Curriculum Subcommittee Minutes, November 2, 2017

Utah State University

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A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 2 November 2017 at 2:00 pm in Old Main 136 (Champ Hall Conference Room).

Present: Vijay Kannan, Chair, Jon M. Huntsman School of Business
Brian Warnick, College of Agriculture and Applied Sciences
Andy Walker for Scott Hunsaker, Emma Eccles Jones College of Education and Human Services
Michele Hillard, Secretary
Geneva Harline, Graduate Council
Richard Mueller, College of Science
Dean Adams, College of Engineering
Fran Hopkin, Registrar’s Office
Barbara Williams, Catalog Editor
Claudia Radel, S.J. & Jessie E. Quinney College of Natural Resources
Jessica Hansen, Academic and Instructional Services
Nicholas Morrison, Caine College of the Arts
Ed Reeve, Chair, EPC
Clint Pumphrey, Libraries
Blake Harms, USUSA Executive Vice President
Tom Liljegren for Matt Sanders, College of Humanities and Social Sciences

Absent: TBD, Regional Campuses
Anuj Khasgiwala, Graduate Studies Senator
Scott Henrie, USU-Eastern

Visitors: Brad Hall, Department Head, Languages, Philosophy and Communication Studies
Derrik Tollefson, Department Head, Sociology, Social Work and Anthropology

Approval of 5 October 2017 Minutes
Motion to approve the 5 October 2017 minutes made by Dean Adams. Seconded by Dick Mueller.

Program Proposals
Motion to approve the program proposal made by Andy Walker. Seconded by Dick Mueller. Proposal approved pending correction.
Check font issues – Program Change check spelling of program.

Request from the Department of Kinesiology and Health Science in the Emma Eccles Jones College of Education and Human Services to discontinue the Master of Science in Health and Human Movement.
Motion to approve the program proposal made by Andy Walker. Seconded by Dick Mueller. Proposal approved pending changes.
Several typos – font issue – two of USU missions (should be one) – current degree has a stray 0 – needs to be written in third person.
Motion to approve the program proposal pending revisions made by Nick Morrison. Seconded by Blake Harms. Approved pending revisions.
Request from the Department of Kinesiology and Health Science in the Emma Eccles Jones College of Education and Human Services to discontinue the Master of Health Promotion.

Motion to approve the program proposal made by Andy Walker. Seconded Dick Mueller. Approved pending revisions.

Fourth line – two missions need to be clarified – third person

Motion to approve the program proposal pending revisions made by Nick Morrison. Seconded by Blake Harms. Approved pending revisions.

Request from the Department of Languages, Philosophy and Communication Studies in the College of Humanities and Social Sciences to offer a Masters in Communication Studies.

Motion to approve the program proposal made by Blake Harms. Seconded by Nick Morrison. Approved pending revisions.

Grad Council is concerned that the funding is only secured for the first year. Assured that the funding will come forward beyond the first year. Rewrite the student demand portion. Program evaluation-needs clarification. Program assessment item #2 – third person. Second sentence is incomplete.

Motion to approve the program proposal pending revisions made by Blake Harms. Seconded by Tom Liljegren. Approved pending revisions.

Request from the Department of Sociology, Social Work and Anthropology in the College of Humanities and Social Sciences to offer a Social Work Minor.

Motion to approve the program proposal made by Nick Morrison. Seconded by Claudia Radel. Approved pending spelling change.

Program curriculum narrative – focuses instead of focus.

Request from the Department of Physics in the College of Science to restructure the PhD in Physics by reducing the number of research credits.

Motion to approve the program proposal made by Dick Mueller. Seconded by Nick Morrison. Proposal approved.

Footnote to program third person – Michele will make the change.

Semester Course Approval Reviews

College of Agriculture and Applied Sciences

Motion to approve the business of the College of Agriculture and Applied Sciences made by Brian Warnick. Seconded by Dick Mueller. Business approved.

ADV S = 6
APE C =
APPR =
ASTE = 12
LAEP =
OPDD =
NDFS =
PSC = 1

Caine College of the Arts

Motion to approve the business of the Caine College of the Arts made by Nick Morrison. Seconded by
Dean Adams. Business approved.

ART = 1
MUSC = 2
THEA = 2
CCA =

Jon M. Huntsman School of Business
ACCT =
BUS =
ECN =
MGT =
MIS =

Emma Eccles Jones College of Education and Human Services
Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Andy Walker. Seconded by Dick Mueller. Business approved.

COMD =
EDUC =
FCHD = 23
KHS = 4
ITLS = 11
NURS = 1
PSY =
SPER = 28 (REH 6000 & 6050 clarify “issues in the field” in field work or in the profession/discipline)
TEAL = 9

College of Engineering
Motion to approve the business of the College of Engineering made by Dean Adams. Seconded by Brian Warnick. Business approved.

BENG =
CEE = 2
CS = 7
ECE = 1
EED = 5
MAE =

College of Humanities and Social Sciences
Motion to approve the business of the College of Humanities and Social Sciences made by Tom Liljegren. Seconded by Dean Adams. Business approved.

ENGL =
HIST = 2
JCOM =
LPCS =
POLS =
Motion to approve the business of the S.J. & Jessie E. Quinney College of Natural Resources made by Claudia Radel. Seconded by Brian Warnick. Business approved.

ENVS =
WATS = 1
WILD =

College of Science
Motion to approve the business of the College of Science made by Dick Mueller. Seconded by Dean Adams. Business approved.

BIOL = 2
CHEM =
GEOL =
MATH =
PHYS =
SCI =

Motion to approve the business of the College of Science for the CAS coursed made by Dick Mueller. Seconded by Dean Adams. Business approved.

UN = 1

Other Business
Zero Credit Classes – Vijay Kannan
There is currently no policy in place that says anything about zero credit classes. Proposals have been coming forward and they are being primarily being used as placeholders for students within a specific program. It is problematic for the Registrar’s office putting something on the transcript that is not academic nor credited. The intent behind the language in the Curriculum Handbook is to not have any zero credit courses. The question was asked if the Curriculum Committee should develop a policy regarding zero credit classes. The committee needs to vet the courses better and come up with alternative solutions. Some courses may be placed under continuing education (CE) courses. Are these training credits or working credits? Can they be differentiated? It was decided to continue to approve them on a case-by-case basis. Work on handbook regarding Continuing Education Units and workforce development.

Syllabus Update – Ed Reeve
Tabled until December meeting.

Adjourn: 3:00 pm