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GENERAL EDUCATION SUBCOMMITTEE MINUTES

October 18, 2016

9:30 am – 10:30 am

Old Main - Champ Hall

Present: Lee Rickords, Agriculture and Applied Sciences (Chair)

Michele Hillard, Secretary

Larry Smith, Provost's Office

Mykel Beorchia, University Advising

Kacy Lundstrom, Library

Melanie Nelson, USU Eastern

Dean Adams, Engineering

Dick Mueller, Science

Kris Miller, Honors

Claudia Radel, Natural Resources

Barbara Williams, Registrar's Office

Eddy Berry, Social Sciences

Brock Dethier, Writing Program

Harrison Kleiner, Connections

Bob Mueller, Regional Campus

Laura Gelfand, Arts

David Brown, Quantitative Intensive

Stephanie Hamblin, Exploratory Advising

Konrad Lee, Business

Ashley Waddoups, USUSA President

Matt Sanders, Humanities and Social Sciences

Absent: Dan McInerney, American Institutions

Shelley Lindauer, Education and Human Services

Brian McCuskey, Humanities

Janet Anderson, Office of the Provost

Ryan Dupont, Life and Physical Sciences

Jessica Hansen, Academic and Instructional Services

John Mortensen, Student Services

Cindy Dewey, Creative Arts

Call to Order – Lee Rickords

Meeting called to order at 9:30 a.m.

Approval of Minutes – August 16, 2016

Motion to approve minutes from the September 20, 2016 meeting made by Dean Adams.

Seconded by Eddy Berry. Minutes approved.

Course Approvals/Removals/Syllabi Approvals

HIST 3010 (DHA) **Approved** Brian McCuskey

*Motion to approve the DHA designation made by Claudia Radel. Seconded by Ashley Waddoups.
Designation approved.*

HIST 3481 (DHA) **Approved** Brian McCuskey
*Motion to approve the DHA designation made by Claudia Radel. Seconded by Ashley Waddoups.
Designation approved.*

MATH 1051 (QL) **Approved** David Brown
*Motion to approve the QL designation made by Claudia Radel. Seconded by Ashley Waddoups.
Designation approved.*

PHIL 4410 (DHA) **Approved** Brian McCuskey
*Motion to approve the DHA designation made by Claudia Radel. Seconded by Ashley Waddoups.
Designation approved*

Business

Concerns with Student Written Communication Skills

The committee agreed that studies need to be provided to substantiate or refute the hypothesis that some graduates don't have adequate writing/communication skills. It was suggested that the members gather national data as well as data for other Utah institutions. The committee believes that the students don't know or think they have a problem. If constructive criticism is not being provided by the faculty students aren't aware of any problem. Providing a rubric to students to assist with their writing assignments was suggested. Also, using a rubric for consistent grading would be helpful. This is not just a departmental problem but a university-wide issue. Committee members will provide data at the next meeting and the committee will move forward with defining the problem, developing best practices and information university administration.

General Education meetings will now return to the 8:30 – 9:30 a.m. time period.

Adjourned: 10:30 am