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10-3-2013

## Curriculum Subcommittee Minutes, October 3, 2013

Utah State University

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**CURRICULUM SUBCOMMITTEE MINUTES**  
**3 October 2013**

A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 3 October 2013 at 2 p.m. in Old Main 136 (Champ Hall Conference Room).

Present:

- Ed Reeve, Chair
- Ed Reeve, College of Agriculture
- Nicholas Morrison, Caine College of the Arts
- Frank Caliendo, Huntsman School of Business
- Scott Hunsaker, Emma Eccles Jones College of Education and Human Services
- Dean Adams, College of Engineering
- Michael Lyons, College of Humanities and Social Sciences
- Karen Mock, Quinney College of Natural Resources
- Richard Mueller, College of Science
- Norm Jones, General Education Subcommittee Chair
- Steve Beck, Graduate Council
- Brittney Garbrick, Graduate Studies Senator
- Kacy Lundstrom, Libraries
- Roland Squire, Registrar's Office
- Cathy Gerber, Registrar's Office

Absent:

- Travis Peterson, Regional Campuses and Distance Education
- Robert Powell, USU-Eastern

Visitors:

- Larry Smith, Executive Senior Vice Provost
- Michele Hillard, Provost Office
- Dennis Dolny, Department Head, HPER
- Michael Bankhead, Department Head, MUSIC
- Lee Rickords, Associate Professor, ADVS
- Terry Peak, Professor, SSWA
- Roger Coulombe, Professor, ADVS
- Jeff Hall, Professor, ADVS
- Gretchen Peacock, Department Head, PSY
- Carl Ellsworth, Programmer/Analyst Lead, IT

Nicholas Morrison moved to approve the minutes of the 5 September 2013 meeting. Dean Adams seconded; motion approved.

Richard Mueller moved to approve the business of the College of Agriculture and Applied Sciences. Norm Jones seconded; motion approved.

**College of Agriculture and Applied Sciences**

**Department of Animal, Dairy and Veterinary Sciences**

New Course

ADVS 5300/6300 Equine Assisted Activities and Therapies 2-3 cr.  
Effective Spring 2014

Nicholas Morrison moved to approve the business of the Caine College of the Arts. Scott Hunsaker seconded; motion approved.

**Caine College of the Arts**

**Department of Music**

New Course

MUSC 3030 Rock and Roll-Catalyst for Social Change 3 cr.  
Effective Spring 2014

MUSC 3905 Improvisation II 2 cr.  
Prerequisite: MUSC 3900  
Effective Spring 2014

Title Change, Prerequisite Change

MUSC 3180 Orchestration 2 cr.  
Previously Scoring and Arranging  
Prerequisites: MUSC 1110, 1120, 2110 and 2180  
Effective Spring 2014

Title Change, Credit Hour Change, Course Description Change

MUSC 3360 Audio Engineering I 3 cr.  
Previously MIDI Studio Techniques, 2 cr.  
Effective Spring 2014

Title Change, Credit Hour Change, Prerequisite Change, Course Description Change

MUSC 3370 Audio Engineering II 3 cr.  
Previously Sound Recording and Reinforcement Techniques, 2 cr.  
Repeatable for credit  
Prerequisite: MUSC 3360  
Effective Summer 2014

Credit Hour Change

MUSC 3630 Vocal Pedagogy I 3 cr.  
Previously 2 cr.  
Effective Fall 2014

MUSC 3640 Vocal Pedagogy II 3 cr.  
Previously 2 cr.  
Effective Spring 2014

Title Change			
MUSC 3900	Improvisation I		2 cr.
	Previously Jazz Improvisation		
	Effective Spring 2014		

### **Department of Theatre Arts**

#### New Course

THEA 4730	Musical Theatre History and Literature II: New Directions		3 cr.
	Prerequisite: THEA 4720 or permission of instructor		
	Effective Spring 2014		

#### Prerequisite Change

THEA 3510	Scene Design I		3 cr.
	Prerequisite: Theatre Major, THEA 1513, 1713, 2203 and 2500		
	or permission of department		
	Effective Summer 2014		

THEA 3520	Costume Design I		3 cr.
	Prerequisite: Theatre Major, THEA 1513, 1713 and 2203		
	or permission of department		
	Effective Summer 2014		

THEA 3540	Lighting Design I		3 cr.
	Prerequisite: Theatre Major, THEA 1513, 1713 and 2203		
	or permission of department		
	Effective Summer 2014		

THEA 3550	Stage Management		3 cr.
	Prerequisite: Theatre Major, THEA 1513 or 2203 and 1713,		
	or permission of department		
	Effective Summer 2014		

THEA 3570	Historic Clothing		3 cr.
	University Studies Designation: DHA		
	Prerequisite: Theatre Major, THEA 1033, 1513, 1713, and 2203		
	or permission of department		
	Effective Summer 2014		

THEA 3580	Computer Aided Design for Theatre		3 cr.
	Prerequisite: Theatre Major, THEA 1513, 1713, 2203 and 2500		
	or permission of department		
	Effective Summer 2014		

THEA 4510	Scene Design II		3 cr.
	Prerequisites: Theatre Major, THEA 3510, Junior level or above or		
	permission of department		
	Effective Summer 2014		

THEA 4520	Costume Design II Prerequisites: Theatre Major, THEA 3520, Junior level or above or permission of department Effective Summer 2014	3 cr.
THEA 4540	Lighting Design II Prerequisites: Theatre Major, THEA 3540, Junior level or above or permission of department Effective Summer 2014	3 cr.
THEA 5550	Rendering and Painting for Theatre Design Prerequisites: Theatre Major, THEA 2510, 3510 and 5320 or permission of department Effective Summer 2014	3 cr.
THEA 5960	Special Topics in Theatre Production Repeatable for credit Prerequisite: Theatre Major, Junior level or above, or permission of department Effective Summer 2014	2 cr.
THEA 6320	Storytelling in Education University Studies Designation: DHA Prerequisite: Permission of department Effective Summer 2014	3 cr.
THEA 6590	Design Studies for Theatre Repeatable for credit Prerequisite: Acceptance into the Theatre Arts Graduate Program or permission of department Effective Summer 2014	2 cr.

Scott Hunsaker moved to approve the business of the Emma Eccles Jones College of Education and Human Services. Richard Mueller seconded; motion approved.

**Emma Eccles Jones College of Education and Human Services**

**School of Teacher Education and Leadership**

Grade Mode Change

TEAL 6960	Master's Creative Project Pass/Fail Only Effective Spring 2014	3 cr.
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## Department of Health, Physical Education and Recreation

### New Course

HEP 3700	Introduction to Epidemiology for Health Educators Prerequisite: One of any statistics courses Effective Spring 2014	3 cr.
HEP 5400	Prevention Strategies for Obesity and Disordered Eating Prerequisite: Junior Standing for Undergraduate Students Effective Spring 2014	3 cr.
PEP 6850	Neural Aspects of Rehabilitation Effective Spring 2014	2 cr.
PEP 7040	Review of Literature Effective Spring 2014	1 cr.
PEP 7060	Research Internship Repeatable for credit Effective Spring 2014	1 cr.
PEP 7070	Grant Writing Effective Spring 2014	1 cr.
PEP 7080	Publication Repeatable for credit Effective Spring 2014	1 cr.
PEP 7090	Conference Presentation Effective Spring 2014	1 cr.
PEP 7330	Supervision Internship Effective Spring 2014	1 cr.
PEP 7340	College Teaching Internship Effective Spring 2014	1 cr.
PEP 7820	Seminar: Special Topics Repeatable for credit Effective Spring 2014	1-3 cr.
PEP 7900	Independent Study Repeatable for credit Pass/Fail only Prerequisite: permission of instructor Effective Spring 2014	1-3 cr.

PEP 7910	Independent Research Repeatable for credit Pass/Fail only Prerequisite: permission of instructor Effective Spring 2014	1-3 cr.
PEP 7970	Dissertation Repeatable for credit Pass/Fail only Prerequisite: permission of instructor Effective Spring 2014	1-18cr.
PEP 7990	Continuing Graduate Advisement Repeatable for credit Pass/Fail only Prerequisite: permission of instructor Effective Spring 2014	1-12cr.

### **Department of Instructional Technology and Learning Sciences**

#### New Course

ITLS 5150/6150	eLearning Trends and Issues Effective Spring 2014	3 cr.
ITLS 5270/6270	Craft Technologies Effective Spring 2014	3 cr.
Prerequisite Change		
ITLS 5025/6025	SLM Programs and Instructional Development Prerequisite: ITLS 5000/6000 or permission of instructor Effective Summer 2014	3 cr.
ITLS 5090/6090	School Library Media Practicum Prerequisite: ITLS 5000/6000 and ITLS 5030/6030 and ITLS 5015/6015 and ITLS 5025/6025 or permission of instructor Repeatable for credit Pass/Fail only Effective Summer 2014	1-6 cr.
ITLS 6300	ITLS Orientation Prerequisite: Matriculation into the ITLS department Effective Summer 2014	1 cr.
ITLS 6310	ITLS Foundations Prerequisite: Matriculation into the ITLS department Effective Summer 2014	3 cr.

ITLS 6350	Instructional Design Process I Prerequisite: Matriculation into the ITLS department Effective Summer 2014	3 cr.
ITLS 6510	Research and Evaluation in Instructional Technology Prerequisite: Matriculation into the ITLS department Effective Summer 2014	3 cr.
ITLS 6530	Instructional Design and Development Studio Repeatable for credit Prerequisite: ITLS 6350 and matriculation into the ITLS department or permission of instructor Effective Summer 2014	3 cr.
Prerequisite Change, Course Description Change		
ITLS 6390	Planning, Resources and Implementation for Technology Prerequisites: ITLS 6350, ITLS 6540 and matriculation into the ITLS department or permission of instructor Effective Summer 2014	3 cr.
Title Change		
ITLS 5105/6105	eLearning Tools Previously Distance Education Tools Effective Spring 2014	3 cr.
ITLS 5195/6195	Practicum in eLearning Previously Practicum in Distance Learning Pass/Fail only Effective Spring 2014	3 cr.
Delete Course		
ITLS 5120/6120	Distance Education Projects Effective Spring 2014	3 cr.
ITLS 5130/6730	Technology and Its Role in the Transformation of Education Effective Spring 2014	1-3 cr.
ITLS 5140/6140	Producing Distance Education Resources Effective Spring 2014	3 cr.
ITLS 5160/6160	Distance Learning K-12 Effective Spring 2014	3 cr.
ITLS 5255/6255	Computer-Based Instruction Authoring Effective Spring 2014	3 cr.



ITLS 6101	Strategies and Skills for Online Learning Effective Spring 2014	2 cr.
ITLS 6325	Communication, Instruction and the Learning Process Effective Spring 2014	3 cr.
ITLS 6355	Instructional Design Process II Effective Spring 2014	3 cr.
ITLS 6501	MS Orientation Effective Spring 2014	1 cr.
ITLS 6505	Foundations of Instructional Technology Effective Spring 2014	3 cr.
ITLS 6520	Projects in Instructional Technology Effective Spring 2014	3 cr.
ITLS 6630	Instructional Simulations Effective Spring 2014	3 cr.

Dean Adams moved to approve the business of the College of Engineering. Norm Jones seconded; motion approved.

### **College of Engineering**

#### **Department of Electrical and Computer Engineering**

Prerequisite Change, Course Description Change

ECE 5460/6460	VLSI Design Automation Prerequisites: CS 1400 and ECE 2700 Effective Summer 2014	3 cr.
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#### **Department of Engineering Education**

Prerequisite Change

ENGR 2010	Engineering Mechanics Statics Prerequisites: MATH 1210 and MATH 1220 and (PHYS 2210 or PHYS 2200) Effective Fall 2014	3 cr.
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Title Change, Course Description Change

EED 6090	Developing an Online Educational Curriculum Previously Curriculum Development in Engineering Education Effective Spring 2014	3 cr.
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EED 7010 The Role of Cognition in Engineering Education 3 cr.  
Previously The Role of Cognition in Engineering and Technology  
Education  
Effective Spring 2014

Course Description Change

EED 7230 Foundations of Engineering Education 3 cr.  
Effective Spring 2014

Michael Lyons moved to approve the business of the College of Humanities and Social Sciences.  
Nicholas Morrison seconded; motion approved.

**College of Humanities and Social Sciences**

**Department of History**

Course Description Change

HIST 3850 History of Utah 3 cr.  
University Studies Designations: CI/DHA  
Effective Spring 2014

Add Multiple List

HIST/RELS 4350 Greek Intellectual History 3 cr.  
Add multiple list of RELS 4350  
Effective Spring 2014

**Department of Languages, Philosophy and Communication Studies**

New Course

CMST 3700 Introduction to Health Communication 3 cr.  
Prerequisite: CMST 2110 or permission of instructor  
Effective Spring 2014

Prerequisite Change

PORT 3540 Introduction to Translation Studies in Portuguese 3 cr.  
Prerequisite: PORT 3040  
Effective Summer 2014

**Department of Political Science**

New Course

POLS 2400 Introduction to Geopolitics 3 cr.  
Effective Spring 2014

**Department of Sociology, Social Work and Anthropology**

New Course

ANTH 6430 Archaeometry 3 cr.  
Effective Spring 2014

ANTH 6950 Archaeology Special Topics/Seminar 1-3 cr.  
Effective Spring 2014

Credit Hour Change, Course Description Change

ANTH 6700 Archaeology Internship 2 cr.  
Previously 3-6 cr.  
Repeatable for credit  
Effective Spring 2014

Karen Mock moved to approve the business of the S.J. and Jessie E. Quinney College of Natural Resources. Richard Mueller seconded; motion approved.

**S. J. and Jessie E. Quinney College of Natural Resources**

**Department of Wildland Resources**

New Course

WILD 5560/6560 Applied Avian Ecology 3 cr.  
Prerequisites: BIOL 1620 and NR 2220 and WILD 3610  
Effective Spring 2014

Title Change

WILD 7000 Theory and Applications of Wildland Ecosystem Management 3 cr.  
Previously Theory and Applications of Rangeland Ecosystem Management  
Effective Spring 2014

Richard Mueller moved to approve the business of the College of Science. Scott Hunsaker seconded; motion approve.

**College of Science**

**Department of Geology**

Add University Studies Designation

GEO 3250 Natural History of Dinosaurs 3 cr.  
University Studies Designation: DSC  
Effective Spring 2014

**Department of Mathematics and Statistics**

Title Change, Course Description Change

MATH 0923 Mathematics Skills Review 0 cr.  
Previously Math Skills Review of Calculus  
Effective Spring 2014

## **Other Business**

Scott Hunsaker moved to approve the request from the Department of Psychology to discontinue the Psychology Teaching BS and BA. Richard Mueller seconded; motion approved. (see below)

Scott Hunsaker moved to approve the request from the Department of Psychology to reduce the minimum number of credits required for the PhD program in Psychology. Richard Mueller seconded; motion approved. (see below)

Norm Jones moved to approve the request from the Department of Sociology, Social Work, and Anthropology to discontinue the Teaching Emphasis within the Sociology BS and BA. Scott Hunsaker seconded; motion approved. (see below)

Michael Lyons moved to approve the request from the Department of Animal, Dairy and Veterinary Sciences to continue the MS and PhD Toxicology program **AND** the request from the Department of Animal, Dairy and Veterinary Sciences; Biology; Chemistry and Biochemistry; Civil and Environmental Engineering; and Plants, Soils, and Climate to discontinue the Interdepartmental Program in the MS and PhD in Toxicology. Richard Mueller seconded; motion approved. (see below)

Carl Ellsworth, from Information Technology, gave a report on the status of the electronic course approval form. The project was put on hold in January due to the lack of a tool set required to accomplish this form. IT currently has an RFP out and is looking at one company called K2. Implementation of this form has not yet been determined. IT hopes to begin building on the new tool set in a couple of months. Dave Cowley, VP for Business and Finance, thinks this is a very worthwhile project and has asked IT to contact other institutions that are currently using this tool set. Carl will keep us updated on the progress. Once the tool set has been put in place the electronic course approval form will take top priority.

## **FYI**

A solution has been found to the problem of students seeing courses in the catalog when they have been inactivated. The course text will be removed from the catalog when a course is inactivated.

Just a reminder:

Minutes from past EPC and Curriculum Subcommittee meetings, changes to courses as well as the status of program proposals can be found at: <http://www.usu.edu/epc/>

Meeting adjourned 2:30 p.m.

Ed Reeve conducted the meeting.

Cathy Gerber recorded the minutes.

**Cover/Signature Page - Abbreviated Template**

**Institution Submitting Request:** *Utah State University*  
**Proposed Title:** *Deletion of Psychology Teaching Major*  
**Currently Approved Title:** *Psychology Teaching Major*  
**School or Division or Location:** *College of Education and Human Services*  
**Department(s) or Area(s) Location:** *Psychology*  
**Recommended Classification of Instructional Programs (CIP) Code<sup>1</sup> (for new programs):** *N/A*  
**Current Classification of Instructional Programs (CIP) Code (for existing programs):** *13.1335*  
**Proposed Beginning Date (for new programs):** *Deletion effective January 1, 2014*  
**Institutional Board of Trustees' Approval Date:** *MM/DD/YEAR*

**Proposal Type (check all that apply):**

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1 <input type="checkbox"/>	Minor*
5.1.2 <input type="checkbox"/>	Emphasis*
5.2.1 <input type="checkbox"/>	Certificate of Proficiency*
5.2.3 <input type="checkbox"/>	Graduate Certificate*
5.4.1 <input type="checkbox"/>	New Administrative Unit
	Administrative Unit Transfer
	Administrative Unit Restructure
	Administrative Unit Consolidation
5.4.2 <input type="checkbox"/>	New Center
	New Institute
	New Bureau
5.5.1 <input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2 <input type="checkbox"/>	Program Transfer
	Program Restructure
	Program Consolidation
5.5.3 <input type="checkbox"/>	Name Change of Existing Programs
5.5.4 <input checked="" type="checkbox"/>	Program Discontinuation
	Program Suspension
5.5.5 <input type="checkbox"/>	Reinstatement of Previously Suspended Program
	Reinstatement of Previously Suspended Administrative Unit

\*Requires "Section V: Program Curriculum" of Abbreviated Template

**Chief Academic Officer (or Designee) Signature:**

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

**Signature**

**Date:**

**Printed Name:**

<sup>1</sup> CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

**Program Request - Abbreviated Template**  
**Utah State University**  
**Discontinuation of B.S. and B.A., Psychology Teaching**  
**07/25/2013**

**Section I: Request**

The Department of Psychology at Utah State University is requesting the discontinuation of the B.S. and B.A. Psychology Teaching major.

**Section II: Need**

There is very limited need for teachers in the K-12 system who teach only Psychology courses and thus limited available jobs for those with a major in Psychology Teaching. It is disingenuous to offer the major when few jobs exist. Students interested in teaching Psychology in the K-12 system can still receive a minor in Psychology Teaching and secure the necessary credential needed to teach K-12 Psychology courses.

**Section III: Institutional Impact**

Since there are currently very low enrollments in this major (fewer than 3 per year), there will be minimal impact on enrollments in instructional programs of affiliated departments or programs.

**Section IV: Finances**

There will be no additional expenses, nor will there be cost savings, associated with the discontinuation of these degrees.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Utah State University

Proposed Title: Psychology Ph.D.

Currently Approved Title: Psychology Ph.D.

School or Division or Location: Emma Eccles Jones College of Education & Human Services

Department(s) or Area(s) Location: Psychology

Recommended Classification of Instructional Programs (CIP) Code<sup>1</sup> (for new programs): 00.0000

Current Classification of Instructional Programs (CIP) Code (for existing programs): 42.0101

Proposed Beginning Date (for new programs): 08/26/ 2013

Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1 <input type="checkbox"/>	Minor*
5.1.2 <input type="checkbox"/>	Emphasis*
5.2.1 <input type="checkbox"/>	Certificate of Proficiency*
5.2.3 <input type="checkbox"/>	Graduate Certificate*
5.4.1 <input type="checkbox"/>	New Administrative Unit
	Administrative Unit Transfer
	Administrative Unit Restructure
	Administrative Unit Consolidation
5.4.2 <input type="checkbox"/>	New Center
	New Institute
	New Bureau
5.5.1 <input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2 <input checked="" type="checkbox"/>	Program Transfer
	Program Restructure
	Program Consolidation
5.5.3 <input type="checkbox"/>	Name Change of Existing Programs
5.5.4 <input type="checkbox"/>	Program Discontinuation
	Program Suspension
5.5.5 <input type="checkbox"/>	Reinstatement of Previously Suspended Program
	Reinstatement of Previously Suspended Administrative Unit

\*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

\_\_\_\_\_  
Signature

Date:

Printed Name:

\_\_\_\_\_

<sup>1</sup> CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

**Institution Submitting Proposal:** Utah State University

**College, School or Division in Which Program/Administrative Unit Will Be Located:** Emma Eccles Jones College of Education and Human Services

**Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located:**  
Psychology

**Program/Administrative Unit Title:** Psychology

**Recommended Classification of Instructional Programs (CIP) Code:** 42.0101

**Certificate, and/or Degree(s) to Be Awarded:** Psychology Ph.D.

**Proposed Beginning Date:** 08/26/2013

**Institutional Signatures (as appropriate):**

*Department Chair*

*Dean or Division Chair*

*Career and Technical Education Director*

*Graduate School Dean*

*Council on Teacher Education*

**Date:**



**Program Request - Abbreviated Template**  
**Utah State University**  
**Ph.D. in Psychology**  
**03/08/2013**

**Section I: Request**

The request is to reduce the minimum number of credits required for the PhD program in Psychology. For students entering with a bachelor's degree, the minimum required credits will be reduced to 70 (from 90) and for students entering with a master's degree, the minimum required credits will be reduced to 51 (from 60).

The Ph.D. degree in Psychology has two specializations: Combined Clinical/Counseling/School Psychology and Experimental and Applied Psychological Science (EAPS). The Combined program specialization is accredited by the American Psychological Association and students completing that program must complete more than the proposed minimum number of credits. Therefore, this proposal will have no impact on instructional activities within the Combined program specialization.

Students completing the EAPS program specialization may complete their Ph.D. with the proposed minimum number of credits. This will be accomplished by program restructuring (e.g., not requiring students to earn a MS degree en route to their PhD), decreasing required content courses by one, and decreasing elective courses by one.

**Section II: Need**

Several peer institutions including Idaho State University, West Virginia University, University of Kansas, University of Georgia, and Washington University (St. Louis) require a minimum of approximately 70 credit hours post-bachelor's degree for the Ph.D. degree in Psychology (range of 64-72). In order for the Psychology Department to remain competitive for prospective graduate students, the minimum number of required credits must be reduced.

**Section III: Institutional Impact**

Only a positive impact is expected from this change. Reducing the minimum required credits to be consistent with competitor programs will allow the program to recruit more high quality students. No change to administrative structure or faculty course loads is expected.

**Section IV: Finances**

No additional costs or savings are anticipated from this change.

**Cover/Signature Page - Abbreviated Template**

**Institution Submitting Request:** *Utah State University*  
**Proposed Title:** *Deletion of Teaching Emphasis within the Sociology Major*  
**Currently Approved Title:** *Sociology Major, Teaching Emphasis*  
**School or Division or Location:** *College of Humanities and Social Sciences*  
**Department(s) or Area(s) Location:** *Sociology, Social Work, and Anthropology*  
**Recommended Classification of Instructional Programs (CIP) Code<sup>1</sup> (for new programs):** *N/A*  
**Current Classification of Instructional Programs (CIP) Code (for existing programs):** *45.1101*  
**Proposed Beginning Date (for new programs):** *Deletion effective January 1, 2014*  
**Institutional Board of Trustees' Approval Date:** *MM/DD/YEAR*

**Proposal Type (check all that apply):**

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1 <input type="checkbox"/>	Minor*
5.1.2 <input type="checkbox"/>	Emphasis*
5.2.1 <input type="checkbox"/>	Certificate of Proficiency*
5.2.3 <input type="checkbox"/>	Graduate Certificate*
5.4.1 <input type="checkbox"/>	New Administrative Unit
	Administrative Unit Transfer
	Administrative Unit Restructure
	Administrative Unit Consolidation
5.4.2 <input type="checkbox"/>	New Center
	New Institute
	New Bureau
5.5.1 <input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2 <input type="checkbox"/>	Program Transfer
	Program Restructure
	Program Consolidation
5.5.3 <input type="checkbox"/>	Name Change of Existing Programs
5.5.4 <input checked="" type="checkbox"/>	Program Discontinuation
	Program Suspension
5.5.5 <input type="checkbox"/>	Reinstatement of Previously Suspended Program
	Reinstatement of Previously Suspended Administrative Unit

\*Requires "Section V: Program Curriculum" of Abbreviated Template

**Chief Academic Officer (or Designee) Signature:**

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

**Signature**

**Date:**

**Printed Name:**

<sup>1</sup> CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

**Program Request - Abbreviated Template**  
**Utah State University**  
**Discontinuation of Teaching Emphasis within the Sociology Major**  
**07/25/2013**

**Section I: Request**

The Department of Sociology, Social Work, and Anthropology at Utah State University is requesting the discontinuation of the Teaching Emphasis within the Sociology major.

**Section II: Need**

There is very limited need for teachers in the K-12 system who teach only Sociology courses and thus limited available jobs for those with a Teaching Emphasis in the Sociology major. It is disingenuous to offer the emphasis when few jobs exist.

**Section III: Institutional Impact**

Since there are currently very low enrollments in this emphasis (fewer than 3 per year), there will be minimal impact on enrollments in instructional programs of affiliated departments or programs.

**Section IV: Finances**

There will be no additional expenses, nor will there be cost savings, associated with the discontinuation of this emphasis.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Utah State University  
 Proposed Title: Restructuring of the Toxicology Graduate Programs  
 Currently Approved Title: Toxicology  
 School or Division or Location: Utah State University  
 Department(s) or Area(s) Location: Department of Animal, Dairy and Veterinary Sciences  
 Recommended Classification of Instructional Programs (CIP) Code<sup>1</sup> (for new programs): 26.1004  
 Current Classification of Instructional Programs (CIP) Code (for existing programs):  
 Proposed Beginning Date (for new programs): Upon approval  
 Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	X	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

\*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

\_\_\_\_\_  
Signature

Date:

Printed Name: *Name of CAO or Designee*

<sup>1</sup> CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

**Program Request - Abbreviated Template**  
**Utah State University**  
**Restructuring of the Toxicology Graduate Programs**  
**9/5/2013**

**Section I: Request**

This request is to offer MS and PhD degrees in toxicology within the Department of Animal, Dairy and Veterinary Sciences (ADVS). This is not a request for new toxicology graduate degrees because toxicology graduate programs currently exist at Utah State University in the form of the Interdepartmental Toxicology Program (ITP). This request proposes a restructuring of the toxicology graduate programs that will include a discontinuation of the ITP program (a separate R401) but continuation of the toxicology graduate programs under ADVS alone. ADVS has been the USU department that has supported graduate training in toxicology the most and has graduated the majority of students in these programs.

**Section II: Need**

Toxicology is the scientific understanding of the harmful effects of natural and synthetic chemicals at all levels – whether large-scale environmental pollutants or small-scale carcinogens – that have an incremental effect over time. Students can focus their research on a wide variety of areas within the discipline of toxicology. A program in ADVS would be particularly strong in molecular, biomedical, and environmental toxicology. Toxicology is considered a growth field, with continued strong employment opportunities for graduates in industry, service, and academia.

A separate R401 has been submitted by the deans from the Colleges of Agriculture and Applied Sciences, Engineering and Science to discontinue the Interdepartmental Program in Toxicology, which currently offers MS and PhD degrees within the Departments of Animal, Dairy and Veterinary Sciences (ADVS); Plants, Soils, and Climate (PSC); Civil and Environmental Engineering (CEE), Biology (BIOL); and Chemistry & Biochemistry (CHEM). Upon a thorough review of the Interdepartmental Toxicology Program by the Vice President of Research & Dean of the School of Graduate Studies in 2012, it was determined that the Interdepartmental Toxicology Program no longer served its intended function as an “interdepartmental” program and it was therefore recommended for discontinuation. Within the context of the discontinuation, and recognizing the importance and need to maintain a graduate program in toxicology at Utah State University, a further recommendation was that toxicology graduate degrees (MS and PhD) continue to be offered solely within ADVS. Since the inception of the Interdepartmental Toxicology Program in 1962, 47% of the 129 students in the program were in ADVS. From 2001-2012, 10 of the 12 students in the Interdepartmental Toxicology Program were in ADVS (see Table I below) and all students (2 PhD and 1 MS) currently in the program are in ADVS. Also, ADVS offers a scholarship to a graduate student in toxicology.

Existing toxicology courses are necessary besides supporting the toxicology graduate degrees since they are electives in the ADVS undergraduate Bioveterinary Science (Pre-Vet Program) and Biotechnology emphases, and are either electives or required courses in other departmental programs.

**Table I. Student Enrollment History in the Interdepartmental Toxicology Program**

Year	College of Agriculture			College of Science		College of Engineering	College of Natural Resources	Total
	ADVS	PSC	NDFS	BIOL	CHEM	CEE	WILD	
1962-1970	0	1	0	1	8	0	0	10
1971-1980	15	5	0	3	6	0	0	29
1981-1990	24	0	2	12	11	0	1	50
1991-2000	10	0	0	9	7	2	0	28
2001-2012	10	0	0	1	1	0	0	12
Total	59 (45.7%)	6 (4.6%)	2 (1.6%)	26 (20.1%)	33 (26.6%)	2 (1.6%)	1 (0.8%)	129

### Section III: Institutional Impact

There will be no course enrollments affected by adding toxicology as a stand-alone graduate degree program in ADVS. No new faculty will be needed to support the degree programs and to teach the currently offered courses. Graduate students who are currently in the Interdepartmental Toxicology Program can finish in that degree program or opt into the new degree program in ADVS. All new students accepted after the final approval of this R401 will enroll in the ADVS toxicology degree program.

### Section IV: Finances

There will be no cost savings or additional expenses associated with housing the toxicology graduate degrees only in ADVS. ADVS will support the toxicology graduate degrees as it did when the degrees were under the umbrella of the Interdepartmental Toxicology Program.

**Institution Submitting Proposal:** Utah State University

**College, School or Division in Which Program/Administrative Unit Will Be Located:** College of Agriculture and Applied Sciences

**Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located:** Department of Animal, Dairy and Veterinary Sciences

**Program/Administrative Unit Title:** Department of Animal, Dairy and Veterinary Sciences

**Recommended Classification of Instructional Programs (CIP) Code:** 26.1004  
**Certificate, and/or Degree(s) to Be Awarded:**

**Proposed Beginning Date:** upon approval

**Institutional Signatures (*as appropriate*):**  
*Department Chair*

*Dean or Division Chair*  
*Graduate School Dean*

**Date:**

### Cover/Signature Page - Abbreviated Template

**Institution Submitting Request:** *Utah State University*

**Proposed Title:** *Discontinuation of the Interdepartmental Program in Toxicology MS & PhD Degrees*

**Currently Approved Title:** *Interdepartmental Program in Toxicology MS & PhD Degrees*

**School or Division or Location:** *Colleges of Agriculture, Engineering and Science*

**Department(s) or Area(s) Location:** *Department of Plants, Soils, & Climate (College of Agriculture); Department of Animal, Dairy & Veterinary Sciences (College of Agriculture); Department of Civil & Environmental Engineering (College of Engineering), Department of Biology (College of Science); Department of Chemistry & Biochemistry (College of Science)*

**Recommended Classification of Instructional Programs (CIP) Code<sup>1</sup> (for new programs):** *NA*

**Current Classification of Instructional Programs (CIP) Code (for existing programs):** *XXX*

**Proposed Beginning Date (for new programs):** *NA*

**Institutional Board of Trustees' Approval Date:** *MM/DD/YEAR*

**Proposal Type (check all that apply):**

R401-5			R401-6		
<i>Items submitted will be reviewed by OCHE. If there are any issues, the proposal will be returned for clarification/correction. If no issues, the proposal will be returned with a note of approval and the request will be placed on the General Consent Calendar of the next Regents' agenda.</i>			<i>Items submitted will be reviewed by OCHE. If there are any issues, the proposal will be returned for clarification/correction. If no issues, the proposal will be returned with a note of approval and the request will be placed on the General Consent Calendar of the next Regents' agenda.</i>		
Section #	<input type="checkbox"/>	Item	Section #	<input type="checkbox"/>	Item
4.1.5.2	<input type="checkbox"/>	Minor*	6.1.1	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
5.1.1.1	<input type="checkbox"/>	New Emphasis on an Existing Degree*	6.1.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Unit
5.1.2	<input type="checkbox"/>	Certificate of Proficiency Not Eligible for Financial Aid			
5.1.3	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs			
5.1.4	<input type="checkbox"/>	Name Change of Existing Programs			
5.1.5	<input type="checkbox"/>	Program Transfer			
	<input type="checkbox"/>	Program Restructure			
	<input type="checkbox"/>	Program Consolidation			
5.1.6	<input checked="" type="checkbox"/>	Program Discontinuation			
	<input type="checkbox"/>	Program Suspension			
	<input type="checkbox"/>	Administrative Unit Creation			
5.1.7	<input type="checkbox"/>	Administrative Unit Transfer			
	<input type="checkbox"/>	Administrative Unit Consolidation			
	<input type="checkbox"/>	New Center			
5.1.8	<input type="checkbox"/>	New Institute			
	<input type="checkbox"/>	New Bureau			
5.1.9	<input type="checkbox"/>	Graduate Certificate			

\*Requires "Section VI: Program Curriculum" of Abbreviated Template

**Chief Academic Officer (or Designee) Signature:**

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Printed Name:

<sup>1</sup> CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.



**Institution Submitting Proposal:** *Utah State University*

**College, School or Division in Which Program/Administrative Unit Is Located:** *Colleges of Agriculture, Engineering and Science*

**Department(s) or Area(s) in Which Program/Administrative Unit Will Be Located:** *NA*

**Program/Administrative Unit Title:** *Interdepartmental Program in Toxicology MS & PhD---Discontinuation of Program*

**Recommended Classification of Instructional Programs (CIP) Code:** *\_\_ \_\_ . \_\_ \_\_ \_\_ \_\_*

**Certificate, and/or Degree(s) to Be Awarded:** *NA*

**Proposed Beginning Date:** *NA*

**Institutional Signatures (as appropriate):**

*Department Heads:*

*Deans:*

*Department of Plants, Soils; & Climate*

*College of Agriculture*

*Department of Animal, Dairy & Veterinary Sciences*

*Department of Biology*

*College of Science*

*Department of Chemistry & Biochemistry*

*Department of Civil & Environmental Engineering*

*College of Engineering*

*Graduate School Dean*

*Date:*

**Program Request - Abbreviated Template**  
**Utah State University**  
**Discontinuation of the Interdepartmental Toxicology Graduate Program**  
**9/5/2013**

**Section I: Request**

This request is to discontinue the Interdepartmental Program in Toxicology, which offers MS and PhD degrees within the Departments of Animal, Dairy and Veterinary Sciences (ADVS); Plants, Soils, and Climate (PSC); Civil and Environmental Engineering (CEE), Biology (BIOL); and Chemistry & Biochemistry (CHEM). Enrollments in the program have declined since 1990 and all but two students in the program in the last decade have been in the Department of ADVS. The department heads and deans of the five departments currently offering the MS and PhD toxicology degrees have indicated their approval for discontinuance by signing this R401 request. In addition, faculty in the five departments voted on whether or not to keep the program, with 21 of 170 (12%) voting in favor of retaining the Interdepartmental Toxicology Program.

**Section II: Need**

Since its creation in 1962, the interdepartmental graduate program in toxicology has awarded 129 MS and PhD degrees (Table 1). Of these, 59 degrees have been awarded to students mentored by faculty in the Department of Animal, Dairy and Veterinary Sciences (ADVS). The remaining degrees have been awarded by other departments in the toxicology program, including Biology (26), Chemistry and Biochemistry (33), Civil and Environmental Engineering (2), and Plants, Soils, and Climate (6). Degrees have also been awarded to students in other departments in the College of Natural Resources (1) and the Department of Nutrition, Dietetics and Food Science (2). Ten of the 12 students who have graduated in the program since 2000 have graduated in the ADVS Department, with the remaining students in CHEM (in 2002) and BIOL (in 2004).

Table 1. Summary of enrollments in the Toxicology Program.

Year	College of Agriculture			College of Science		College of Engineering	College of Natural Resources	Total
	ADVS	PSC	NDFS*	BIOL	CHEM	CEE	WILD*	
1962-1970	0	1	0	1	8	0	0	10
1971-1980	15	5	0	3	6	0	0	29
1981-1990	24	0	2	12	11	0	1	50
1991-2000	10	0	0	9	7	2	0	28
2001-2012	10	0	0	1	1	0	0	12
Total	59 (45.7%)	6 (4.6%)	2 (1.6%)	26 (20.1%)	33 (26.6%)	2 (1.6%)	1 (0.8%)	129

\*Departments outside of the Interdepartmental Toxicology program.

In addition to having 83% of the toxicology graduates in the past decade come from the ADVS Department, the students who are currently enrolled in the Interdepartmental Toxicology Program are all mentored by ADVS faculty and are also expected to receive ADVS degrees.

In brief, the Interdepartmental Toxicology Program has made significant contributions to graduate training at Utah State University since its inception in 1962. However, in recent years, student interest in the program has been greatly diminished or nonexistent in all but the ADVS Department. The decline in student numbers is linked to changes in faculty make-up in the five departments because of resignations and retirements over the last few decades and in recent years.

Utah State University departments with graduate degree programs recently undertook intensive self-studies and subsequent development of five-year plans for their graduate degrees. Four of the five departments in the

Interdepartmental Toxicology Program (ADVS, PSC, BIOL, and CHEM) provided comments specifically on the toxicology program. Three of the departments (PSC, BIOL, and CHEM) indicated in their self studies that there is not sufficient departmental faculty involvement to warrant the continuation of the toxicology degree in their department. ADVS indicated in its self-study that “it seems important that other units on campus provide ongoing support (i.e. graduate stipends, faculty mentors, etc.)” if the Interdepartmental Toxicology Program (ITP) continues. The ADVS self-study went on to say “if the ITP fails to continue as an established program, ADVS will establish a Toxicology Specialization that will allow faculty with this expertise to continue to mentor graduate students and provide training in the discipline.” ADVS subsequently determined that instead of a toxicology specialization under the Animal, Dairy and Veterinary Sciences MS and PhD degrees, the ADVS faculty would like to request approval of MS and PhD degrees in toxicology offered through the department. A separate R401 requesting the creation of these degrees has been developed by ADVS and is being submitted concurrently with this proposal.

To explore the commitment of faculty to the program, faculty in the six departments were asked whether or not the Interdepartmental Toxicology Program should be discontinued. Each department conducted a faculty vote on this R401 during February and March, 2013. The results of the faculty votes are provided in Table 2. As the table shows, a considerable majority of the faculty in the five departments voted in favor of discontinuance.

Table 2. Results of Departmental Votes on the Approval of the R401 for Discontinuance of the Interdepartmental Toxicology Program.

Department	Yes	No	Abstain	No Vote
COA-ADVS	16	4	1	17
COA-PSC	11	8	2	7
COS-BIOL	30	1	4	22
COS-CHEM	4	0	12	1
COE-CEE	2	8	7	14
<b>Total</b>	<b>63 (37%)</b>	<b>21 (12%)</b>	<b>26 (15%)</b>	<b>60 (35%)</b>

### Section III: Institutional Impact

No course enrollments will be affected by discontinuing the Interdepartmental Toxicology Program because all classes used in the toxicology graduate degree programs will continue to be offered and used in other programs. No changes in faculty numbers will result from this discontinuation as their teaching assignments will remain the same and graduate training will continue to be an area of emphasis in these departments. Each student currently in the Interdepartmental Toxicology Program will be given the option to finish with the Interdepartmental Toxicology MS or PhD degree or move into ADVS MS or PhD degrees in toxicology. All future students choosing a graduate degree in toxicology will do so in ADVS.

### Section IV: Finances

No cost savings or additional expenses are anticipated from discontinuing this graduate program. Students currently in the Interdepartmental Toxicology Program will continue to be supported within the ADVS Department.

### Section V: Program Curriculum

NA.