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## General Education Subcommittee Agenda, January 17, 2017

Utah State University

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**GENERAL EDUCATION COMMITTEE**

January 17, 2017  
8:30 a.m. – 9:30 a.m.  
Old Main – Champ Hall

**Agenda**

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**Call to Order** – Lee Rickords

**Approval of Minutes** – November 15, 2016 – ([link](#))

**Course Approvals/Removals/Syllabi Approvals**

<https://usu.curriculog.com/>

- ANTH 3340 (QI) .....David Brown
- ARTH 3360 (CI) ..... Brock Dethier
- ARTH 3540 (CI) ..... Brock Dethier
- ARTH 3640 (CI) ..... Brock Dethier
- ARTH 3810 (CI) ..... Brock Dethier
- NURS 3210 (CI)..... Brock Dethier
- NURS 3230 (QI).....David Brown

**Business**

**Substitution for Exploration Requirement**.....Kaylee Roholt

Request: Allow the Exploration Requirement to be met by one additional depth course for [Aviation Technology – Maintenance Management \(ATMM\)](#) majors (60 declared majors currently).

*Justification:* Since fall 2012, ATMM students graduate with an average of 157.58 earned credit hours. The major requirements are lengthy (84 credits) and time intensive (multiple classes have 12+ contact hours each week). There is no room/need for electives in the plan of study by the time general education, major requirements, and upper division requirements are met. Allowing the exploration requirement to be satisfied with an additional *upper division* depth class would prevent ATMM students from registering for a lower division course that serves no other purpose.

*Background:* I am an academic advisor in the College of Ag and Applied Sciences. My ATMM students are required to answer to two governing bodies: Utah State University and the Federal Aviation Administration. Satisfying both entities is a wonderful combination, but makes for a very busy four years. I am looking to keep our students as close to 120 credits and four-years as possible.

*Data Collection for Writing/Communication Update*

**Adjourn:**



## GENERAL EDUCATION SUBCOMMITTEE MINUTES

**November 15, 2016**

**8:30 am – 9:30 am**

**Old Main - Champ Hall**

**Present:** Lee Rickords, Agriculture and Applied Sciences (Chair)  
Michele Hillard, Secretary  
Larry Smith, Provost's Office  
Kacy Lundstrom, Library  
Dean Adams, Engineering  
Dick Mueller, Science  
Kris Miller, Honors  
Claudia Radel, Natural Resources  
Barbara Williams, Registrar's Office  
Brock Dethier, Writing Program  
Harrison Kleiner, Connections  
Bob Mueller, Regional Campus  
Laura Gelfand, Arts  
David Brown, Quantitative Intensive  
Susan Haddock for Stephanie Hamblin, Exploratory Advising  
Konrad Lee, Business  
Dan McInerney, American Institutions  
Shelley Lindauer, Education and Human Services  
Brian McCuskey, Humanities

**Absent:** Janet Anderson, Office of the Provost  
Ryan Dupont, Life and Physical Sciences  
Jessica Hansen, Academic and Instructional Services  
John Mortensen, Student Services  
Cindy Dewey, Creative Arts  
Mykel Beorchia, University Advising  
Melanie Nelson, USU Eastern  
Damon Cann, Social Sciences  
Ashley Waddoups, USUSA President  
Matt Sanders, Humanities and Social Sciences

**Visitors:** Joyce Kinkead, Professor, English  
Dillon Feuz for Brian Warnick, Agriculture and Applied Sciences

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**Call to Order** – Lee Rickords

**Approval of Minutes** – October 18, 2016

*Motion to approve the minutes from the October 18 meeting made by Brian McCuskey. Seconded by Laura Gelfand. Minutes approved.*

**Depth Requirement for Teacher Education Majors**..... Larry Smith  
Teacher Education students as they think about course work for the spring. New licensure requirements by the USBOE where all TE students must take both a 3 credit course in technology, as well as 3 credits of English language learner. TE students will now have total credits of over 120. Retroactive and applies to students in program now. USBOE doesn't want them over 120 credits. Gen Ed committee consider on a temporary basis only a suspension of the depth requirement for TE students for 3 years. Faculty in TE will work on blending the depth requirements in the curriculum. Depth requirement is at USU only. No other institutions require this. Caine College of the Arts and the College of Engineering are supportive of this request. TE students are held to a higher standard due to their majors. This is for all education, elementary, secondary and special. How will the three-year timeframe be monitored? Have dean or faculty come and report periodically on progress. Should not set a precedence in disallowing depth courses for other majors. Reaffirm to students that the depth courses are necessary in their education.

*Motion to approve the suspension of Depth Humanities for Teacher Education students made by Claudia Radel. Seconded by Laura Gelfand.*

*Amendment motion to require annual report from CTE made by Konrad Lee. Seconded by Laura Gelfand.*

**Course Approvals/Removals/Syllabi Approvals**

ADVS 5630 (CI) **APPROVED** ..... Brock Dethier  
*Motion to approve CI designation made by Dick Mueller. Seconded by Konrad Lee. Designation approved.*

APEC 1600 (BAI) **APPROVED** ..... Dan McInerney  
BAI courses should not become niche courses specifically tailored toward majors. The APEC department improved the course to broaden the BAI between the College of Agriculture and Applied Sciences and the College of Natural Resources. Makes it broader than what is currently offered to students. Look at new courses requesting BAI designation and making absolutely meet the requirement/rubric. Review courses every three years.  
Each designation subcommittee look at their requirements and make necessary changes/requirements. R470 standards have been updated by the state.  
*Motion to approve BAI designation made by Shelley Lindauer. Seconded by Brock Dethier. Designation approved. One vote in opposition.*

BIOL 5630 (CI) **APPROVED** ..... Brock Dethier  
*Motion to approve CI designation made by Dick Mueller. Seconded by Konrad Lee. Designation approved.*

CMST 5800 (CI) **APPROVED** (change in Curriculog to 2 credits) ..... Brock Dethier  
*Motion to approve CI designation made by Dick Mueller. Seconded by Konrad Lee. Designation approved.*

**Business**

Data collection for writing/communication committee..... Joyce Kinkead  
Next semester Dr. Kinkead's class will do an analysis of courses with CI designation. The Institutional Review Board approved the proposal and would give these students an authentic research experience while providing the Gen Ed committee with data that will help with the oral/written communication issue. Results of this work would come back to Gen Ed at the end of the spring semester. The class will be looking a syllabus to make sure the communication requirements meet expectations. Nee to make sure that the Provost is in agreement with this and

that all deans and department heads are informed and make clear that this is not about faculty evaluation but about syllabus evaluation. This effort provides students with a research experience and the Gen Ed committee would receive the data they are looking for.

*Motion to accept this research assistance made by Dick Mueller. Seconded by Kris Miller. Assistance/information approved.*

Discussion/Review of information gathered regarding lack of adequate writing/communication skills in students.

- ACT Report on College Readiness
- SAT Data
- Utah School Assessment
- Writing Skills – National Data
- English 1010 Objectives
- Assessment Rubric
- Survey of Graduate Engineering
- Graduate Training: Results of a Survey of Employers

Not sure that the data provided really helped with the issue at hand. Information was interesting but doesn't really help with the body of evidence to prove there is a problem. Collecting data across campus will be more helpful than the national information/data that has been provided. Student writing data is available through the Library and it was agreed upon that the Gen Ed committee cannot solve this problem on their own. Need to communicate writing resources, that are available on campus, to the faculty so they are aware of resources that can be utilized. Could provide training on writing and using rubrics for faculty so they can effectively evaluate others. It was suggested that writing fellows could help cover the needs. However, funds would be required to hire more fellows. If funds were available colleges or departments could hire someone to help/teach specific writing skills/techniques. Writing centers are integral for regional campuses.

Should a meeting be held in December?

No December 20, 2016 meeting. Next meeting is scheduled for January 17, 2016. Any critical designation requests can be reviewed and approved via Curriculog and email.

**Adjourn:** 9:37 am