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## General Education Subcommittee Agenda, January 19, 2016

Utah State University

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## GENERAL EDUCATION COMMITTEE

January 19, 2016  
8:30 a.m. – 9:30 a.m.  
Old Main – Champ Hall

### Agenda

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***Call to Order*** - Dawn Kirby

***Approval of Minutes*** – December 15, 2015  
<https://usu.box.com/s/szf33l8cg5u3bdkuinmkno0wyltgfga>

***Business***

USU Course Prefixes and Funding (8:30 – 9:00 am Noelle Cockett)

Syllabus Tracking Tool

***Course Approvals/Removals/Syllabi Approvals***

<https://usu.curriculog.com/proposals>

ARTH 3340 – African Art (CI) .....	Brock Dethier
ARTH 3710 – Art, Culture & Crisis in Postwar Britain (CI) .....	Brock Dethier
ARTH 3910 – Introduction to Film Theory (CI) .....	Brock Dethier



## GENERAL EDUCATION SUBCOMMITTEE MINUTES

**December 15, 2015**

**8:30 am – 9:30 am**

**Old Main - Champ Hall**

**Present:** Dawn Kirby, Chair

Eddy Berry, Social Sciences

Harrison Kleiner, Connections

Mary Leavitt, Advising

Kacy Lundstrom, Library

Kris Miller, Honors

Melanie Nelson, USU Eastern

Michele Hillard, Secretary

Dan McInerney, American Institutions

Brock Dethier, Writing Program

Trevor Olsen, USUSA President

John Mortensen, Student Services

Stephanie Hamblin, University Advising

Karen Mock, Natural Resources

Dean Adams, Engineering

Dick Mueller, Science

**Absent:** Jessica Hansen, Academic and Instructional Services

Brian McCuskey, Humanities

Lee Rickords, Agriculture and Applied Sciences

Kathy Chudoba, Business

Bob Mueller, Regional Campus

Peggy Petrzela, Humanities

Laura Gelfand, Arts

Larry Smith, Provost's Office

Cindy Dewey, Creative Arts

Dan Coster, Quantitative Intensive

Shelley Lindauer, Education and Human Services

Ryan Dupont, Life and Physical Sciences

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**Call to Order** - Dawn Kirby

**Approval of Minutes** – November 17, 2015

<https://usu.box.com/s/7kjepqjee9b4ul7x1dz2vi0mo2sljvnx>

*Motion to approve the November 17 General Education minutes made by Dean Adams.*

*Seconded by Karen Mock. Minutes approved.*

**Course Approvals/Removals/Syllabi Approvals**

<https://usu.curriculog.com/proposals>

*Motion to approve designations made by Eddy Berry. Seconded by Dean Adams. Designations approved.*

ARTH 3730 – The Documentary (CI) **Approved** ..... Brock Dethier  
ENGL 4610 – Western American Literature (CI/DHA) **Approved** Brock Dethier/Brian McCuskey  
ENVS 4700 – Communicating Sustainability (CI) **Approved** ..... Brock Dethier

## **Business**

### *USU Prefixes*

Committee members thought it would be best to let each faculty/department decide if they want to change the USU prefixes or leave them as is. There needs to be a clear understanding with the Provost's office on continued funding. Some concerns that have arisen are as follows:

- What prefix to use
- Caps on seating and student enrollment
- Repeating courses

It was recommended that a letter be sent to the department heads discussing the policy of how this would work. This is a discussion that will continue. Dawn Kirby will make an appointment to meet with Provost Cockett and Larry Smith to discuss the pros/cons of changing the prefixes.

### *Designation Subcommittee Approval Processes*

The committee was in full agreement to move ahead with the process for submitting designation requests. The new process will be posted on the General Education subcommittee website located at: [http://www.usu.edu/epc/subcommittees/general\\_education/](http://www.usu.edu/epc/subcommittees/general_education/) so that faculty are aware of this redesigned process. The process can be viewed now at the following link:

<https://usu.box.com/s/6ktgib9ts1e1ivtfjlnrajyinzv4djq7>

*Motion to approve this process made by Eddy Berry. Seconded by Harrison Kleiner. Process approved.*

### *Update/Questions on R470*

The state's General Education Task Force has been working on a revised R470. Many revisions have already been made. The most current revisions are in red on the document available at <https://usu.box.com/s/r8o8ft9724lpc48a2a7m0d16fs8of0sj>. This revision is a collaborative process in which faculty input is essential. Revisions will continue to emerge over the next few months, and this committee's input is vital. At this point, Dan McInerney suggested that for section 3.2.3 regarding the American Institutions designation, more specific statements about content are needed, and that more specifics be added about information literacy. Dawn Kirby will present these and future suggestions to the state's task force.

### *Enrollment Updates*

John Mortensen presented the enrollment numbers for Fall 2015 and Springs 2016. Fall enrollment was up 1,123 students and Spring will be up 936 students over last year. There are up to 1,800 students on campus taking on-line courses, and it is looking good for filling seats and also being able to accommodate the additional students. It was noted that the faculty has responded quickly and well to USU's increasing needs for more General Education classes and higher enrollments in existing classes in order to accommodate students' academic needs.

Adjourn: 9:23 am