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GENERAL EDUCATION SUBCOMMITTEE MINUTES

October 17, 2017

9:30 a.m. – 10:30 a.m.

Old Main – Champ Hall

Present: Lee Rickords, College of Agriculture and Applied Sciences (Chair)
Konrad Lee, Jon M. Huntsman School of Business
Harrison Kleiner, College of Humanities and Social Sciences
Claudia Radel, S.J. & Jessie E. Quinney College of Natural Resources
Richard Mueller, College of Science
Ed Reeve, Office of the Executive Vice President and Provost
Robert Mueller, Regional Campus
Kacy Lundstrom, University Libraries
Michael Scott Peters, USUSA President
Susan Neel, American Institutions
Brock Dethier, Communications Intensive
Charlie Huenemann, Humanities
David Brown, Quantitative Literacy/Intensive
Ryan Dupont, Life and Physical Sciences
Barbara Williams, Registrar's Office
Launa Julander for Mykel Beorchia, University Advising
Kristine Miller, University Honors Program
Amber Summers-Graham, Secretary

Excused: Laura Gelfand, Caine College of the Arts
Shelley Lindauer, Emma Eccles Jones College of Education and Human Services
Dean Adams, College of Engineering
Matt Sanders, Connections
Melanie Nelson, USU Eastern
David Wall, Creative Arts
Ryan Bosworth, Social Sciences
John Mortensen, Student Affairs
Stephanie Hamblin, Exploratory Advising

Call to Order – Lee Rickords

Approval of Minutes – [September 19, 2017](#)

Minutes were unanimously approved.

Course Approvals/Removals/Syllabi Approvals

<https://usu.curriculog.com/>

TEE – 1020 (BPS) **RETURNED** Ryan Dupont
The BPS subcommittee reviewed this proposal and found several concerns with the syllabus. The Proposal was returned to the faculty member with suggestions for change. The subcommittee will review the proposal again once changes have been made.

Business

Five-year reviews - creating a process for reviewing and tracking

Discussions continued from the last meeting about the importance of ensuring that over time, the University does not face a host of General Education (GE) courses that no longer meet the GE criteria. Several possibilities were suggested including having faculty submit a review every five years showing how their course continues to meet GE requirements, implementing a reminder method that would help faculty understand the GE designation requirements, and creating professional development for the faculty that would help them to better understand and fulfill the GE criteria in their courses. An ad hoc committee was created to discuss the issues, suggestions, and to formulate a proposal for the General Education committee. Susan Neel, Dave Brown, Harrison Kleiner, and Charlie Huenemann have volunteered to serve on this committee.

Additionally, it was suggested that the committee research the possibility of including a set of GE questions in IDEA evaluations each semester. These questions would assess the effectiveness of each course in meeting its GE criteria. Michael Torrens with Analysis, Assessment and Accreditation has agreed to attend the November General Education meeting to further this conversation.

Review of the 15-year General Education rule

Utah State University has a 15-year statute of limitations for General Education (GE) coursework. After this time, returning students will not be given credit for “expired” GE courses. The General Education committee has been asked to review this rule. USU is the only institution in the state with this rule. This rule is not about competency issues. USU’s departments have systems in place to ensure that returning students are “knowledge ready” before they move along in their coursework. Associates degrees do fulfill general education courses and do not fall within the 15-year statute of limitations. There will be a motion at the next meeting to address this issue.

Adjournment: 10:30 a.m.

Next meeting will be held at 8:30 a.m. on November 21, 2017.