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## General Education Subcommittee Minutes, August 16, 2016

Utah State University

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## GENERAL EDUCATION SUBCOMMITTEE MINUTES

**August 16, 2016**

**8:30 am – 9:30 am**

**Old Main - Champ Hall**

**Present:** Lee Rickords, Agriculture and Applied Sciences (Chair)

Michele Hillard, Secretary

Mykel Beorchia, University Advising

Kacy Lundstrom, Library

Melanie Nelson, USU Eastern

Dean Adams, Engineering

Dick Mueller, Science

Brian McCuskey, Humanities

Dan McInerney, American Institutions

Stephanie Hamblin, Exploratory Advising

Kris Miller, Honors

Claudia Radel, Natural Resources

Shelley Lindauer, Education and Human Services

Eddy Berry, Social Sciences

**Absent:** Dan Coster, Quantitative Intensive

Janet Anderson, Office of the Provost

Larry Smith, Provost's Office

Ryan Dupont, Life and Physical Sciences

Brock Dethier, Writing Program

Harrison Kleiner, Connections

Bob Mueller, Regional Campus

Laura Gelfand, Arts

Jessica Hansen, Academic and Instructional Services

John Mortensen, Student Services

Kathy Chudoba, Business

Ashley Waddoups, USUSA President

Peggy Petrzela, Social Sciences

Cindy Dewey, Creative Arts

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**Call to Order** – Lee Rickords

**Approval of Minutes** – April 19, 2016

<https://usu.box.com/s/6f3nefon3ae6hta2pupwo3adzv56zc0e>

*Motion to approve the minutes from April 19, 2016 made by Dean Adams. Seconded by Brian McCuskey. Minutes approved.*

## **Course Approvals/Removals/Syllabi Approvals**

<https://usu.curriculog.com/>

HIST 3060 (DHA) **APPROVED** ..... Brian McCuskey  
*Motion to approve designation made by Shelley Lindauer. Seconded by Eddy Berry. Designation approved.*

HONR 4900 (CI) **APPROVED** ..... Brock Dethier  
*Motion to approve designation made by Kris Miller. Seconded by Dean Adams. Designation approved.*

### **Business**

**Accreditation review of Gen Ed** ..... Michael Torrens  
Michael provided a briefing on the accreditation process. There are concerns that we need to work on for our General Education requirements. Defining learning outcomes and mapping are among those concerns. These will be addressed as the process continues and it will be an ongoing process that will include developing a program with course embedded assessment; being able to show student level of accomplishment and putting a program/plan in place for target opportunities in General Education. Michael will continue meeting with individuals regarding course embedded objectives.

**Concerns with Student Written Communication Skills**..... Lee Rickord  
Lee brought forward a concern that high school students are not well equipped in written communication skills. Committee members expressed their concern as well, including the problem with professional communication. Employers are not hiring by degree/resume/experience alone. They are hiring those individuals who have good written and oral communication skills. Some departments on campus (Engineering) have communication courses that assist students in these areas, especially pertaining to their field of study. College of Science is initiating a writing lab for science majors starting this fall. It is felt that the institution needs to make this a priority. At the next meeting committee members will decide possible modes of collecting data.

### **September and October meetings moved from 8:30 to 9:30 am.**

Everyone was reminded that the September and October meetings will begin at 9:30 am instead of 8:30 am.

Adjourned: 9:40 am



## GENERAL EDUCATION SUBCOMMITTEE MINUTES

**April 19, 2016**

**8:30 am – 9:30 am**

**Old Main - Champ Hall**

**Present:** Harrison Kleiner, Connections  
Mary Leavitt, Advising  
Kacy Lundstrom, Library  
Melanie Nelson, USU Eastern  
Michele Hillard, Secretary  
Brock Dethier, Writing Program  
Dean Adams, Engineering  
Dick Mueller, Science  
Brian McCuskey, Humanities  
Ryan Dupont, Life and Physical Sciences  
Larry Smith, Provost's Office  
Dan McInerney, American Institutions  
Stephanie Hamblin, Exploratory Advising  
Dan Coster, Quantitative Intensive  
Janet Anderson, Office of the Provost

**Absent:** Bob Mueller, Regional Campus  
Laura Gelfand, Arts Kris Miller, Honors  
Dawn Kirby, Chair  
Jessica Hansen, Academic and Instructional Services  
John Mortensen, Student Services  
Karen Mock, Natural Resources  
Lee Rickords, Agriculture and Applied Sciences  
Kathy Chudoba, Business  
Shelley Lindauer, Education and Human Services  
Trevor Olsen, USUSA President  
Eddy Berry, Social Sciences  
Peggy Petrzeka, Social Sciences  
Cindy Dewey, Creative Arts

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**Call to Order** – Richard Mueller

**Approval of Minutes** – February 16, 2016

<https://usu.box.com/s/a85ukjws542qb1686t2d260anddwkr74>

*Minutes approved.*

### **Course Approvals/Removals/Syllabi Approvals**

ARTH 3780 (CI) <b>APPROVED</b>	Brock Dethier
AV 3300 (QI) <b>APPROVED</b>	Dan Coster
AV 4710 (CI) <b>APPROVED</b>	Brock Dethier
AV 4720 (CI) <b>APPROVED</b>	Brock Dethier
ENGL 3470 (QI) <b>APPROVED</b>	Dan Coster
ENGL 5310 (CI) <b>APPROVED</b>	Brock Dethier
HIST 3060 (BHU/DHA) <b>APPROVED</b>	Brian McCuskey
LAEP 4040 (CI) <b>APPROVED</b>	Brock Dethier
MIS 3300 (QI) <b>APPROVED</b>	Dan Coster

### **Business**

*USU Prefixes, The Final Discussion* - Departments/Colleges will determine which/if any changes will be made on their course prefixes. Future discussions may focus on maintaining the interdisciplinary requirements for these course.

*Social Sciences Subcommittee Report – Eddy Berry*

<https://usu.box.com/s/a85ukjws542qb1686t2d260anddwkr74>

*General Education Course Appeals – Janet Anderson*

<https://usu.box.com/s/a85ukjws542qb1686t2d260anddwkr74>

*Student Passports – Harrison Kleiner* - Discussions regarding the need/usefulness of student passports. Can institutions add more requirements?

<https://usu.box.com/s/a85ukjws542qb1686t2d260anddwkr74>

*Election of 2016-2017 General Education Committee Chair* – Call for names and vote for new General Education Chair. Lee Rickords was unanimously voted in as the chair for the 2016-2017 academic year.

Meeting adjourned: 9:30 am