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GENERAL EDUCATION COMMITTEE MINUTES

April 17, 2012 8:30 A.M.
Champ Hall Conference Room

Present: Christie Fox, Honors; Dick Mueller, Science; Kathy Chudoba, Business; Norm Jones, Chair; Michele Hillard, Secretary; Carolyn Cárdenas, Creative Arts; Wendy Holliday, Library; Nancy Mesner, Natural Resources; Charlie Huenemann, CHaSS; Roberta Herzberg, Social Sciences; Christian Thrapp/Erik Mikkelsen, ASUSU President; Stephanie Hamblin, University Advising; Mary Leavitt, Advising; Janet Anderson, Agriculture; Craig Petersen, American Institutions; Dan Coster, Quantitative Intensive; Susan Neel, USU Eastern; Larry Smith, Provost's Office;

Absent: Brian McCuskey, English; Ryan Dupont, Life & Physical Sciences; Cindy Dewey, Music; Travis Peterson, RCDE; Wynn Walker, Engineering; Brock Dethier, CHaSS; Rhonda Miller, Communications; John Mortensen, Registrar's Office; Vince Lafferty, Regional Campuses;

Call to Order - Norm Jones

Approval of Minutes - March 20, 2012

Motion to approve made by Kathy Chudoba, seconded by Nancy Mesner

Course Approvals

ARTH 3510 (CI) **APPROVED** Rhonda Miller
Motion to approve made by Carolyn Cárdenas, seconded by Wendy Holliday

ARTH 3630 (CI) **APPROVED** Rhonda Miller
Motion to approve made by Carolyn Cárdenas, seconded by Wendy Holliday

ARTH 3740 (CI) **APPROVED** Rhonda Miller
Motion to approve made by Carolyn Cárdenas, seconded by Wendy Holliday

ARTH 3750 (CI) **APPROVED** Rhonda Miller
Motion to approve made by Carolyn Cárdenas, seconded by Wendy Holliday

ARTH 3760 (CI) **PENDING** Rhonda Miller

AV 3720 (CI) **PENDING** Rhonda Miller

CS 3450 (CI) **PENDING** Rhonda Miller

LANG 2100 (BHU) **REJECTED** Brian McCuskey
This was rejected by committee on two grounds: first, the course was not rigorous enough, and second, it seems a better fit for BSS.

LANG 2100 (BSS) **APPROVED** Roberta Herzberg
Motion to approve made by Roberta Herzberg, seconded by Kathy Chudoba

WATS 4490/5490 (QI) **APPROVED** Dan Coster
Motion to approve made by Dan Coster, seconded by Nancy Mesner

Course Removals

N/A

Syllabi Approvals

USU 1330 (BCA) Troy Hunt/Susan Neel **PENDING** Carolyn Cardenas

USU 1330 David Wall **APPROVED** Carolyn Cardenas
Motion to approve made by Carolyn Cárdenas, seconded by Wendy Holliday

USU 1360 (BPS) Mark Noirot **PENDING** Ryan Dupont

Business

Enrollment History Link..... Norm Jones

A Link to the AAA site that tracks Gen Ed enrollment has been added to the Gen Ed website under Enrollment History http://aaa.usu.edu/btj/b_and_d/d1.asp.

2012-2013 Gen Ed Schedule Michele Hillard

The 2012-2013 meeting dates have been updated on the Gen Ed website. The membership list will be updated due to the following changes: Cindy Dewey will be on sabbatical, Carolyn Cardenas will be leaving the university and Janet Anderson will be looking for a replacement.

Review of Depth Courses **APPROVED** Nancy Mesner

Motion made by Roberta Herzberg, seconded by Janet Anderson

A proposal was brought forward for developing a process to review depth courses every 5 years. Records would be maintained electronically and the information would be provided to the appropriate department heads when a review is scheduled. The Gen Ed committee will provide oversight for this review and will also have the authority to approve or disapprove the designation. (See below)

Election of Chair **APPROVED** Committee

Motion made by Dick Mueller, seconded by Charlie Huenemann

Norm Jones' name was submitted to serve as the Chair of the General Education committee.

Voting was unanimous. Norm will resume his position as chair at the September 18 meeting.

Next Meeting

Tuesday, September 18, 2012 Champ Hall Conference Room

8:30 a.m.

All depth courses are to be evaluated every 5 years to assure that the courses continue to meet depth criteria. The General Education subcommittee of EPC will track the status of depth courses, keep depth course applications on file, communicate with departments and instructors, and review the courses. If an acceptable response is not received, the depth designation may be dropped.

Review Process:

- Five years after approval of a course, the committee will notify the instructor of record and their department head about the depth course review. The instructor and department head will be provided with the depth designation materials on file as well as a copy of the USU depth criteria.
- The instructors will be asked to supply a current syllabus of the course and to note how the course continues to meet any changes in their course relevant to the depth criteria.
- The subcommittee will review these responses and approve all courses that continue to meet the depth criteria. For courses that may have changed substantively, the subcommittee may ask for additional information and will work with the instructors to assure that the criteria are met before approving the course.
- For courses that appear to have changed substantively, instructors will be asked to submit a new description of the course and an explanation of how the current course meets USU's depth criteria.