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GENERAL EDUCATION SUBCOMMITTEE MINUTES

August 19, 2014, 8:30 A.M.

Champ Hall Conference Room

Present: Dean Adams, College of Engineering; Lawrence Culver, American Institutions; Laura Gelfand, Caine College of the Arts; Norm Jones, Chair; Dawn Kirby, College of Humanities and Social Sciences; Harrison Kleiner, Connections; Shelley Lindauer, Emma Eccles Jones College of Education; Brian McCuskey, Humanities; Kris Miller, Honors; Bob Mueller, Regional Campuses; Dick Mueller, College of Science; Melanie Nelson, USU Eastern; Lauren Skousen, Secretary

Absent: Eddy Berry, Social Sciences; Kathy Chudoba, Business; Dan Coster, Quantitative Intensive; Brock Dethier, Communication Intensive; Cindy Dewey, Creative Arts; Ryan Dupont, Life & Physical Sciences; Doug Fiefia, ASUSU President; Stephanie Hamblin, University Advising; Mary Leavitt, Advising; Kacy Lundstrom, Library; John Mortensen, Student Services; Karen Mock, Natural Resources; Lezlie Park, Writing Program; Lee Rickords, College of Agriculture and Applied Sciences; Larry Smith, Provost's Office

Call to Order – Norm Jones

Approval of Minutes – April 15, 2014

Motion to approve made by Shelley Lindauer; seconded by Brian McCuskey.

Course Approvals

HIST 4822 (DHA) - **Withdrawn** Brian McCuskey
Faculty member withdrew submission.

RELS 3050 (DHA/CI) DHA Approved - **CI Withdrawn** Brian McCuskey/Brock Dethier
CI has been pending since November 19th meeting; will now be removed.

SW 4100 (CI) **Approved** Brock Dethier
Motion to approve made by Dawn Kirby; seconded by Bob Mueller.

Course/Designation Removals

N/A

Syllabi Approvals

N/A

Business

Updated Gen Ed Website:

Norm walked the committee through the website updates as well as the electronic approval process via DocuSign. The general consensus was that the website had been drastically improved and there was excitement over the new tools (syllabus tracking, IDEA course evaluations, electronic approval process, etc.). Brian McCuskey suggested linking the designation criteria to the

Citizen Scholar Degree Profile so that faculty members are less likely to focus solely on the degree profile while neglecting the designation criteria.

Nominations and vote for Chair Elect 2015-2016:

Norm Jones called for nominations for Chair elect for 2015-16. Dawn Kirby has been nominated, but nominations remain open. The vote will be held at the September meeting.