Firm Management, Planning and Optimization Prerequisites: APEC 3020, 3310, APEC/ECN 4010 and ACCT 2020 Effective Fall 2009	3 cr.
APEC 5020	Strategic Firm Management Prerequisites: APEC 3310, 4010, 5330 Effective Fall 2009	3 cr.
APEC 5950	Senior Project Effective Fall 2009	3 cr.
Course Prefix Change		
APEC 6100	Microeconomic Theory I Previously ECON 6100 Effective Fall 2009	3 cr.
APEC 6300	Quantitative Analysis for Business and Policy Decisions Previously ECON 6300 Effective Fall 2009	3 cr.
APEC 7970	Dissertation Research Previously ECON 7970 Repeatable for credit Pass/Fail Only Effective Fall 2009	1-9 cr.
APEC 7990	Continuing Graduate Advisement Previously ECON 7990 Repeatable for credit Pass/Fail Only Effective Fall 2009	1-9 cr.

Course Prefix Change, Prerequisite Change

APEC 5560	Natural Resource and Environmental Economics Previously ECON 5560 Repeatable for credit Prerequisite: APEC/ECN 2010 Effective Fall 2009	3 cr.
APEC 5850	Regional and Community Economic Development Previously ECON 5850 Prerequisites: ECN 3010 or APEC/ECN 4010, ECN 4020 or 5000 Effective Fall 2009	3 cr.
APEC 6030	Agricultural Marketing Previously ECON 6030 Prerequisite: APEC/ECN 6330 Effective Fall 2009	3 cr.
APEC 6040	Agribusiness Production and Supply Chain Management Previously ECON 6040 Prerequisite: APEC 6030 Effective Fall 2009	3 cr.
APEC 6500	Introduction to Natural Resource Economics Previously ECON 6500 Prerequisite: ECN 3010 or APEC/ECN 4010 or APEC 5560 Effective Fall 2009	3 cr.
APEC 6510	Introduction to Environmental Economics Previously ECON 6510 Prerequisite: ECN 3010 or APEC/ECN 4010 or APEC 5560 or 6500 Effective Fall 2009	3 cr.
APEC 6700	Regional and Community Economic Development Previously ECON 6700 Prerequisite: APEC 6100 Effective Fall 2009	3 cr.
APEC 6710	Community Planning and Impact Analysis Previously ECON 6710 Prerequisite: APEC 6700 Effective Fall 2009	3 cr.

APEC 7150	Microeconomic Theory III Previously ECON 7150 Prerequisite: APEC/ECN 7140 Effective Fall 2009	3 cr.
APEC 7330	Econometrics III Previously ECON 7330 Prerequisite: APEC/ECN 7320 Effective Fall 2009	3 cr.
APEC 7500	Resource Economics Previously ECON 7500 Prerequisites: APEC/ECN 7140 and APEC/ECN 7240 Effective Fall 2009	3 cr.
APEC 7510	Environmental Economics Previously ECON 7510 Prerequisite: APEC 7500 Effective Fall 2009	3 cr.

Course Prefix Change, Add Multiple List

APEC 6000/7230	Macroeconomic Theory I Previously ECON 6000/7230 Applied Economics in the College of Agriculture and Economics and Finance in the Huntsman School of Business share joint administrative responsibility Add multiple list of ECN 6000/7230 Effective Fall 2009	3 cr.
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APEC 6330	Applied Econometrics Previously ECON 6330 Applied Economics in the College of Agriculture and Economics and Finance in the Huntsman School of Business share joint administrative responsibility Add multiple list of ECN 6330 Effective Fall 2009	3 cr.
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APEC 6970	Thesis Research Previously ECON 6970 Applied Economics in the College of Agriculture and Economics and Finance in the Huntsman School of Business share joint administrative responsibility Repeatable for credit Pass/Fail Only Add multiple list of ECN 6970 Effective Fall 2009	1-9 cr.
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APEC 6990	Continuing Graduate Advisement Previously ECON 6990 Applied Economics in the College of Agriculture and Economics and Finance in the Huntsman School of Business share joint administrative responsibility Repeatable for credit Pass/Fail Only Add multiple list of ECN 6990 Effective Fall 2009	1-9 cr.
APEC 7130	Microeconomic Theory I Previously ECON 7130 Applied Economics in the College of Agriculture and Economics and Finance in the Huntsman School of Business share joint administrative responsibility Add multiple list of ECN 7130 Effective Fall 2009	3 cr.
APEC 7350	Mathematical Economics I Previously ECON 7350 Applied Economics in the College of Agriculture and Economics and Finance in the Huntsman School of Business share joint administrative responsibility Add multiple list of ECN 7350 Effective Fall 2009	3 cr.
Course Prefix Change, Add Multiple List, Prerequisite Change	APEC 6250	1-3 cr.
	Graduate Internship Previously ECON 6250 Repeatable for credit Add multiple list of ECN 6250 Remove all prerequisites Effective Fall 2009	
APEC 6910	Independent Research Previously ECON 6910 Applied Economics in the College of Agriculture and Economics and Finance in the Huntsman School of Business share joint administrative responsibility Repeatable for credit Add multiple list of ECN 6910 Prerequisites: APEC/ECN 4010 and ECN 5000 Effective Fall 2009	1-3 cr.

- APEC 7140 Microeconomic Theory II 3 cr.  
 Previously ECON 7140  
 Applied Economics in the College of Agriculture and  
 Economics and Finance in the Huntsman School of Business  
 share joint administrative responsibility  
 Add multiple list of ECN 7140  
 Prerequisites: APEC/ECN 7130 and APEC/ECN 7360  
 Effective Fall 2009
- APEC 7240 Macroeconomic Theory II 3 cr.  
 Previously ECON 7240  
 Applied Economics in the College of Agriculture and  
 Economics and Finance in the Huntsman School of Business  
 share joint administrative responsibility  
 Add multiple list of ECN 7240  
 Prerequisites: APEC/ECN 6000/7230 and APEC/ECN 7360  
 Effective Fall 2009
- APEC 7310 Econometrics I 3 cr.  
 Previously ECON 7310  
 Applied Economics in the College of Agriculture and  
 Economics and Finance in the Huntsman School of Business  
 share joint administrative responsibility  
 Add multiple list of ECN 7310  
 Prerequisite: APEC/ECN 7360  
 Effective Fall 2009
- APEC 7320 Econometrics II 3 cr.  
 Previously ECON 7320  
 Applied Economics in the College of Agriculture and  
 Economics and Finance in the Huntsman School of Business  
 share joint administrative responsibility  
 Add multiple list of ECN 7320  
 Prerequisite: APEC/ECN 7310  
 Effective Fall 2009
- APEC 7360 Mathematical Economics II 3 cr.  
 Previously ECON 7360  
 Applied Economics in the College of Agriculture and  
 Economics and Finance in the Huntsman School of Business  
 share joint administrative responsibility  
 Add multiple list of ECN 7360  
 Prerequisite: APEC/ECN 7350  
 Effective Fall 2009

Course Prefix Change, Title Change, Prerequisite Change, Course Description Change		
APEC 7400	International Trade and the Environment Previously ECON 7400, International Trade Theory and Policy I Prerequisites: APEC/ECN 7140 and APEC/ECN 7240 Effective Fall 2009	3 cr.
Delete Course		
ECON 3030	Introduction to Agribusiness Marketing University Studies Designation: DSS Effective Fall 2009	3 cr.
ECON 3050	Introduction to Agribusiness Management University Studies Designation: DSS Effective Fall 2009	3 cr.
ECON 4030	Agribusiness Finance University Studies Designation: CI Effective Fall 2009	3 cr.
ECON 5020	Economics and Public Policy University Studies Designation: CI Effective Fall 2009	3 cr.
ECON 5030	Agricultural Marketing and Price Analysis Effective Fall 2009	3 cr.
ECON 5050	Farm and Ranch Analysis Effective Fall 2009	3 cr.
ECON 5350	Agribusiness, Cooperatives, and Management University Studies Designation: CI Effective Fall 2009	3 cr.
ECON 5660	Training and Organizational Development Effective Fall 2009	2 cr.
ECON 6060/7060	Research Methods Effective Fall 2009	2 cr.
ECON 6520	Practicum in Environmental and Natural Resource Economics Effective Fall 2009	3 cr.
ECON 6900	Readings and Conference Repeatable for credit Effective Fall 2009	1-3 cr.



ECON 7250	Macroeconomic Theory III Effective Fall 2009	3 cr.
ECON 7410	International Trade Theory and Policy II Effective Fall 2009	3 cr.
ECON 7800	Development Economics Effective Fall 2009	3 cr.

**Department of Nutrition and Food Sciences**

Prerequisite Change

NFS 4710	Quantity Food Preparation Prerequisites: NFS 1240, 1250 and 3070 Effective Fall 2009	2 cr.
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Chris Fawson moved to approve the business of the Huntsman School of Business. Ed Glatfelter seconded; motion carried.

**Huntsman School of Business**

**School of Accountancy**

Course Prefix Change

PFP 3460	Fundamentals of Personal Investing Previously BA 3460 Effective Fall 2009	3 cr.
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**Department of Economics and Finance**

New Course

ECN 5200	Money and Banking Prerequisite: ECN 4020 Effective Fall 2009	3 cr.
FIN 5350	Quantitative Financial Modeling and Applications Prerequisites: FIN 3400 and MIS 2100 Effective Fall 2009	3 cr.
FIN 5420	Risk Management Prerequisites: FIN 3400 and 4460 Effective Fall 2009	3 cr.
FIN 5460	Advanced Investments Prerequisites: FIN 3400 and 4460 Effective Fall 2009	3 cr.

Course Prefix Change		
ECN 1500	Introduction to Economic Institutions, History, and Principles Previously ECON 1500 University Studies Designation: BAI Effective Fall 2009	3 cr.
ECN 3170	Law and Economics Previously ECON 3170 Effective Fall 2009	3 cr.
ECN 3300	Contemporary Issues in International Trade Previously ECON 3300 Effective Fall 2009	3 cr.
ECN 4950	Senior Honors Thesis Previously ECON 4950 Effective Fall 2009	3 cr.
ECN 4990	Senior Seminar Previously ECON 4990 Repeatable for credit Effective Fall 2009	1-3 cr.
ECN 5950	Senior Project Previously ECON 5950 University Studies Designation: CI Effective Fall 2009	3 cr.
Course Prefix Change, Course Number Change		
ECN 4900	Independent Reading and Research Previously ECON 3900 Repeatable for credit Effective Fall 2009	1-3 cr.
ECN 6310	Managerial Economics Previously BA 6350 Effective Fall 2009	3 cr.
FIN 4900	Independent Research and Reading Previously BA 4800 Repeatable for credit Effective Fall 2009	1-3 cr.

Course Prefix Change, Course Number Change, Prerequisite Change		
ECN 3010	Managerial Economics Previously ECON 4010 University Studies Designation: DSS Prerequisites: APEC/ECN 2010, MATH 1100, STAT 2300 Effective Fall 2009	3 cr.
Course Prefix Change, Add Multiple List, Prerequisite Change		
ECN 2010	Introduction to Microeconomics Previously ECON 2010 University Studies Designation: BSS Add multiple list of APEC 2010 Economics and Finance in the Huntsman School of Business and Applied Economics in the College of Agriculture share joint administrative responsibility Prerequisite: ECN 1500 Effective Fall 2009	3 cr.
Course Prefix Change, Prerequisite Change		
ECN 3400	International Economics for Business Previously ECON 3400 University Studies Designation: DSS Prerequisite: APEC/ECN 2010 Effective Fall 2009	3 cr.
ECN 5100	History of Economic Thought Previously ECON 5100 Prerequisite: APEC/ECN 2010 Effective Fall 2009	3 cr.
ECN 5110	Economic History of the United States Previously ECON 5110 University Studies Designation: DSS Prerequisite: APEC/ECN 2010 Effective Fall 2009	3 cr.
ECN 5150	Comparative Economic Systems Previously ECON 5150 University Studies Designation: DSS Prerequisite: APEC/ECN 2010 Effective Fall 2009	3 cr.

ECN 5300	Industrial Organization-Game Theory Previously ECON 5300 Prerequisites: APEC/ECN 4010, ECN 4020 Effective Fall 2009	3 cr.
ECN 5500	Public Finance Previously ECON 5500 Prerequisite: ECN 1500 Effective Fall 2009	3 cr.
ECN 5600	Financial Economics Previously ECON 5600 Prerequisites: ECN 4020; ECN 3010 or APEC/ECN4010 Effective Fall 2009	3 cr.
Course Prefix Change, Title Change, Prerequisite Change, Course Description Change		
ECN 4020	Intermediate Macroeconomics Previously ECON 4020, Macroeconomics for Managers Prerequisite: ECN 1500 Effective Fall 2009	3 cr.
ECN 5000	Advanced Macroeconomic Topics Previously ECON 5000, Macroeconomics Prerequisite: ECN 4020 Effective Fall 2009	3 cr.
ECN 5400	International Trade Theory Previously ECON 5400, International and Development Economics Prerequisites: ECN 4020; ECN 3010 or APEC/ECN 4010 Effective Fall 2009	3 cr.
FIN 4450	Fundamentals of Valuation Previously BA 4450, Financial Policy Prerequisites: Grade of B- or better in FIN 3400; admittance to a USU major, cumulative GPA of 2.67 or higher, completion of at least 40 credits. Effective Fall 2009	3 cr.

Course Prefix Change, Course Number Change, Title Change, Prerequisite Change, Add Multiple List

ECN 4010 Intermediate Microeconomics 3 cr.  
Previously ECON 5010, Microeconomics  
Prerequisites: APEC/ECN 2010, MATH 1100, STAT 2300  
Add multiple list of APEC 4010  
Economics and Finance in the Huntsman School of Business and Applied Economics in the College of Agriculture share joint administrative responsibility  
Effective Fall 2009

Course Prefix Change, Title Change, Dual List Change, Prerequisite Change, Course Description Change

ECN 4310 Mathematical Methods in Economics and Finance I 3 cr.  
Previously ECON 4310, Mathematical Methods for Economics  
University Studies Designation: QI  
Delete Dual List of ECON 5310  
Prerequisites: APEC/ECN 2010 and MATH 1100  
Effective Fall 2009

ECN 5310 Mathematical Methods in Economics and Finance II 3 cr.  
Previously ECON 5310, Mathematical Methods for Economics  
University Studies Designation: QI  
Delete dual list of ECON 4310  
Prerequisite: ECN 4310  
Effective Fall 2009

Course Prefix Change, Add Multiple List

ECN 5330 Applied Econometrics 3 cr.  
Previously ECON 5330  
University Studies Designation: QI  
Economics and Finance in the Huntsman School of Business and Applied Economics in the College of Agriculture share joint administrative responsibility  
Add multiple list of APEC 5330  
Effective Fall 2009

Delete Course

ECON 5120 Economics of Russia and Eastern Europe, 9<sup>th</sup> Century to 21<sup>st</sup> Century 3 cr.  
Effective Fall 2009

ECON 5680 Labor Economics 3 cr.  
Effective Fall 2009

## Department of Management

### New Course

MGT 3550	Entrepreneurial Executive Lecture Series Repeatable for credit Pass/Fail Only Effective Spring 2009	3 cr.
MGT 6300	Leadership and Operational Excellence Effective Fall 2009	3 cr.

### Prefix Change

MGT 4050/6050	International Retailing Previously BA 4050/6050 Effective Fall 2009	3 cr.
MGT 4070/6070	Retail Management University Studies Designation: CI Previously BA 4070/6070 Effective Fall 2009	3 cr.

### Prefix Change, Course Number Change

MGT 6055	Management Principles Previously MHR 6050 Effective Fall 2009	1.5 cr.
MGT 6075	Fundamentals of Business Law Previously MHR 6070 Effective Fall 2009	1.5 cr.

### Title Change, Course Prefix Change, Course Number Change

MGT 4520	New Venture Planning Previously MHR 4510, Senior Seminar in Entrepreneurship Effective Fall 2009	3 cr.
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### Title Change, Course Prefix Change, Prerequisite Change, Course Description Change, Add Dual List

MGT 5730/6730	Continuous Improvement Previously BA 5730, Process Analysis and Improvement Prerequisites: STAT 2300 or 3000; admittance to a USU major, 2.67 cumulative GPA, completion of at least 90 credits Add dual list of MGT 6730 Effective Fall 2009	3 cr.
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**Department of Management and Human Resources**

Delete Course

MHR 5350/6350 Contemporary Manufacturing Management 3 cr.  
Effective Fall 2009

MHR 6510 Performance Management 1-3 cr.  
Effective Fall 2009

# memo

To: HSB Curriculum Committee  
COA Curriculum Committee  
Educational Policy Committee  
Curriculum Subcommittee of the EPC

From: Paul Jakus, Head, Department of Applied Economics  
Tyler Bowles, Head, Department of Economics and Finance

Date: 11/3/2008

Re: Allocation of Department of Economics Undergraduate Courses



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Incident to the reorganization of the Department of Economics into two separate departments, it is necessary that the courses previously offered by that department be allocated to the Department of Economics and Finance and the Department of Applied Economics. In consultation with the Provost's office, the two departments have agreed upon an allocation, which is shown in the attached spreadsheet. Although in most instances only the course prefix is changing, to avoid confusion an appropriate "Semester Course Approval Form" has been attached for each of the existing undergraduate economics courses; these forms indicate the requested change.

As noted, the Department of Economics and Finance and the Department of Applied Economics have agreed to multiple list three courses. In each instance, it is requested that the two departments jointly serve as the administrative home.



**Proposed Allocation of Undergraduate Economics Courses**

<u>Current Undergraduate Econ Courses</u>			<u>E&amp;F Replacement Courses</u>			<u>Multiple Listed</u>
ECON	1500	Introduction to Economics Institutions, History, and Principles	ECN	1500	Same title, description, and number	
ECON	2010	Introduction to Microeconomics	ECN	2010	Same title, description, and number	x
ECON	3170	Law and Economics	ECN	3170	Same title, description, and number	
ECON	3300	Contemporary Issues in International Trade	ECN	3300	Same title, description, and number	
ECON	3400	International Economics for Business	ECN	3400	Same title, description, and number	
ECON	3900	Independent Reading and Research	ECN	4900	Change number	
ECON	4010	Managerial Economics	ECN	3010	Change number	
ECON	4020	Macroeconomics for Managers	ECN	4020	Change title and description	
ECON	4310	Mathematical Methods for Economics	ECN	<del>4310</del> <sup>4310</sup>	Change number, title, and description	
ECON	4950H	Senior Honors Thesis/Project	ECN	4950H	Same title, description, and number	
ECON	4990	Senior Seminar	ECN	4990	Same title, description, and number	
ECON	5000	Macroeconomics	ECN	5000	Change title and description	
ECON	5010	Microeconomics	ECN	4010	Change title	x
ECON	5100	History of Economic Thought	ECN	5100	Same title, description, and number	
ECON	5110	Economic History of the United States	ECN	5110	Same title, description, and number	
ECON	5150	Comparative Economic Systems	ECN	5150	Same title, description, and number	
ECON	5300	Industrial Organization - Game Theory	ECN	5300	Same title, description, and number	
ECON	5310	Mathematical Methods for Economics	ECN	5310	Change number, title, and description	
ECON	5330	Applied Econometrics	ECN	5330	Same title, description, and number	x
ECON	5400	International and Development Economics	ECN	5400	Change title and description	
ECON	5500	Public Finance	ECN	5500	Same title, description, and number	
ECON	5600	Financial Economics	ECN	5600	Same title, description, and number	
ECON	5950	Senior Project	ECN	5950	Same title, description, and number	

**Economics Courses Dropped**

ECON	5120	Economics of Russia and Eastern Europe, 9th Century to 21st Century
ECON	5680	Labor Economics

**New ECN Courses**

ECN	5200	Money and Banking
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**APEC Replacement Courses**

ECON	2010	Introduction to Microeconomics	APEC	2010	Same title, description, and number	x
<del>ECON</del>	<del>3030</del>	<del>Introduction to Agribusiness Marketing</del>	<del>APEC</del>	<del>3010</del>		
<del>ECON</del>	<del>3050</del>	<del>Introduction to Agribusiness Management</del>	<del>APEC</del>	<del>3020</del>		
<del>ECON</del>	<del>4310</del>	<del>Mathematical Methods for Economics</del>	<del>APEC</del>	<del>3310</del>		
ECON	5010	Microeconomics	APEC	4010		x
<del>ECON</del>	<del>5020</del>	<del>Agricultural Marketing and Price Analysis</del>	<del>APEC</del>	<del>5010</del>		
<del>ECON</del>	<del>5050</del>	<del>Farm and Ranch Planning and Analysis</del>	<del>APEC</del>	<del>5015</del>		
ECON	5330	Applied Econometrics	APEC	<del>4900</del> <sup>5330</sup>		x
<del>ECON</del>	<del>5350</del>	<del>Agribusiness, Cooperatives, and Management</del>	<del>APEC</del>	<del>5310</del>		
ECON	5560	Natural Resource and Environmental Economics	APEC	5560		
ECON	5850	Regional and Community Economic Development	APEC	5850		

**Economics Courses Dropped**

ECON	5660	Training and Organizational Development
ECON	5020	Economics and Public Policy

**New APEC Courses**

<del>APEC</del>	<del>1550</del>	<del>Intro to Natural Resource Economics</del>
<del>APEC</del>	<del>5460</del>	<del>Natural Resource Economics</del>
<del>APEC</del>	<del>5650</del>	<del>Community Development &amp; Planning</del>
APEC	4020	Macro Theory & International Trade

# memo

To: HSB Curriculum Committee *Chiu Fawson*  
COA Curriculum Committee  
Educational Policy Committee  
Curriculum Subcommittee of the EPC

From: Paul Jakus, Head, Department of Applied Economics *Paul M. Jakus*  
Tyler Bowles, Head, Department of Economics and Finance *Tyler Bowles*

Date: 11/3/2008

Re: Allocation of Department of Economics Graduate Courses

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Incident to the reorganization of the Department of Economics into two separate departments, it is necessary that the graduate courses previously offered by that department be allocated to the Department of Economics and Finance and the Department of Applied Economics. In consultation with the Provost's office, the two departments have agreed upon an allocation of graduate courses, which is shown in the attached spreadsheet. With the exception of the two courses that are to be dropped, there are no requested changes other than course prefix; therefore, it is requested that the attached spreadsheet effect the change. For the set of multiple listed courses, it is requested that the two departments jointly function as the administrative home. Further, as many of these courses require prerequisites that had an "ECON" prefix, care should be taken to change the prefix on the prerequisites.



memo

To: HSB Curriculum Committee *Chin Dawson*  
Educational Policy Committee  
Curriculum Subcommittee of the EPC

From: Tyler Bowles, Head, Department of Economics and Finance *Tyler Bowles*  
Alan Warnick, Head, Department of Management *Alan Warnick*

Date: 11/5/2008

Re: Allocation of BA Courses to Management and Econ and Finance

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Incident to the reorganization of the Department of Business Administration, it is necessary that the courses previously offered by that Department of Business Administration be allocated to the Department of Economics and Finance and the Department of Management. The attached spreadsheet indicates the allocation agreed upon by these two departments and the new course prefixes. In those instances where there is no requested change other than the course prefix, it is proposed that the attached spreadsheet effect the change. In those instances where there is an additional requested change (e.g., course number or description), an appropriate "Semester Course Approval Form" has been attached. Further, as many of these courses require prerequisites that had a "BA" prefix, care should be taken to change the prefix on the prerequisites.

**Proposed Allocation of BA Courses**

**Current Business Administration Courses**

BA 3400	Corporate Finance
BA 3460	Fundamentals of Personal Investing
BA 4300	International Finance
BA 4410	Financial Institutions
BA 4420	Insurance
BA 4430	Real Estate Finance
BA 4450	Financial Policy
BA 4460	Investments
BA 4800	Independent Research and Reading
BA 4950	Senior Honors Thesis/Project
BA 6350	Managerial Economics
BA 6410	Corporate Finance Essentials
BA 6420	Financial Problems
BA 6440	Financial Decision Making

**Finance Replacement Courses**

FIN 3400	Corporate Finance
PPP 3460	Fundamentals of Personal Investing
FIN 4300	International Finance
FIN 4410	Financial Institutions
FIN 4420	Insurance
FIN 4430	Real Estate Finance
FIN 4450	Fundamentals of Valuation
FIN 4460	Investments
FIN 4900	Independent Research and Reading
FIN 4950	Senior Honors Thesis/Project
ECN 6310	Managerial Economics
FIN 6410	Corporate Finance Essentials
FIN 6420	Financial Problems
FIN 6440	Financial Decision Making

**Notes/Comments**

Change - see attached course form

Change - see attached course form

Change - see attached course form

Change - see attached course form

**Proposed New Finance Courses**

FIN 5460	Advanced Investments
FIN 5420	Risk Management
FIN 5350	Quantitative Financial Modeling (Dual listed with MIS 5350)

See attached course form

See attached course form

See attached course form

**Management Replacement Courses**

BA 1350	Introduction to Business
BA 3080	Operations Research
BA 3500	Fundamentals of Marketing
BA 3700	Operations Management
BA 4050	International Retailing
BA 4070	Retail Management
BA 4240	Merchandise Planning and Control
BA 4510	Buyer Behavior
BA 4530	Marketing Research
BA 4540	Marketing Institutions
BA 4550	Promotion Management
BA 4590	Global Marketing Strategy
BA 4720	Production Planning and Control
BA 4750	Production Simulation
BA 4790	Supply Chain Management
BA 4800	Independent Research and Reading
BA 4950	Senior Honors Thesis/Project
BA 5730	Process Analysis and Improvement
BA 6050	International Retailing
BA 6070	Retail Management
BA 6180	Intrasection MBA Workshop
BA 6510	Marketing Techniques
BA 6520	Marketing Strategy
BA 6540	Special Topics in Marketing
BA 6560	Market Analysis and Decision Making
BA 6710	Essentials of Operations Management
BA 6720	Operations Management
BA 6740	Decision Making in Operations Management
BA 6860	Business Research Methods
BA 6900	Independent Research and Reading
BA 6960	Professional Paper
BA 6970	Thesis
BA 6990	Continuing Graduate Advisement

MGT 1350	Introduction to Business
MGT 3080	Operations Research
MGT 3500	Fundamentals of Marketing
MGT 3700	Operations Management
MGT 4050	International Retailing
MGT 4070	Retail Management
MGT 4240	Merchandise Planning and Control
MGT 4510	Buyer Behavior
MGT 4530	Marketing Research
MGT 4540	Marketing Institutions
MGT 4550	Promotion Management
MGT 4590	Global Marketing Strategy
MGT 4720	Production Planning and Control
MGT 4750	Production Simulation
MGT 4790	Supply Chain Management
MGT 4800	Independent Research and Reading
MGT 4950	Senior Honors Thesis/Project
MGT 5730	Process Analysis and Improvement
MGT 6050	International Retailing
MGT 6070	Retail Management
MGT 6180	Intrasection MBA Workshop
MGT 6510	Marketing Techniques
MGT 6520	Marketing Strategy
MGT 6540	Special Topics in Marketing
MGT 6560	Market Analysis and Decision Making
MGT 6710	Essentials of Operations Management
MGT 6720	Operations Management
MGT 6740	Decision Making in Operations Management
MGT 6860	Business Research Methods
MGT 6900	Independent Research and Reading
MGT 6960	Professional Paper
MGT 6970	Thesis
MGT 6990	Continuing Graduate Advisement

BA 6300 Leadership and Operational Excellence MGT 6300 Leadership and Operational Excellence

Current Management and Human Resources Courses		Management Replacements Course		Notes/Comments
MHR 1160	Developing Self-Management Skills	MGT 1160	Developing Self-Management Skills	
MHR 2050	Legal and Ethical Environment of Business	MGT 2050	Legal and Ethical Environment of Business	
MHR 2160	Student Applied Leadership Training	MGT 2160	Student Applied Leadership Training	
MHR 2350	Small Business Management	MGT 2350	Small Business Management	
MHR 3110	Managing Organizations and People	MGT 3110	Managing Organizations and People	
MHR 3510	Fundamentals of Entrepreneurship	MGT 3510	Fundamentals of Entrepreneurship	
MHR 3520	Relationship and Organizational Competencies for Entrepreneurs	MGT 3520	Relationship and Organizational Competencies for Entrepreneurs	
MHR 3550	Entrepreneurial Executive Lecture Series	MGT 3550	Entrepreneurial Executive Lecture Series	
MHR 3710	Developing Team and Interpersonal Skills	MGT 3710	Developing Team and Interpersonal Skills	
MHR 3720	Leading Organization Change	MGT 3720	Leading Organization Change	
MHR 3810	Employment Law and Policy Development	MGT 3810	Employment Law and Policy Development	
MHR 3820	International Management	MGT 3820	International Management	
MHR 4510	Senior Seminar in Entrepreneurship	MGT 4520	New Venture Planning	
MHR 4630	Human Resource Management	MGT 4630	Human Resource Management	
MHR 4710	Senior Leadership Project	MGT 4710	Senior Leadership Project	
MHR 4730	Business and Society	MGT 4730	Business and Society	
MHR 4800	Independent Research and Readings	MGT 4800	Independent Research and Readings	
MHR 4880	Business Strategy in an Entrepreneurial Context	MGT 4880	Business Strategy in an Entrepreneurial Context	
MHR 4890	Business Strategy in a Global Context	MGT 4890	Business Strategy in a Global Context	
MHR 4950	Senior Honors Thesis/Project	MGT 4950	Senior Honors Thesis/Project	
<del>MHR 5560</del>	<del>Contemporary Management and Human Resources</del>	<del>MGT 5560</del>	<del>Contemporary Management and Human Resources</del>	<i>Delete</i>
MHR 5640	Selected Topics in Management and Human Resources	MGT 5640	Selected Topics in Management and Human Resources	
MHR 6010	Advanced Business Law	MGT 6010	Advanced Business Law	
MHR 6050	Management Principles	MGT 6050	Management Principles	
MHR 6070	Fundamentals of Business Law	MGT 6070	Fundamentals of Business Law	
MHR 6310	Career and Professional Development	MGT 6310	Career and Professional Development	
MHR 6330	Applied Human Resources Research	MGT 6330	Applied Human Resources Research	
<del>MHR 6370</del>	<del>Contemporary Management and Human Resources</del>	<del>MGT 6370</del>	<del>Contemporary Management and Human Resources</del>	<i>Delete</i>
MHR 6370	Project Management	MGT 6370	Project Management	
MHR 6410	New Venture Creation	MGT 6410	New Venture Creation	
MHR 6430	New Venture Growth and Expansion	MGT 6430	New Venture Growth and Expansion	
MHR 6470	Entrepreneurship Project	MGT 6470	Entrepreneurship Project	
MHR 6500	Managing Individuals and Group	MGT 6500	Managing Individuals and Group	
MHR 6510	Performance Management	MGT 6510	Performance Management	
MHR 6510	Talent Acquisition and Retention	MGT 6510	Talent Acquisition and Retention	
MHR 6550	Training and Organizational Development	MGT 6520	Training and Organizational Development	
MHR 6620	Total Rewards and Employee Performance	MGT 6640	Total Rewards and Employee Performance	
MHR 6630	Selected Topics in Management and Human Resources	MGT 6640	Selected Topics in Management and Human Resources	
MHR 6640	Team and Interpersonal Effectiveness	MGT 6650	Team and Interpersonal Effectiveness	
MHR 6650	Employee Relations and the Labor Movement	MGT 6670	Employee Relations and the Labor Movement	
MHR 6670	Human Resource Strategy	MGT 6680	Human Resource Strategy	
MHR 6680	Human Capital Management	MGT 6690	Human Capital Management	
MHR 6690	Employment Law	MGT 6760	Employment Law	
MHR 6760	Ethics for the Business Professional	MGT 6770	Ethics for the Business Professional	
MHR 6770	The Role of Business in Society	MGT 6780	The Role of Business in Society	
MHR 6780	Global Business Strategy	MGT 6890	Global Business Strategy	
MHR 6890	Independent Research and Readings	MGT 6900	Independent Research and Readings	
MHR 6900	Professional Paper	MGT 6960	Professional Paper	
MHR 6970	Thesis	MGT 6970	Thesis	
MHR 6990	Continuing Graduate Advisement	MGT 6990	Continuing Graduate Advisement	

See attached course form

Martha Whitaker moved to approve the business of the Emma Eccles Jones College of Education and Human Services. Richard Mueller seconded; motion carried.

**Emma Eccles Jones College of Education and Human Services**

**Secondary Education Program, School of Teacher Education and Leadership**

New Course

TEAL 1010	Exploring Education as a Potential Career Effective Fall 2009	3 cr.
TEAL 6540	Data-Based Decision Making for School Leaders Effective Fall 2009	3 cr.
TEAL 6555	Science Education and the Meaning of Science Effective Fall 2009	3 cr.

Course Prefix Change

TEAL 6500	School Finance and Resource Management Previously EDUC 6500, Public School Finance Effective Fall 2009	3 cr.
TEAL 6800	Improvement of Social Studies Instruction Previously ELED 6800 Effective Fall 2009	3 cr.

Course Number Change, Course Prefix Change

TEAL 4745/6745	Second Language Acquisition in the Classroom Previously ELED/SCED 4740/6740 Effective Fall 2009	3 cr.
TEAL 6255	Mathematics Curriculum and Instruction Previously SCED 6250 Effective Fall 2009	2 cr.
TEAL 6505	Science Curriculum and Instruction Previously SCED 6500 Effective Fall 2009	2 cr.
TEAL 6945	Supervision and Administration Internship Previously ELED/SCED 6940 Effective Fall 2009	3 cr.
TEAL 7000	Student Teaching Supervision Previously ELED 7120 Repeatable for credit Effective Fall 2009	1-3 cr.

TEAL 7325	Instructional Leadership Previously EDUC 7320 Effective Fall 2009	3 cr.
TEAL 7360	Research in Literacy Previously ELED/SCED 6360/7360 Effective Fall 2009	3 cr.
Course Prefix Change, Course Description Change		
TEAL 6050/7050	Theories of Instructional Supervision Previously EDUC 6050/7050 Effective Fall 2009	3 cr.
TEAL 6090/7090	Theories of Organizational Leadership in Education Previously EDUC 6090/7090 Effective Fall 2009	3 cr.
Course Prefix Change, Title Change		
TEAL 6310	Literacy and Cognition Previously ELED/SCED 6310, Content Area Reading and Writing Effective Fall 2009	3 cr.
TEAL 6960	Master's Creative Project Previously SCED 6960, Creative Project Effective Fall 2009	3 cr.
TEAL 6970	Thesis Previously SCED 6970, Master's Thesis Pass/Fail Only Effective Fall 2009	3-6 cr.
Course Prefix Change, Title Change, Course Description Change		
TEAL 6380	Effective Writing Instruction Previously ELED 6380, Improvement of Language Arts Instruction Effective Fall 2009	3 cr.
TEAL 7320	Theories and Modes of Reading Previously ELED/SCED 6320/7320, Literacy and Cognition Effective Fall 2009	3 cr.



Course Prefix Change, Title Change, Credit Hour Change, Add Multiple List, Add Dual List		
TEAL 5560/6560	Special Topics Previously ELED 6560, Practicum in Improvement of Instruction, 1-4 cr. Repeatable for credit Add multiple list of EDUC 5560/6560 Add dual list of TEAL 5560 Effective Fall 2009	.5-4 cr.
Course Number Change, Course Prefix Change, Title Change		
TEAL 6305	Secondary English Curriculum and Instruction Previously SCED 6300, English Curriculum and Instruction Effective Fall 2009	2 cr.
TEAL 6340	Adolescent Literacy Development Previously SCED 6380, Understanding and Supporting Adolescent Literacy Development Effective Fall 2009	3 cr.
Course Number Change, Course Prefix Change, Credit Hour Change, Prerequisite Change, Course Description Change, Repeatable for Credit		
TEAL 7055	Internship in Program Evaluation Previously 1-4 cr (ELED 7050) Previously ELED/SCED 7050 Repeatable for credit Prerequisite: Instructor's approval Effective Fall 2009	1-6 cr.
TEAL 7065	Internship in Research Previously 1-4 cr.(ELED 7060) Previously ELED/SCED 7060 Repeatable for credit Prerequisite: Instructor's approval Effective Fall 2009	1-6 cr.
Delete Course		
ELED 6960	Master's Creative Project Repeatable for credit Effective Fall 2009	3 cr.
ELED 6970	Thesis Repeatable for credit Pass/Fail Only Effective Fall 2009	1-9 cr.



**Emma Eccles Jones**  
College of Education & Human Services

Fall 09

**SCHOOL OF TEACHER EDUCATION  
AND LEADERSHIP**

MEMORANDUM

Date: November 4, 2008  
To: Emma Eccles Jones College of Education and Human Services  
Curriculum Committee  
From: Martha Dever *Martha Dever*  
Re: Course Changes for the New School of Teacher Education and Leadership

Effective July 1, 2008, the Departments of Elementary Education and Secondary Education were merged into the School of Teacher Education and Leadership. On behalf of the new school, I am requesting the following course changes.

**Please change the following EDUC/ELED/SCED course prefixes to TEAL:**

EDUC 6080, 6410, 6500, 6710, 6740, 6930, 6940, 6950, 7050, 7080, 7100, 7150, 7300, 7310

ELED 4600, 4610, 4620, 4630, 4730, 4760, 4770, 4780, 6020, 6040, 6100, 6150, 6190, 6200, 6220, 6230, 6240, 6250, 6260, 6300, 6310, 6350, 6370, 6390, 6400, 6420, 6430, 6440, 6460, 6470, 6480, 6490, 6550, 6570, 6580, 6590, 6600, 6610, 6620, 6630, 6700, 6720, 6730, 6750, 6750, 6760, 6770, 6780, 6840, 6900, 6910, ~~6960, 6970~~, 6990, 7020, 7500, 7550, 7810, 7900, 7910, 7970, 7990

SCED 4600, 4610, 4620, 4730, 4760, 4770, 4780, 6010, 6040, 6100, 6150, 6190, 6310, 6320, 6350, 6360, 6370, 6390, 6400, 6420, 6430, 6440, 6460, 6470, 6480, 6490, 6570, 6580, 6590, 6600, 6610, 6620, 6720, 6730, 6740, 6760, 6770, 6780, 6840, 6900, 6910, 6960, 6970, 6980, 6990, 7010, 7330, 7350, 7500, 7810, 7900, 7910, 7970, 7990

Dual lists between formerly similar courses should be removed.

**Because these are courses that are no longer taught, please delete the following EDUC/ELED/SCED courses:**

EDUC 6240, 6250, 6260, 6270

ELED 5000, 6000, 6330, 6340, 6360, 6500, 7330, 7350, ~~6960, 6970~~

SCED 5000, 6000, 6330, 6340, 6360, 6550, 7000

*College Rep. Scott Ann 11/10/08*

Richard Mueller moved to approve the business of the College of Engineering. Nancy Mesner seconded; motion carried.

**College of Engineering**

**Department of Engineering and Technology Education**

Prerequisite Change

AV 2520	Instrument Pilot Ground School Prerequisite: AV 2330 Effective Summer 2009	4 cr.
AV 2540	Instrument Pilot Certification I Prerequisites: AV 2350, 2510; and AV 2520 (may be taken concurrently) Effective Summer 2009	1 cr.
AV 2620	Commercial Pilot Ground School Prerequisites: AV 2350, 2520, 2540 and 2550 Effective Summer 2009	2 cr.
AV 2660	Commercial Pilot Certification Prerequisites: AV 2540, 2550; and AV 2620 (may be taken concurrently) Effective Summer 2009	1 cr.
AV 2720	CFI and CFII Ground School Prerequisites: AV 2620 and 2660 Effective Summer 2009	3 cr.
AV 2740	CFI Certification Prerequisites: AV 2620, 2660; and AV 2720 (may be taken concurrently) Effective Summer 2009	1 cr.
AV 2860	CFII Certification Prerequisites: AV 2620, 2660, 2720 2740 Effective Summer 2009	1 cr.

**Department of Engineering and Technology Education**

Credit Hour Change, Add Repeatable for Credit

ETE 7810	Research Seminar Previously 1-6 cr. Repeatable for credit Pass/Fail Only Effective Summer 2009	1 cr.
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Ed Glatfelter moved to approve the business of the College of Humanities, Arts and Social Sciences. Richard Mueller seconded; motion carried.

**College of Humanities, Arts, and Social Sciences**

**Department of History**

Add Multiple List

ENGL/HIST 3710	Folklore Colloquium University Studies Designation: CI Repeatable for credit Add multiple list of RELS 3710 Effective Fall 2009	3 cr.
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**Interior Design Program**

Credit Hour Change

ID 2710	Architectural Graphics I Previously 4 cr. Effective Fall 2009	3 cr.
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ID 2720	Architectural Graphics II Previously 4 cr. Effective Fall 2009	3 cr.
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ID 2730	Interior Space Planning and Human Dimensions Previously 4 cr. Effective Fall 2009	3 cr.
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ID 4740	Business and Professional Practices in Interior Design Previously 2 cr. University Studies Designation: CI Effective Spring 2010	3 cr.
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**Department of Languages, Philosophy and Speech Communication**

Prerequisite Change

CHIN 3100	Readings in Contemporary Chinese Culture University Studies Designation: DHA Prerequisite: CHIN 3010 or permission of instructor Effective Fall 2009	3 cr.
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PORT 3570	Brazilian Culture and Civilization University Studies Designation: DHA Prerequisite: PORT 3040 or permission of instructor Effective Fall 2009	3 cr.
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**Department of Military Science**

New Course

MLS 2110	Foundations of Leadership Effective Fall 2009	3 cr.
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**Department of Music**

## New Course

MUSC 3540 Guitar Performance Practicum 1 cr.  
Repeatable for credit  
Effective Spring 2009

## Title Change

MUSC 2610 American Festival Chorus 1 cr.  
Previously Choral Society  
Repeatable for credit  
Effective Summer 2009

## Prerequisite Change

MUSC 3190 Music History III: Music of the Twentieth Century 3 cr.  
University Studies Designation: CI  
Prerequisites: MUSC 3110 and 3120  
Effective Summer 2009

## Delete Course

MUSC 2180 Computer Applications in Music 2 cr.  
Effective Summer 2009

**Department of Sociology, Social Work and Anthropology**

## New Course

ANTH 3360 Utah Archaeology 3 cr.  
Effective Fall 2009

ANTH 3370 Archaeology of Prehistoric Europe 3 cr.  
Effective Fall 2009

ANTH 5320/6320 Zooarchaeology 3 cr.  
Effective Fall 2009

ANTH 5330/6330 Geoarchaeology 3 cr.  
Prerequisites: Graduate standing; or ANTH 1020 and 1030  
or GEO 1110 and 3200 and upper division standing  
Effective Fall 2009

ANTH 6370 GIS in Archaeology 3 cr.  
Prerequisite: Graduate standing  
Effective Fall 2009

SW 5550 Family Violence: Interpersonal and Intergroup Conflict 3 cr.  
Effective Fall 2009

Course Number Change, Remove University Studies Designation		
ANTH 1030	World Archaeology University Studies Designation: BSS Remove University Studies Designation: CI Previously ANTH 2030 Effective Summer 2009	3 cr.
Course Number Change		
ANTH 4230	Medical Anthropology: Matter, Culture, Spirit, and Health Previously ANTH 4130 University Studies Designation: DSS Effective Fall 2009	3 cr.
Course Number Change, Prerequisite Change, Course Description Change		
ANTH 4980	History and Theories of Anthropology Previously ANTH 3990 Prerequisites: ANTH 1010 and at least one other upper division course in cultural anthropology Effective Fall 2009	3 cr.
Dual List Change		
ANTH 5190/6190	Applied Anthropology Practicum Repeatable for credit Add dual list of ANTH 6190 Effective Fall 2009	1-5 cr.
Course Number Change, Dual List Change		
ANTH 5250/6250	Problems in Bioarchaeology Previously ANTH 4250 University Studies Designation: QI Repeatable for credit Add dual list of ANTH 6250 Effective Fall 2009	3 cr.
ANTH 5380/6380	Peopling of the New World Previously ANTH 4380 Add dual list of ANTH 6380 Effective Fall 2009	3 cr.
Inactivate Course		
ANTH 5120/6120	Applied Rural Development Effective Fall 2009	3 cr.
ANTH 5160/6160	Cities and Development University Studies Designation: DSS (ANTH 5160) Effective Fall 2009	3 cr.

Delete Course

ANTH 4150	Problems in Cultural Anthropology University Studies Designation: QI Effective Fall 2009	3 cr.
ANTH 4350	Archaeological Method/Theory and Cultural Resource Management Effective Fall 2009	3 cr.
ANTH 4360	Ancient Desert West University Studies Designation: DSS Effective Fall 2009	3-4 cr.
SW 3950	Occupational and Environmental Health Effective Fall 2009	3 cr.

**Department of Theatre Arts**

Title Change, Course Description Change

THEA 2510	Scene Painting Previously Scene Painting/Properties Effective Fall 2009	3 cr.
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Nancy Mesner moved to approve the business of the College of Natural Resources. Richard Mueller seconded; motion carried.

**College of Natural Resources**

**Department of Environment and Society**

Course Number Change

GEOG 4100/6100	Geographic Approaches to the Human-Environmental Relationship Previously GEOG 4100/5100 Effective Summer 2009	3 cr.
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Richard Mueller moved to approve the business of the College of Science. Ed Glatfelter seconded; motion carried.

**College of Science**

**Department of Chemistry and Biochemistry**

Credit Hour Change

CHEM 7770	Special Topics in Biochemistry (Topic) Previously 2-3 cr. Repeatable for credit Effective Summer 2009	1-3 cr.
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## **Other Business**

Chris Fawson moved to approve the request from the Department of Instructional Technology and Learning Sciences to rename the Master of Science degree and the Doctorate of Philosophy degree to a Master of Science and a Doctorate of Philosophy in Instructional Technology and Learning Sciences. Gary Straquadine seconded; motion carried.

### **Requests for prefix changes for a very large number of courses:**

#### **Background:**

With the prefix changes being requested, the Registrar's Office needs to:

- Create 218 new courses
- Delete 285 old courses
  
- Create at least 218 sections of courses
- Delete at least 285 sections of courses (the courses have already been built for Fall 2009 complete with CRN's.)
  
- Research and change all affected prerequisites.
  
- Research and change any affected multi list and dual list relationships

For the changes to be effective for Fall 2009, all changes need to be done by March 18, 2009 so advisors can work with students preparing to register for Fall classes. Registration starts April 8, 2009.

#### **Workload in the Registrar's Office:**

- January 2, 2009 – January 30, 2009 - Huge demand on the Registrar's Office to assist students at our front counters and by phone.
- December 15, 2008 – February 16, 2009 – Processing graduation applications and mailing diplomas for Fall 2008 graduation.
- December 15, 2008 – January 30, 2009 – A significant number of articulations need to be done for new students.
- The Summer 2009 schedule must be completed by February 25, 2009 to prepare for registration starting March 30, 2009.
- Implementation of DegreeWorks

Due to budget cuts, the Registrar's Office has reduced staff by one position effective November 30, 2008

#### **Request:**

**Due to the large number of changes required, the short time available to make the changes and the present workload in the Registrar's Office, the Registrar's Office respectfully requests that the prefix changes be made effective Spring 2010 instead of Fall 2009.**

**OR**

**Alternative option: Since we are not doing a printed schedule for Fall 2009 we could:**



- **Keep the effective date Fall 2009.**
- **The Registrar's Office will delete all old courses and sections of courses prior to registration starting.**
- **We will research and fix the applicable prerequisites.**
- **All new courses will be available for registration by June 15, 2009, instead of April 8, 2009.**

The recommendation of the Curriculum Subcommittee was to approve the second option. John Mortensen will create a spreadsheet, prioritizing the courses for Fall 2009 registration. Departments and advisors will be kept apprised of the status of these courses.

Tammy Firth (in the Provost Office) is creating a new flow chart for the R401 process. This should be on the Provost's website in January.

Meeting adjourned 2:40 p.m.

Ed Reeve conducted the meeting.

Cathy Gerber recorded the minutes.