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8-20-2013

## General Education Subcommittee Minutes, August 20, 2013

Utah State University

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**GENERAL EDUCATION SUBCOMMITTEE MINUTES**

**August 20, 2013, 8:30 A.M.**  
**CHaSS Conference Room**

**Present:** Kathy Chudoba, Business; Michele Hillard, Secretary; Charlie Huenemann, CHaSS; Lezlie Park, Writing Program; Vince Lafferty, Regional Campuses; Dan Coster, Quantitative Intensive; Kacy Lundstrom, Library; Norm Jones, Chair; Melanie Nelson, USU Eastern; Dean Adams, Engineering; Dick Mueller, Science Dan McInerney, American Institutions; Nick Morrison, Honors; Mary Leavitt, Advising; Laura Gelfand, Art; John Mortensen, Student Services; Stephanie Hamblin, University Advising;

**Absent:** Shelley Lindauer, FCHD; Cindy Dewey, Creative Arts; Roberta Herzberg, Social Sciences; Ryan Dupont, Life & Physical Sciences; Larry Smith, Provost’s Office; Rhonda Miller, Communications; Lee Rickords, Agriculture; Harrison Kleiner, Connections; Brian McCuskey, Humanities; Karen Mock, Natural Resources; Christian Thrapp, ASUSU President;

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**Call to Order** - Norm Jones

**Approval of Minutes** – April 16, 2013

Motion to approve made by Kathy Chudoba, seconded by Stephanie Hamblin

**Course Approvals**

FCHD 4230 (CI) **Withdrawn**..... Rhonda Miller

GEO 3250 (DSC) **Pending**..... Ryan Dupont

HIST 3560 (DHA/CI) **Pending**..... Brian McCuskey/Rhonda Miller  
*DHA approved – awaiting CI approval*

THEA 2710 (BCA) **Withdrawn** ..... Laura Gelfand

WILD 4850 (CI) **Pending** ..... Rhonda Miller

**Course Removals**

GEOL 3550 (CI) **Approved** ..... Rhonda Miller

**Syllabi Approvals**

USU 1300 (BAI) Marko DeManjo **Pending**..... Dan McInerney

USU 1320 (BHU) Kim Maughan **Pending** ..... Brian McCuskey

USU 1320 (BHU) Wijitha Bandara **Pending** ..... Brian McCuskey

USU 1360 (BPS) Blair Larsen **Approved** ..... Ryan Dupont

Motion to approve made by Ryan Dupont (via e-mail), seconded by Stephanie Hamblin

### **Business**

Within the CI designation criteria, is it the intent of the Committee that courses approved as CI the intent include both “written **and** oral” or should the wording be changed to written **or** oral? It was decided to change the wording to “**or**”.

Motion to clarify the wording made by Dick Mueller, seconded by Dan Coster

Catalog description of USU courses - We are revising the Gen Ed website and will be improving the “course criteria” pages, as well as rewriting the catalog description of breadth courses (to make them more informative). It was noted that the material in the catalog is not clear and that the verbiage needs to be improved. We are also working on editing and updating the website to provide clearer and more concise information. It was recommended that individual departments should keep electronic versions of the syllabi pertaining to their courses and that those syllabi should be posted on their departmental website, so that they can quickly be found. Posting of syllabi is a serious issue that needs to be looked at and improved.

The Educated Person Conference will be held October 18 at the Zermatt Lodge in Midway. The Provost’s office will pay for 8-9 people to attend. Registration forms will be sent to the Gen Ed Committee.

### **Next Meeting**

Tuesday, September 17, 2013  
Champ Hall Conference Room  
8:30 a.m.