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## Educational Policies Committee Program Proposal, Emma Eccles Jones College of Education and Human Services, September 15, 2017 – Restructure Certificate of Proficiency in Rehabilitation Counseling

Utah State University

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**Utah System of Higher Education  
Changes to Existing Academic Program Proposal  
Cover/Signature Page - Abbreviated Template**

**Institution Submitting Request:** Utah State University

*Current* *Proposed (if applicable)*

**Program Title:** Certificate of Proficiency in Rehabilitation Counseling

**Sponsoring School, College, or Division:** Emma Eccles Jones College of Education and Human Services

**Sponsoring Academic Department(s) or Unit(s):** Department of Special Education and Rehabilitation

**Classification of Instruction Program Code<sup>1</sup>:** 51.2310 6 - Digit CIP

**Min/Max Credit Hours for Full Program Required:** 18 / Max Cr Hr 16 / Max Cr Hr

**Proposed Effective Term for Program Change<sup>2</sup>:** Summer 2017

**Institutional Board of Trustees' Approval Date:** June 23, 2017

**Award Type:** Certificate of Proficiency

**Program Change Type (check all that apply):**

<input type="checkbox"/>	Name Change of Existing Program
<input checked="" type="checkbox"/>	Program Restructure with or without Consolidation
<input type="checkbox"/>	Program Transfer to a new academic department or unit
<input type="checkbox"/>	Program Suspension
<input type="checkbox"/>	Program Discontinuation
<input type="checkbox"/>	Reinstatement of Previously Suspended Program
<input type="checkbox"/>	Out of Service Area Delivery Program

**Chief Academic Officer (or Designee) Signature:**

I, the Chief Academic Officer or Designee, certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Edward M. Reeve \_\_\_\_\_

Date: June 21, 2017

I understand that checking this box constitutes my legal signature.

<sup>1</sup> For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

<sup>2</sup> "Proposed Effective Term" refers to term when change to program is published. For Suspensions and Discontinuations, "effective term" refers to the term the program will suspend admissions.

## Program Change Description - Abbreviated Template

### Section I: The Request

Utah State University requests approval to restructure Certificate of Proficiency in Rehabilitation Counseling effective Summer 2017. This action was approved by the institutional Board of Trustees on June 23, 2017.

### Section II: Program Proposal

#### Program Change Description/Rationale

*Present a brief program change description. Describe the institutional procedures used to arrive at a decision for the change. Briefly indicate why such a change should be initiated. State how the institution and the USHE benefit by the change.*

Propose that the Certificate of Proficiency in Rehabilitation Counseling credit hour requirement be changed from 18 credit hours in specific courses, to 16 credit hours of any graduate courses offered through the Rehabilitation Counseling Education program. This change will increase the flexibility by allowing faculty to design specific programs of studies that address emerging areas of professional practice and meet the needs of individual students and groups of students. This change will help faculty to respond to needs in the community and professional field in a more efficient and expeditious manner. Recruitment and enrollment will be enhanced, as will the ability to obtain new federal training grants in the field. USU and USHE will benefit from increased enrollment, increased revenue, and increased recognition at the national level for the training programs offered through the Rehabilitation Counseling Education program.

#### Consistency with Institutional Mission/Institutional Impact

*Explain how the action is consistent with the institution's Regent-approved mission, roles, and goals. Institutional mission and roles may be found at [higheredutah.org/policies/policyr312/](http://higheredutah.org/policies/policyr312/). Indicate if the program will be delivered outside of designated service area; provide justification. Service areas are defined in [higheredutah.org/policies/policyr315/](http://higheredutah.org/policies/policyr315/). Will faculty or staff structures be impacted by the proposed change?*

This adjustment will help meet the land grant mission of USU by offering flexibility in training options for Utah residents, as well as individuals living outside the state. As this is a distance-based education program, it can be delivered to any part of the state, including rural areas where access to educational programming is limited. This increases the potential for obtaining federally funded training grants.

#### Finances

*What costs or savings are anticipated from this change? If new funds are required to implement the change, indicate expected sources of funds. Describe any budgetary impact on other programs or units within the institution.*

This change will result in increased revenue as anticipated by increase in the number of students participating in the certificate program. It will not require any additional courses as the proposal allows more flexible access to existing courses. Anticipate no other financial impact as a result of this change.