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GENERAL EDUCATION SUBCOMMITTEE MINUTES

December 15, 2015

8:30 am – 9:30 am

Old Main - Champ Hall

Present: Dawn Kirby, Chair

Eddy Berry, Social Sciences

Harrison Kleiner, Connections

Mary Leavitt, Advising

Kacy Lundstrom, Library

Kris Miller, Honors

Melanie Nelson, USU Eastern

Michele Hillard, Secretary

Dan McInerney, American Institutions

Brock Dethier, Writing Program

Trevor Olsen, USUSA President

John Mortensen, Student Services

Stephanie Hamblin, University Advising

Karen Mock, Natural Resources

Dean Adams, Engineering

Dick Mueller, Science

Absent: Jessica Hansen, Academic and Instructional Services

Brian McCuskey, Humanities

Lee Rickords, Agriculture and Applied Sciences

Kathy Chudoba, Business

Bob Mueller, Regional Campus

Peggy Petrzela, Humanities

Laura Gelfand, Arts

Larry Smith, Provost's Office

Cindy Dewey, Creative Arts

Dan Coster, Quantitative Intensive

Shelley Lindauer, Education and Human Services

Ryan Dupont, Life and Physical Sciences

Call to Order - Dawn Kirby

Approval of Minutes – November 17, 2015

<https://usu.box.com/s/7kiepqjee9b4ul7x1dz2vi0mo2sljvnx>

Motion to approve the November 17 General Education minutes made by Dean Adams.

Seconded by Karen Mock. Minutes approved.

Course Approvals/Removals/Syllabi Approvals

<https://usu.curriculog.com/proposals>

Motion to approve designations made by Eddy Berry. Seconded by Dean Adams. Designations approved.

ARTH 3730 – The Documentary (CI) **Approved**..... Brock Dethier
ENGL 4610 – Western American Literature (CI/DHA) **Approved** Brock Dethier/Brian McCuskey
ENVS 4700 – Communicating Sustainability (CI) **Approved** Brock Dethier

Business

USU Prefixes

Committee members thought it would be best to let each faculty/department decide if they want to change the USU prefixes or leave them as is. There needs to be a clear understanding with the Provost's office on continued funding. Some concerns that have arisen are as follows:

- What prefix to use
- Caps on seating and student enrollment
- Repeating courses

It was recommended that a letter be sent to the department heads discussing the policy of how this would work. This is a discussion that will continue. Dawn Kirby will make an appointment to meet with Provost Cockett and Larry Smith to discuss the pros/cons of changing the prefixes.

Designation Subcommittee Approval Processes

The committee was in full agreement to move ahead with the process for submitting designation requests. The new process will be posted on the General Education subcommittee website located at: http://www.usu.edu/epc/subcommittees/general_education/ so that faculty are aware of this redesigned process. The process can be viewed now at the following link:

<https://usu.box.com/s/6ktgib9ts1e1ivtfjlnraiyinzv4diq7>

Motion to approve this process made by Eddy Berry. Seconded by Harrison Kleiner. Process approved.

Update/Questions on R470

The state's General Education Task Force has been working on a revised R470. Many revisions have already been made. The most current revisions are in red on the document available at <https://usu.box.com/s/r8o8ft9724lpc48a2a7m0d16fs8of0sj>. This revision is a collaborative process in which faculty input is essential. Revisions will continue to emerge over the next few months, and this committee's input is vital. At this point, Dan McInerney suggested that for section 3.2.3 regarding the American Institutions designation, more specific statements about content are needed, and that more specifics be added about information literacy. Dawn Kirby will present these and future suggestions to the state's task force.

Enrollment Updates

John Mortensen presented the enrollment numbers for Fall 2015 and Springs 2016. Fall enrollment was up 1,123 students and Spring will be up 936 students over last year. There are up to 1,800 students on campus taking on-line courses, and it is looking good for filling seats and also being able to accommodate the additional students. It was noted that the faculty has responded quickly and well to USU's increasing needs for more General Education classes and higher enrollments in existing classes in order to accommodate students' academic needs.

Adjourn: 9:23 am



GENERAL EDUCATION SUBCOMMITTEE MINUTES

November 17, 2015

8:30 am – 9:30 am

Old Main - Champ Hall

Present: Dawn Kirby, Chair
Eddy Berry, Social Sciences
Harrison Kleiner, Connections
Peggy Petrzela, Humanities
Mary Leavitt, Advising
Pamela Martin for Kacy Lundstrom, Library
Kris Miller, Honors
Gary Straquadine for Melanie Nelson, USU Eastern
Michele Hillard, Secretary
Dan McInerney, American Institutions
Brock Dethier, Writing Program
Trevor Olsen, USUSA President
Laura Gelfand, Arts
John Mortensen, Student Services
Larry Smith, Provost's Office
Stephanie Hamblin, University Advising
Cindy Dewey, Creative Arts
Dan Coster, Quantitative Intensive
Karen Mock, Natural Resources
Shelley Lindauer, Education and Human Services
Ryan Dupont, Life and Physical Sciences
Dean Adams, Engineering

Absent: Jessica Hansen, Academic and Instructional Services
Brian McCuskey, Humanities
Lee Rickords, Agriculture and Applied Sciences
Kathy Chudoba, Business
Bob Mueller, Regional Campus
Dick Mueller, Science

Call to Order - Dawn Kirby

Approval of Minutes – October 20, 2015

<https://usu.box.com/s/0o232g4mupwxi28m698gqr7ubhx3gsre>

*Motion to approve the October 20 minutes made by Brock Dethier. Seconded by Laura Gelfand.
Minutes approved.*

Course Approvals/Removals/Syllabi Approvals

<https://usu.curriculog.com>

ARTH 3320 – Pre-Columbian Art (CI).....Brock Dethier
Motion to approve CI designation made by Laura Gelfand. Seconded by Dean Adams. Request approved.

WILD 4910 – Assessment and Synthesis in Natural Resource Science (CI)Brock Dethier
Motion to approve CI designation made by Laura Gelfand. Seconded by Dean Adams. Request approved.

Business

Gen Ed Task Force

Continuing work on the R470 with Quantitative Literacy and Reasoning. Math departments wants to have mathematics wording included. Also changed application and analysis to application and discipline.

Dawn will send the current R470 to the Gen Ed committee.

USU Prefixes

Once of the biggest issues/problem with USU prefixes is the transferability. Next on the list of concerns is the funding to the departments. The committee suggested having written commitments for continued funding. Some faculty members feel that their IDEA reviews have reflected the student's confusion and frustration regarding USU courses. The question was raised as to whether all USU prefixes should be changed or leave it to the faculty/department to decide. It was mentioned that this would/could cause more confusion and frustration for the students. The committee is not ready to make any recommendations at this time. Further discussions with departments, faculty and students is necessary. Designation committee chairs will return next month with further recommendations.

Designation Subcommittee Approval Processes

Dawn Kirby and Michele Hillard will work on a pre-submission process. This process will be discussed at the December meeting and will go into effect if approved at that meeting.

Adjourned: 9:31 am