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GENERAL EDUCATION SUBCOMMITTEE MINUTES

October 16, 2012 8:30 A.M.
Champ Hall Conference Room

Present: Kathy Chudoba, Business; Norm Jones, Chair; Cathy Gerber, Secretary (representing, Michele Hillard); Wendy Holliday, Library; Nancy Mesner, Natural Resources; Charlie Huenemann, CHaSS; Christian Thrapp, ASUSU President; Stephanie Hamblin, University Advising; Craig Petersen, American Institutions; Dan Coster, Quantitative Intensive; Scott Henrie, USU Eastern; Larry Smith, Provost’s Office; Ryan Dupont, Life & Physical Sciences; Brock Dethier, English; Vince Lafferty, Regional Campuses; Cindy Dewey, Creative Arts; Dean Adams, Engineering; Brian McCuskey, English (teaching class); Rhonda Miller, Communications; Mary Leavitt, Advising

Absent: Michelle Larson, Honors; Dick Mueller, Science; Laura Gelfand, Art; Roberta Herzberg, Social Sciences; Lee Rickords, Agriculture; John Mortensen, Student Services; Shelley Lindauer, FCHD

Call to Order - Norm Jones

Approval of Minutes – September 18, 2012
Motion to approve made by Cindy Dewey, seconded by Dean Adams

Course Approvals

ARTH 2640 (BHU) **WITHDRAWN**Charlie Huenemann/Brian McCuskey

CS 3450 (CI) **APPROVED** Rhonda Miller
Motion to approve made by Cindy Dewey, seconded by Dean Adams

HIST 3560 (CI/DHA) **PENDING CI/APPROVED DHA**Rhonda Miller/Charlie Huenemann
Waiting on information for CI
Motion to approve DHA made by Charlie Huenemann, seconded by Rhonda Miller

LAEP 3700 (CI) **APPROVED**Rhonda Miller
Motion to approve made by Cindy Dewey, seconded by Dean Adams

NDFS 5210 (CI) **PENDING** Rhonda Miller
Waiting on information

NDFS 5410 (CI) **PENDING**Rhonda Miller
Waiting on information

Course Removals

Information items

THEA 1030 (BHU)(**inactivate**).....Leslie Brott/Cindy Dewey
THEA 2110/3450 (DHA)(**renumbering**)Leslie Brott/Cindy Dewey
THEA 5270 (DHA)(**inactivate**).....Leslie Brott/Cindy Dewey

Syllabi Approvals

USU 1330 (BCA) David Wall **APPROVED**.....Cindy Dewey
Motion to approve made by Cindy Dewey, seconded by Rhonda Miller

USU 1360 (BPS) Mark Noirot **APPROVED** Ryan Dupont
Motion to approve made by Ryan Dupont, seconded by Cindy Dewey

Business

Modeling GE Demand.....Norm Jones
Michael Torrens has built a planning tool (based upon historical usage) for predicting Gen Ed demand. This tool will be on the AAA website in the near future.

Review of 2 Credit CI courses Rhonda Miller
Review of 1 and 2 credit CI courses showed that most were extremely deficient. An opportunity to revise syllabi will be given to department heads. At end of spring semester 2013, if not revised the designation will be dropped by January 1, 2014. Rhonda will be forwarding the list of courses involved to Michele Hillard. She will then send them to the Gen Ed committee members.

Depth Review.....Nancy Mesner
Evaluate depth courses every 5 years. Gen Ed subcommittee will track the status and then establish a review process. The first step will be to acquire the syllabi for the depth courses. Department heads will be contacted and asked to supply syllabi for those depth courses that are missing a syllabus.

A suggestion was made to revise the Gen Ed form to include a renewal date for designations.

Implications of new LDS Missionary policy for Gen Ed Demand.....Norm Jones
Information Item
Due to the change in policy as to the age when young men and women can go on a mission- Stephanie Hamblin reported that the Leave of Absence website will be updated effective November 1, 2012. Mary Leavitt noted that they have been seeing a number of young women with questions on deferring, degrees and financial aid. Recent Admission open houses have had decreased participation. Admissions is urging students to apply now and then defer. This change may benefit student learning, since returned missionaries may not have to retake course work. It may benefit General Education because it might permit the eradication of pent up demand for courses.

Meeting adjourned at 9:05 am

Next Meeting

Tuesday, November 20, 2012 Champ Hall Conference Room
8:30 a.m.