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GENERAL EDUCATION SUBCOMMITTEE MINUTES

April 15, 2014, 8:30 A.M.

Champ Hall Conference Room

Present: Dean Adams, Engineering; Eddy Berry, Social Sciences; Dan Coster, Quantitative Intensive; Stephanie Hamblin, University Advising; Norm Jones, Chair; Dawn Kirby, CHaSS; Harrison Kleiner, Connections; Mary Leavitt, Advising; Kacy Lundstrom, Library; Melanie Nelson, USU Eastern; Brian McCuskey, Humanities; Dan McInerney, American Institutions; Rhonda Miller, Communications; Karen Mock, Natural Resources; Nick Morrison, Honors; Bob Mueller, Regional Campuses; Dick Mueller, Science; Lezlie Park, Writing Program; Lee Rickords, Agriculture; Lauren Skousen, Secretary; Larry Smith, Provost's Office

Absent: Kathy Chudoba, Business; Cindy Dewey, Creative Arts; Ryan Dupont, Life & Physical Sciences; Doug Fiefia, ASUSU President; Laura Gelfand, Art; Shelley Lindauer, FCHD; John Mortensen, Student Services;

Call to Order – Norm Jones

Approval of Minutes – March 18, 2014

Motion to approve made by Dan Coster; seconded by Karen Mock

Course Approvals

PHIL 3580 (DHA) **Approved** Brian McCuskey

Motion to approve made by Brian McCuskey; seconded by Dick Mueller

RELS 3050 (DHA/CI) DHA Approved - **CI Pending** Brian McCuskey/Rhonda Miller
CI has been pending since November 19th meeting; will now be removed

SW 4100 (CI) **Pending** Rhonda Miller

Course/Designation Removals

N/A

Syllabi Approvals

HONR 1300 (BAI) Cathy Bullock **Approved** Dan McInerney

Motion to approve made by Dan McInerney; seconded by Rhonda Miller

USU 1320 (BHU) Kim Maughan **Pending** Brian McCuskey

HONR 1360 (BPS) Todd Moon **Approved** Ryan Dupont
Having a prerequisite of Calculus was approved by the committee; approved via electronic vote on May 7, 2014.

Business

Norm Jones was elected General Education chair for the 2014-2015 AY. The selection of a "chair-elect" for 2015-16 will take place at the committees' September meeting.

If designation chair/committee memberships need to be changed, discuss those changes with Norm Jones. Thus far, the only change is with the American Institutions committee chair as Dan McInerney will be on sabbatical during the 2014-2015 AY; a new chair is needed for that committee.

During the summer, there will be an overhaul of the General Education website. The forms will become electronic using DocuSign and the committee will play a valuable part providing input on the best way to utilize this resource. There will also be the implementation of submission deadlines, an overview of the approval process workflow and timeline, as well as instruction sheets on how to navigate the submission of varying documents.