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GENERAL EDUCATION SUBCOMMITTEE

Meeting Minutes

April 1, 2008 - 8:30 a.m.

Champ Hall Conference Room

Present: Norm Jones (Chair), Phebe Jensen, Richard Mueller, Cathy Hartman, Gary Straquadine, Wendy Holliday, Vince Lafferty, Tyler Bowles, Richard Cutler, Rhonda Miller, Tom Peterson, Jeff Smitten, Christie Fox, Stephanie Hamblin, Susan Parkinson (for Mary Leavitt), and John Mortensen

Absent: Steven Hanks, Wynn Walker, Shelley Lindauer, Nancy Mesner, Peter McChesney, Ryan Dupont, and Rob Barton

I. **Approval of Minutes**

Dick Mueller motioned that the minutes of March 4, 2008, be approved as submitted. The motioned was seconded by Tom Peterson and was unanimously approved.

II. **Course Approvals**

- | | |
|--------------------|--|
| a. SPAN 3510 – CI | Pending |
| b. WILD 3300 – CI | Approved |
| c. WGS 1010 – BSS | Approved |
| d. MS 1010 – BSS | Denied because it is not offered to all students |
| e. MS 1020 – BSS | Denied because it is not offered to all students |
| f. FCHD 1010 – BSS | Approved |
| g. ID 3730 – QI | Pending |

III. **Syllabus Approval**

- a. None

IV. **Other Business**

- a. **Articulation of Associate Degrees from California.** John Mortensen distributed a revised [Transfer Credit Guidelines](#) sheet dated February 19, 2008. He requested approval to phase out all California institutions on the list because some California schools have waived some of their general education credits, making them deficient in the USU system. The proposed phase out date is Summer 2009 (not Fall 2009 as listed on the handout).

Dick Mueller suggested removing the list now and state that all transcripts will be reviewed on a case-by-case basis for all transfer students from non-Utah schools. John agreed. Dick Mueller moved that effective Summer 2009 we cease listing Associate degrees for anyone outside of Utah and that we continue requiring CIL credits for all non-Utah schools. We will also add a statement that says when an Associate's degree is posted on their USU transcript we accept it. Richard Cutler seconded the motion. The motion carried.

When we meet again in September we will need to decide whether to continue requiring CIL credits from all non-Utah schools or to waive the requirement if they have met all

other requirements and have their Associate's degree.

- b. **Teaching Sustainability within the GE Curriculum.** Dick Mueller reminded everyone that last year President Albrecht signed a Climate Commitment resolution which stated that we would have an action plan to make climate neutrality part of curriculum within the next two years. We are mandated to have an institutional action plan by Spring 2009. Suggestions for incorporation include: integration into the connections program, including it as a breadth and/or depth requirement, adding a sustainability designation and require it for graduation, adding a USU designation but make the courses optional. Everyone agreed that sustainability needed to be defined and then we should determine how much is already being taught in the classrooms. Dick stated that his committee would work on that this summer and bring it back to Gen Ed Subcommittee for their review in the fall. It was suggested that the graduation survey might be a good way to gauge what students are already being taught. Please discuss this issue with your colleagues and get their feedback on how they feel it should be incorporated into the curriculum.
 - c. **Election of 2008-09 Chair.** Richard Cutler moved that Dick Mueller serve as the General Education Subcommittee Chair for 2008-09. Vince Lafferty seconded the motion and it was unanimously approved.
 - d. **Change in Meeting Dates.** It was proposed that our meetings be held earlier in the month so there is time to submit our agenda items for the Curriculum and EPC agenda. Tom Peterson moved that the General Education Subcommittee meetings be moved to the third Tuesday of each month at 8:30 a.m. Rhonda Miller seconded the motion and it was unanimously approved.
- V. **Next Meeting.** The meeting adjourned at 8:50 a.m. The next meeting will be held on Tuesday, September 16, at 8:30 a.m. in Old Main, Champ Hall Conference Room #136.

Transfer Credit Guidelines

- Coursework taken to fulfill requirements other than General Education will be reviewed by the appropriate department within Utah State University. Coursework acceptability will be determined by the student's major department at Utah State University.
- Utah State University will require students to satisfy the Breadth American Institutions requirement if an equivalent course has not been completed. While the University generally accepts completed associate degrees as fulfillment of the General Education portion of University Studies Requirements at USU, advisors reserve the right to review the associate degree for certain general education categories, such as life sciences, physical sciences, etc. **If the transcript from the transfer school does not have the required areas covered to meet USU standards, students will be asked to take a class at USU to complete these areas.**

Approved Institutions

Utah

Brigham Young University
College of Eastern Utah
Dixie State College of Utah
LDS Business College*
Salt Lake Community College
Snow College
Southern Utah University
University of Utah
Utah Valley State College
Weber State University
Westminster College

Arizona

Arizona State University*
Arizona Western College*
Central Arizona College*
Cochise College*
Coconino Community College*
Dine College*
Eastern Arizona College*
Maricopa Community College District*
Chandler-Gilbert Community College*
Estrella Mountain Community College*
Gateway Community College*
Glendale Community College*
Mesa Community College*
Paradise Valley Community College*
Phoenix College*
Rio Salado College*
Scottsdale Community College*
South Mountain Community College*
Mohave Community College*
Northern Arizona University*
Northland Pioneer College*
Pima Community College*
University of Arizona*
Yavapai College*

*** Effective Fall 2009, all California institutions will be removed from this list ***

California

Allan Hancock College*
American River College*
Antelope Valley College*
Bakersfield College*
Barstow College*
Butte College*
Cabrillo College*
California Maritime Academy*

California (continued)

Canada College*
Cerritos College*
Cerro Coso Community College*
Chabot College*
Chaffey College*
Citrus College*
City College of San Francisco*
Coastline Community College*
College of Alameda*
College of Marin*
College of San Mateo*
College of the Canyons*
College of the Desert*
College of the Redwoods*
College of the Sequoias*
College of the Siskiyous*
Columbia College*
Compton College*
Contra Costa College*
Copper Mountain College*
Cosumnes River College*
Crafton Hills College*
Cuesta College*
Cuyamaca College*
Cypress College*
D-Q University*
De Anza College*
Diablo Valley College*
East Los Angeles College*
El Camino College*
Evergreen Valley College*
Feather River College*
Folsom Lake College*
Foothill College*
Fresno City College*
Fullerton College*
Gavilan College*
Glendale Community College*
Golden West College*
Grossmont College*
Hartnell College*
Imperial Valley College*
Irvine Valley College*
Kings River College*
Lake Tahoe Community College*
Laney College*
Las Positas Community College*
Lassen Community College*
Long Beach City College*
Los Angeles City College*
Los Angeles Harbor College*
Los Angeles Mission College*
Los Angeles Pierce College*
Los Angeles Southwest College*
Los Angeles Trade Technical College*
Los Angeles Valley College*
Los Medanos College*
Marymount College*
Mendocino College*
Merced College*
Merritt College*
MiraCosta College*
Mission College*
Modesto Junior College*
Monterey Peninsula College*
Moorpark College*
Mount San Antonio College*
Mount San Jacinto College*
Napa Valley College*
Ohlone College*
Orange Coast College*

Transfer Credit Guidelines

California (continued)

Oxnard College*
Palo Verde College*
Palomar College*
Pasadena City College*
Porterville College*
Rancho Santiago College*
Reedley College*
Rio Hondo College*
Riverside Community College*
Sacramento City College*
Saddleback College*
San Bernadino Valley College*
San Diego City College*
San Diego Mesa College*
San Diego Miramar College*
San Joaquin Delta College*
San Jose City College*
Santa Ana College*
Santa Barbara City College*
Santa Monica College*
Santa Rosa Junior College*
Santiago Canyon College*
Shasta College*
Sierra College*
Skyline College*
Solano Community College*
Southwestern College*
Taft College*
Ventura College*
Victor Valley College*
Vista Community College*
West Hills College*
West Los Angeles College*
West Valley College*
Yuba College*

Hawaii

Brigham Young University (Hawaii)*

Idaho

Boise State University*
Brigham Young University (Idaho)*
College of Southern Idaho*
Idaho State University*

Wyoming

Northwest College*
Western Wyoming Community College*

* While the University generally accepts completed associate degrees as fulfillment of the General Education portion of the University Studies Requirements at USU, advisors reserve the right to review the associate degree for certain general education categories, such as life sciences, physical sciences, etc. If the transcript from the transfer school does not have the required areas covered to meet USU standards, students will be asked to take a class at USU to complete these areas. Further information about transfer credit from institutions designated with an asterisk (*) follows.

Boise State University - USU will require students who receive an associate degree to satisfy any deficiencies in the Quantitative Literacy, Breadth Creative Arts, Breadth Humanities, Breadth Life Sciences, and Breadth Physical Sciences requirements if equivalent courses have not been completed.

College of Southern Idaho - USU will require students who receive an associate degree to satisfy any deficiencies in the Communications Literacy, Quantitative Literacy, Breadth Creative Arts, Breadth Humanities, Breadth Life Sciences, and Breadth Physical Sciences requirements if equivalent courses have not been completed.

Brigham Young University (Hawaii) - USU will require students who receive an associate degree to satisfy any deficiencies in the Quantitative Literacy and Breadth Creative Arts requirements if equivalent courses have not been completed.

Idaho State University - USU will require students who receive an associate degree to satisfy any deficiencies in the Quantitative Literacy, Breadth Creative Arts, Breadth Life Sciences requirements if equivalent courses have not been completed.

Brigham Young University (Idaho) - USU will require students who receive an Associate of Arts degree to satisfy any deficiencies in the Breadth Humanities, Breadth Life Sciences, and Breadth Physical Sciences requirements if equivalent courses have not been completed. USU will require students who receive an Associate of Science degree to satisfy any deficiencies in the Breadth Humanities requirement if an equivalent course has not been completed.

LDS Business College - USU will require students who receive an associate degree to satisfy any deficiencies in the Breadth Life Sciences and Breadth Physical Sciences requirements if equivalent courses have not been completed.

Northwest College - USU will require students who receive an Associate of Arts degree to satisfy any deficiencies in the Communications Literacy, Quantitative Literacy, Breadth Life Sciences, and Breadth Physical Sciences requirements if equivalent courses have not been completed. USU will require students who receive an Associate of Science degree to satisfy any deficiencies in the Communications Literacy, Quantitative Literacy, Breadth Creative Arts, Breadth Humanities, Breadth Life Sciences, Breadth Physical Sciences, and Breadth Social Sciences requirements if equivalent courses have not been completed.

Western Wyoming Community College - USU will require students who receive an Associate of Arts degree to satisfy any deficiencies in the Quantitative Literacy, Breadth Life Sciences, and Breadth Physical Sciences requirements if equivalent courses have not been completed. USU will require students who receive an Associate of Science degree to satisfy any deficiencies in the Quantitative Literacy, Breadth Creative Arts, Breadth Humanities, Breadth Life Sciences, Breadth Physical Sciences, and Breadth Social Sciences requirements if equivalent courses have not been completed.

Arizona Institutions - USU will require students who receive an associate degree to satisfy any deficiencies in the Breadth Creative Arts, Breadth Humanities, Breadth Life Sciences, and Breadth Physical Sciences requirements if equivalent courses have not been completed.

California Institutions. USU will require students who receive an associate degree to satisfy any deficiencies in the Communications Literacy, Quantitative Literacy, and Breadth requirements if equivalent courses have not been completed. Effective Fall 2009, all California institutions will be removed from this list.

Summer

Note: Students who transfer from an institution that is not listed above will have their General Education coursework evaluated by the student's major department at Utah State University.

For an institution to be considered for inclusion in the above articulation agreements, the institution's General Education requirements must be reviewed and approved by both the USU General Education Subcommittee and the Educational Policies Committee. Institution representatives should submit their requests, along with a copy of their institution's catalog, to: John Mortensen, Registrar's Office, Utah State University, 1600 Old Main Hill, Logan UT 84322-1600.

Course-by-Course Articulation Agreements

Utah State University maintains annual course-by-course articulation agreements with the following institutions:

Boise State University
Brigham Young University
Brigham Young University (Hawaii)
Brigham Young University (Idaho)
College of Eastern Utah
College of Southern Idaho
Dixie State College of Utah
Idaho State University
LDS Business College
Northwest College
Salt Lake Community College
Snow College
Southern Utah University
University of Utah
Utah Valley State College
Weber State University
Western Wyoming Community College
Westminster College

These course-by-course agreements show how courses taken at these institutions will be accepted and applied at Utah State University.

In addition to the course-by-course articulations, Utah State maintains University Studies articulation agreements with the same institutions as listed above. These agreements show how individual courses taken at these institutions will meet Utah State's University Studies requirements.