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Utah State University

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Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Utah State University

Proposed Title: Master of Education in Instructional Leadership with Specialization in Higher Education/Student Affairs

Currently Approved Title: Master of Education in Instructional Leadership

School or Division or Location: Emma Eccles Jones College of Education and Human Services

Department(s) or Area(s) Location: School of Teacher Education and Leadership

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 13.0406

Current Classification of Instructional Programs (CIP) Code (for existing programs): 00.0000

Proposed Beginning Date (for new programs): 08/20/2015

Institutional Board of Trustees' Approval Date: 05/01/2015

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar	
SECTION NO.	ITEM
5.1.1	<input type="checkbox"/> Minor*
5.1.2	<input checked="" type="checkbox"/> Emphasis*
5.2.1	<input type="checkbox"/> (CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/> (GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/> New Administrative Unit
	<input type="checkbox"/> Administrative Unit Transfer
	<input type="checkbox"/> Administrative Unit Restructure
	<input type="checkbox"/> Administrative Unit Consolidation
5.4.2	<input type="checkbox"/> Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/> New Center
	<input type="checkbox"/> New Institute
	<input type="checkbox"/> New Bureau
5.5.1	<input type="checkbox"/> Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/> Program Transfer
	<input type="checkbox"/> Program Restructure
	<input type="checkbox"/> Program Consolidation
5.5.3	<input type="checkbox"/> Name Change of Existing Programs
5.5.4	<input type="checkbox"/> Program Discontinuation
	<input type="checkbox"/> Program Suspension
5.5.5	<input type="checkbox"/> Reinstatement of Previously Suspended Program
	<input type="checkbox"/> Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: 05/04/2015

Printed Name: Laurens H. Smith Jr., Executive Senior Vice Provost

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Program Request - Abbreviated Template
Utah State University
Master of Education in Instructional Leadership – Specialization in Higher Education/Student Affairs
11/6/2014

Section I: Request

The School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services at Utah State University requests approval for a new specialization in Higher Education/Student Affairs within the existing Master of Education in Instructional Leadership.

Section II: Need

This request is for a new specialization that would provide an appropriate degree for those pursuing leadership positions in higher education and student affairs, but not desiring administrative licensure through the Utah State Board of Education (USBE). While the University of Utah has a similar program, it is confined to students on their campus. This new program would be provided using distance education delivery to provide opportunities for students throughout the Utah State University system.

The currently existing Master of Education program in Instructional Leadership is focused on preparing students for licensure by the Utah State Board of Education within the Administrative Supervisory area of Concentration. This new specialization will better serve students desiring a degree in leadership in education, but not seeking licensure through the USBE, such as college and university staff in the area of student affairs and student services. It will also prepare students for leadership positions in other higher education agencies and offices.

Section III: Institutional Impact

The School of Teacher Education and Leadership has had regular and consistent requests for a leadership oriented graduate program in education that is not designed for administrative licensure through the USBE. The program will be administered and taught by existing instructional leadership faculty, with current qualified university administrators in student affairs filling adjunct teaching and advising roles. Modest adjustments in teaching assignments will be required, but no new positions are requested. There will be no need for additional facilities or equipment.

Section IV: Finances

Funding for the development and offering of proposed new courses and any additional sections of existing courses will be provided through the USU Regional Campus System with funds generated through tuition and fees. No additional cost to existing units is anticipated.

Three additional courses will be developed (two requiring financial support) for the degree with a total estimated cost of \$24,500. These costs will be funded by the office of Academic and Instructional Services (AIS), with an expected recovery of the development cost from student tuition and fees in the first two year cycle. Please see below for the estimated cost and recovery projection.

Required Course Development:

Intro to Leadership in St Affairs	\$12,250.00
Legal And Policy Issues in Higher Education	\$12,250.00

Total Development Funds:\$24,500.00**Estimated 2 Year Tuition & Fees:**

Tuition & Fees (10 Students @ 36 Credits)*	\$123,475.80
Less USU Administration (1.5% of Tuition Only)*	-1,598.41
Less Instructional Transfers (\$200 per SCH)*	\$73,800.00
Less Regional Campus Charge (\$65 per SCH)*	\$23,400.00

Total Remaining Tuition & Fees:\$24,677.39**2 Year Residual (Tuition & Fees Less Development Funds):**\$177.39

*Based on 10 students taking the full 36 degree credits in the 2 year cycle.

Section V: Program Curriculum*****THIS SECTION OF THE TEMPLATE REQUIRED FOR EMPHASES, MINORS, AND CERTIFICATES ONLY*******All Program Courses (with New Courses in Bold)**

Course Prefix and Number	Title	Credit Hours
Required Courses		
TEAL 6410	Social Foundations of Education	30
TEAL 6710	Diversity in Education	
EDUC 6010	Introduction to Program Evaluation	
TEAL 6150	Foundations of Curriculum	
TEAL 7325	Educational Leadership	
TEAL 6090	Theories of Organizational Leadership in Education	
TEAL 6500	School Finance and Resource Management	
TEAL 6850	Introduction to Leadership in Student Affairs/Higher Education	
TEAL 6860	Legal and Policy Issues in Higher Education	
TEAL 6880	Internship in Student Affairs/Higher Education (Internship will require a portfolio as the culminating project for the degree)	
Total	-	
Elective Courses		

Course Prefix and Number	Title	Credit Hours
TEAL 6740 Public School Law TEAL 6050 Theories of Instructional Supervision TEAL 6560 Independent Study TEAL 6190 Theories of Learning and Models of Teaching Other Graduate courses as approved		6
	-Sub-	
Total		
Track/Options (if applicable)		
N/A	Sub- Total	
	Total Number of Credits	36

Program Schedule

- Fall 2015: **TEAL 6850 Introduction to Leadership in Student Affairs/Higher Education (3)**
TEAL 6410 Social Foundations of Education (3)
- Spring 2016: EDUC 6010 Introduction to Program Evaluation (3)
TEAL 6090 Theories of Organizational Leadership in Education (3)
- Summer 2016: **TEAL 6860 Legal and Policy Issues in Higher Education (3)**
TEAL 6710 Diversity in Education (3)
TEAL 6500 School Finance and Resource Management (3)
- Fall 2016: TEAL 6150 Foundations of Curriculum (3)
TEAL 7325 Educational Leadership (3)
- Spring 2017: Elective Course (3)
Elective Course (3)
- Summer 2018: **TEAL 6880 Internship in Student Affairs/Higher Education (3)**