

Utah State University

DigitalCommons@USU

---

Educational Policies Committee

Faculty Senate

---

11-2-2017

## Curriculum Subcommittee Minutes, November 2, 2017

Utah State University

Follow this and additional works at: [https://digitalcommons.usu.edu/fs\\_edpol](https://digitalcommons.usu.edu/fs_edpol)

---

### Recommended Citation

Utah State University, "Curriculum Subcommittee Minutes, November 2, 2017" (2017). *Educational Policies Committee*. Paper 793.

[https://digitalcommons.usu.edu/fs\\_edpol/793](https://digitalcommons.usu.edu/fs_edpol/793)

This Curriculum Subcommittee Minutes is brought to you for free and open access by the Faculty Senate at DigitalCommons@USU. It has been accepted for inclusion in Educational Policies Committee by an authorized administrator of DigitalCommons@USU. For more information, please contact [digitalcommons@usu.edu](mailto:digitalcommons@usu.edu).



## CURRICULUM SUBCOMMITTEE MINUTES

2 November 2017

A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 2 November 2017 at 2:00 pm in Old Main 136 (Champ Hall Conference Room).

Present: Vijay Kannan, Chair, Jon M. Huntsman School of Business  
Brian Warnick, College of Agriculture and Applied Sciences  
Andy Walker for Scott Hunsaker, Emma Eccles Jones College of Education and Human Services  
Michele Hillard, Secretary  
Geneva Harline, Graduate Council  
Richard Mueller, College of Science  
Dean Adams, College of Engineering  
Fran Hopkin, Registrar's Office  
Barbara Williams, Catalog Editor  
Claudia Radel, S.J. & Jessie E. Quinney College of Natural Resources  
Jessica Hansen, Academic and Instructional Services  
Nicholas Morrison, Caine College of the Arts  
Ed Reeve, Chair, EPC  
Clint Pumphrey, Libraries  
Blake Harms, USUSA Executive Vice President  
Tom Liljegren for Matt Sanders, College of Humanities and Social Sciences

Absent: TBD, Regional Campuses  
Anuj Khasgiwala, Graduate Studies Senator  
Scott Henrie, USU-Eastern

Visitors: Brad Hall, Department Head, Languages, Philosophy and Communication Studies  
Derrick Tollefson, Department Head, Sociology, Social Work and Anthropology

### *Approval of 5 October 2017 Minutes*

*Motion to approve the 5 October 2017 minutes made by Dean Adams. Seconded by Dick Mueller.*

### *Program Proposals*

Request from the Department of Human Development and Family Studies in the Emma Eccles Jones College of Education and Human Services to discontinue Early Childhood Development Certificate Program.

*Motion to approve the program proposal made by Andy Walker. Seconded by Dick Mueller. Proposal approved pending correction.*

*Check font issues – Program Change check spelling of program.*

Request from the Department of Kinesiology and Health Science in the Emma Eccles Jones College of Education and Human Services to discontinue the Master of Science in Health and Human Movement.

*Motion to approve the program proposal made by Andy Walker. Seconded by Dick Mueller. Proposal approved pending changes.*

*Several typos – font issue – two of USU missions (should be one) – current degree has a stray 0 – needs to be written in third person.*

*Motion to approve the program proposal pending revisions made by Nick Morrison. Seconded by Blake Harms. Approved pending revisions.*

Request from the Department of Kinesiology and Health Science in the Emma Eccles Jones College of Education and Human Services to discontinue the Master of Health Promotion.

*Motion to approve the program proposal made by Andy Walker. Seconded Dick Mueller. Approved pending revisions.*

*Fourth line – two missions need to be clarified – third person*

*Motion to approve the program proposal pending revisions made by Nick Morrison. Seconded by Blake Harms. Approved pending revisions.*

Request from the Department of Languages, Philosophy and Communication Studies in the College of Humanities and Social Sciences to offer a Masters in Communication Studies.

*Motion to approve the program proposal made by Blake Harms. Seconded by Nick Morrison. Approved pending revisions.*

*Grad Council is concerned that the funding is only secured for the first year. Assured that the funding will come forward beyond the first year. Rewrite the student demand portion. Program evaluation-needs clarification. Program assessment item #2 – third person. Second sentence is incomplete.*

*Motion to approve the program proposal pending revisions made by Blake Harms. Seconded by Tom Liljegren. Approved pending revisions.*

Request from the Department of Sociology, Social Work and Anthropology in the College of Humanities and Social Sciences to offer a Social Work Minor.

*Motion to approve the program proposal made by Nick Morrison. Seconded by Claudia Radel. Approved pending spelling change.*

*Program curriculum narrative – focuses instead of focus.*

Request from the Department of Physics in the College of Science to restructure the PhD in Physics by reducing the number of research credits.

*Motion to approve the program proposal made by Dick Mueller. Seconded by Nick Morrison. Proposal approved.*

*Footnote to program third person – Michele will make the change.*

### ***Semester Course Approval Reviews***

#### ***College of Agriculture and Applied Sciences***

*Motion to approve the business of the College of Agriculture and Applied Sciences made by Brian Warnick. Seconded by Dick Mueller. Business approved.*

ADVS = 6

APEC =

APPR =

ASTE = 12

LAEP =

OPDD =

NDFS =

PSC = 1

#### ***Caine College of the Arts***

*Motion to approve the business of the Caine College of the Arts made by Nick Morrison. Seconded by*

*Dean Adams. Business approved.*

ART = 1  
MUSC = 2  
THEA = 2  
CCA =

***Jon M. Huntsman School of Business***

ACCT =  
BUS =  
ECN =  
MGT =  
MIS =

***Emma Eccles Jones College of Education and Human Services***

*Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Andy Walker. Seconded by Dick Mueller. Business approved.*

COMD =  
EDUC =  
FCHD = 23  
KHS = 4  
ITLS = 11  
NURS = 1  
PSY =  
SPER = 28 (REH 6000 & 6050 clarify "issues in the field" in field work or in the profession/discipline)  
TEAL = 9

***College of Engineering***

*Motion to approve the business of the College of Engineering made by Dean Adams. Seconded by Brian Warnick. Business approved.*

BENG =  
CEE = 2  
CS = 7  
ECE = 1  
EED = 5  
MAE =

***College of Humanities and Social Sciences***

*Motion to approve the business of the College of Humanities and Social Sciences made by Tom Liljegren. Seconded by Dean Adams. Business approved.*

ENGL =  
HIST = 2  
JCOM =  
LPCS =  
POLS =

SSWA =

IELI =

***S.J. & Jessie E. Quinney College of Natural Resources***

*Motion to approve the business of the S.J. & Jessie E. Quinney College of Natural Resources made by Claudia Radel. Seconded by Brian Warnick. Business approved.*

ENVS =

WATS = 1

WILD =

***College of Science***

*Motion to approve the business of the College of Science made by Dick Mueller. Seconded by Dean Adams. Business approved.*

BIOL = 2

CHEM =

GEOL =

MATH =

PHYS =

SCI =

*Motion to approve the business of the College of Science for the CAS course made by Dick Mueller. Seconded by Dean Adams. Business approved.*

UN = 1

***Other Business***

Zero Credit Classes – Vijay Kannan

There is currently no policy in place that says anything about zero credit classes. Proposals have been coming forward and they are being primarily being used as placeholders for students within a specific program. It is problematic for the Registrar's office putting something on the transcript that is not academic nor credited. The intent behind the language in the Curriculum Handbook is to not have any zero credit courses. The question was asked if the Curriculum Committee should develop a policy regarding zero credit classes. The committee needs to vet the courses better and come up with alternative solutions. Some courses may be placed under continuing education (CE) courses. Are these training credits or working credits? Can they be differentiated? It was decided to continue to approve them on a case-by-case basis. Work on handbook regarding Continuing Education Units and workforce development.

Syllabus Update – Ed Reeve

Tabled until December meeting.

**Adjourn: 3:00 pm**