Curriculum Subcommittee Minutes, February 1, 2018

Utah State University

Follow this and additional works at: https://digitalcommons.usu.edu/fs_edpol

Recommended Citation
https://digitalcommons.usu.edu/fs_edpol/796

This Curriculum Subcommittee Minutes is brought to you for free and open access by the Faculty Senate at DigitalCommons@USU. It has been accepted for inclusion in Educational Policies Committee by an authorized administrator of DigitalCommons@USU. For more information, please contact digitalcommons@usu.edu.
CURRICULUM SUBCOMMITTEE MINUTES
1 February 2018

A meeting of the Curriculum Subcommittee of the Educational Policies Committee was held on 1 February 2018 at 2:00 pm in Old Main 136 (Champ Hall Conference Room).

Present: Vijay Kannan, Chair, Jon M. Huntsman School of Business
Brian Warnick, College of Agriculture and Applied Sciences
Scott Hunsaker, Emma Eccles Jones College of Education and Human Services
Dean Adams, College of Engineering
Matt Sanders, College of Humanities and Social Sciences
Claudia Radel, S.J. & Jessie E. Quinney College of Natural Resources
Richard Mueller, College of Science
Scott Henrie, USU-Eastern
Ed Reeve, Provost’s Office, Chair, EPC
Geneva Harline, Graduate Council
Anuj Khasgiwala, Graduate Studies Senator
Jessica Hansen, Academic and Instructional Services
Fran Hopkin, Registrar’s Office
Barbara Williams, Catalog Editor
Amber Summers-Graham for Michele Hillard, Secretary

Excused: Nicholas Morrison, Caine College of the Arts
Clint Pumphrey, Libraries
Blake Harms, USUSA Executive Vice President
Michelle Fleck, USU-Eastern
TBD, Regional Campuses

Visitors: Charles Carpenter, Department Head, Nutrition, Dietetics and Food Sciences
Xiaojun Qi, Department Head, Computer Science

1. Approval of 4 January 2018 Minutes
Motion to approve the minutes from the 4 January meeting made by Claudia Radel. Seconded by Dean Adams. Minutes approved.

2. Program Proposal
Request from the Department of Nutrition, Dietetics and Food Sciences in the College of Agriculture and Applied Sciences to offer a Bachelor of Science in Nutrition Science.
Motion to approve the proposal made by Richard Mueller. Seconded by Geneva Harline. Proposal approved.

Request from the Department of Nutrition, Dietetics and Food Sciences in the College of Agriculture and Applied Sciences to offer a Bachelor of Science in Dietetics.
Motion to approve the proposal made by Richard Mueller. Seconded by Geneva Harline. Proposal approved.
Request from the Department of Nutrition, Dietetics and Food Sciences in the College of Agriculture and Applied Sciences to offer a Bachelor of Science in Food Science. Motion to approve the proposal made by Richard Mueller. Seconded by Geneva Harline. Proposal approved.

Request from the Jon M. Huntsman School of Business to establish a Department of Marketing and Strategy. Motion to approve the proposal made by Scott Hunsaker. Seconded by Richard Mueller. Proposal approved.

Request from the Department of Computer Science in the College of Engineering to offer a Master of Science in Data Science. (Approval subject to edits. Need a brief statement that will clarify how this degree will differ from the Master of Data Analytics.) Motion to approve the proposal made by Dean Adams. Seconded by Anuj Khasgiwala. Proposal approved pending requested edits.

3. **Semester Course Approval Reviews**

**College of Agriculture and Applied Sciences**

Motion to approve the business of the College of Agriculture and Applied Sciences made by Brian Warnick. Seconded by Matt Sanders. Business approved.

ADVS =
APEC =
APPR =
ASTE =
LAEP =
OPDD =
NDFS =
PSC = 3

**Caine College of the Arts**

ART =
MUSC =
THEA =
CCA =

**Jon M. Huntsman School of Business**

Motion to approve the business of the Jon M. Huntsman School of Business made by Scott Hunsaker. Seconded by Dean Adams. Business approved.

ACCT =
BUS = 1
ECN = 1
MGT = 4
MIS =
Emma Eccles Jones College of Education and Human Services
Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Scott Hunsaker. Seconded by Dean Adams. Business approved as noted below.

COMD =
EDUC =
HDFS = 3 (HDFS 2520 – Tabled pending communication with department regarding reactivating the course since it hasn’t been taught in years)
KHS =
ITLS =
NURS =
PSY =
SPER =
TEAL = 6

College of Engineering
BENG =
CEE =
CS =
ECE =
EED =
MAE =

College of Humanities and Social Sciences
Motion to approve the business of the College of Humanities and Social Sciences made by Matt Sanders. Seconded by Brian Warnick. Business approved.
ENGL =
HIST =
JCOM =
LPCS =
POLS = 1
SSWA =
IELI =
USU = 2

S.J. & Jessie E. Quinney College of Natural Resources
Motion to approve the business of the S.J. & Jessie E. Quinney College of Natural Resources made by Claudia Radel. Seconded by Dean Adams. Business approved.
ENVS = 1
WATS = 1
WILD = 1
NR =

College of Science
Motion to approve the business of the College of Science made by Richard Mueller. Seconded by Anuj Khasgiwala. Business approved.
BIOL = 1
CHEM =
GEOL =
MATH =
4. **Other Business**

**Removing Semesters Traditionally Taught from Catalog Descriptions – Barbara Williams**

Listing traditionally taught semesters with course descriptions in the catalog is causing confusion for students and academic advisors. Due to scheduling changes within departments, the listed semesters are not always accurate. It is proposed that language referring to semester traditionally taught be removed from the catalog description for each course.

*Motion to remove this language from the catalog made by Scott Hunsaker. Seconded by Richard Mueller. Motion approved.*

**Zero Credit Classes | Handbook-Continuing Education Units and Workforce Development**

This committee’s policy states that zero-credit courses should not be approved. Fran Hopkin reached out to some of USU’s peer institutions where he found the same enforced policy. Zero-credit courses were initially created to give prerequisite requirements for courses before that capability was available in Banner alone. This committee will review zero-credit courses currently being offered and will work to create an updated policy that will clarify conditions under which a zero-credit course would be approved. Jessica Hansen will create a list of zero-credit courses for discussion at the March meeting.

**Syllabus Update – Ed Reeve**

Ed Reeve met with Kevin Shanley in Academic & Instructional Services (AIS) about the status of the Canvas course development. Kevin will attend the next Curriculum subcommittee meeting to demonstrate the progress of the course. Ed will put together the minimum set for syllabi and bring them forward for discussion at the next committee meeting in March.

Adjourn: 3:01 PM