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GENERAL EDUCATION SUBCOMMITTEE MINUTES

February 12, 2019
8:30 a.m. – 9:30 a.m.
Champ Hall Conference Room – OM 136

Present: Lee Rickords, College of Agriculture and Applied Sciences (Chair)
Christopher Scheer, Caine College of the Arts
Harrison Kleiner, College of Humanities and Social Sciences
Claudia Radel, S.J. & Jessie E. Quinney College of Natural Resources
Richard Mueller, College of Science
Robert Mueller, Regional Campus
Melanie Nelson, USU Eastern
Kacy Lundstrom, University Libraries
Lawrence Culver, American Institutions
Charlie Huenemann, Humanities
Matt Sanders, Connections
John Mortensen, Academic and Instructional Services
Mykel Beorchia, University Advising
Jaren Hunsaker, USUSA President
Amber Summers-Graham, Secretary
Shelley Lindauer, Emma Eccles Jones College of Education and Human Services
Ryan Bosworth, Social Sciences
Ed Reeve, Office of the Executive Vice President and Provost
Stephanie Hamblin, Exploratory Advising
Erik Thalman, Registrar’s Office

Excused: David Brown, Quantitative Literacy/Intensive
Kristine Miller, University Honors Program
Vance Grange, Jon M. Huntsman School of Business
Thom Fronk, College of Engineering
Ryan Dupont, Life and Physical Sciences

Call to Order – Lee Rickords

Approval of Minutes – [January 15, 2019](#)
Minutes approved as distributed.

Course Approvals/Removals/Syllabi Approvals

APEC 1400 (BSS) **APPROVED**Ryan Bosworth
*Motion to approve BSS designation made by Ryan Bosworth. Seconded by Claudia Radel.
Designation approved.*

ELED 4041 (CI) **APPROVED** Robert Mueller
*Motion to approve CI designation made by Bob Mueller. Seconded by Claudia Radel.
Designation approved.*

Business

Proposed Plan for Assessment of General Education – Harrison Kleiner

Ed Reeve introduced Harrison Kleiner and explained that he was joining the Provost's team as an Associate Provost overseeing General Education Assessment and faculty development as it relates to Gen Ed. The Provost realizes that the assessment work is a big undertaking and didn't want to put it on this committee.

Harrison's goal is to make assessment rewarding, kind of like Assessment 101. He really wants to focus on faculty development and making the courses better and more meaningful. The Assessment outcome is not an end it's a means to make Gen Ed more valuable. Some institutions assess every outcome in every course all at once. The Task Force has chosen not to go this route. Literature shows that this is not a good method. Therefore, assessment must focus on one outcome at a time. The plan is to focus on one outcome from each rubric and complete this in 4-year cycles. Over a period of 8-12 years, the entire rubric for each Gen Ed area will be reviewed.

Within the next month, each area will pick an outcome and each subcommittee will get together and choose the outcome that is most important to them. The Gen Ed task force is looking at building a process in Canvas, which seems like the most efficient way. In general, 75% to 80% of instructors use Canvas. There may be individual courses that will require workarounds. AIS and AAA will begin to collect information. The information to assess is: 1) instructor's voice, 2) student voice (IDEA question attached to Gen Ed courses) and 3) independent scoring- randomly pulling 20 artifacts.

After findings are reviewed, the Task Force will have information about what is happening at the course level, Gen Ed level, etc. The General Education committee and the Associate Vice Provost for General Education should use this information to 1) inform faculty development work, 2) identify courses and instructors that need additional support – not punitive but development 3) inform the committee's work on re-designating courses, and 4) provide a written report to the internal and external stakeholders.

Language in the mission – the Gen Ed Task Force actually spent a lot of time talking about the mission and the benefits of the assessment to the University. This is done by continually reconnecting faculty with learning outcomes. From the accreditor's perspective, General Education has a real opportunity to reconnect with the area learning outcomes. The University needs to change the culture about how students/faculty/staff think about General Education.

There will be a need to educate academic advisors. They are the face of how Gen Ed is being presented. Advisors have a lot of face time with students.

Motion to approve Gen Ed Assessment proposed plan made by Dick Mueller. Seconded by Matt Sanders. Plan approved.

The annual Curriculum shutdown will begin March 21 at 5:00 pm. Any requests received after the deadline will be deleted

Adjourn 9:30 am

Next meeting will be **Tuesday, March 19, 2019 at 8:30 am** in Champ Hall conference room. General Education requests for this meeting are due **March 9, 2019**.