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Curriculum Subcommittee Minutes, November 5, 2020

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CURRICULUM SUBCOMMITTEE MINUTES
5 November 2020
2:00 – 3:00 p.m.
Zoom Meeting

Minutes

Present: Nicholas Morrison, Chair, Caine College of the Arts
Brian Warnick, College of Agriculture and Applied Sciences
Chad Simon, Jon M. Huntsman School of Business
Scott Hunsaker, Emma Eccles Jones College of Education and Human Services
Thomas Fronk, College of Engineering
Matt Sanders, College of Humanities and Social Sciences
Claudia Radel, S.J. & Jessie E. Quinney College of Natural Resources
Greg Podgorski, College of Science
Rachel Wishkoski, University Libraries
Harrison Kleiner, Gen Ed Assessment
Paul Barr, Provost's Office
Richard Cutler, Graduate Council
Alex Braeger, Graduate Senator
Adam Gleed, Registrar's Office
Chenese Boyle, Program Coordinator
Toni Gibbons, DegreeWorks
Michele Hillard, Secretary
Olivia Hoge for Sami Ahmed, President USUSA
Robyn Peterson, Catalog Editor

Absent: Lucas Stevens, Executive Vice President
Scott Henrie, USU Eastern
Mark Chynoweth, Statewide Campuses

Visitors: N/A

1. ***Approval of 1 October 2020 Minutes***
   Minutes approved as distributed.

2. ***Program Proposals***
   Discussion on who should or could attend Curriculum Committee meetings to answer R401 questions. Committee members felt that they could easily answer the questions, however, if needed they would let Michele know to invite a subject matter expert to answer questions. At that point Michele would send the meeting invitation and invite those particular individuals.

   Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to correct the acronym from Police Officers Standards and Training to Peace Officer Standards and Training.

Motion to approve the R401 proposal made by Brian Warnick. Seconded by Matt Sanders. Proposal approved.

Request from the Department of Art and Design in the Caine College of the Arts to offer an Associate of Arts in Art at the USU Eastern campus.
Motion to approve the R401 proposal made by Greg Podgorski. Seconded by Chad Simon. Proposal approved.

Request from the Department of Marketing and Strategy in the Jon M. Huntsman School of Business to create a new Consulting Minor.
Motion to approve the R401 proposal made by Chad Simon. Seconded by Scott Hunsaker. Proposal approved.

Request from the Center for Persons with Disabilities in the Emma Eccles Jones College of Education and Human Services to change the name of the Center for Persons with Disabilities to the Institute for Disability Research, Policy and Practice.
Motion to approve the R401 proposal made by Scott Hunsaker. Seconded by Richard Cutler. Proposal approved.

Request from the Department of Languages, Philosophy and Communication Studies in the College of Humanities and Social Sciences to create a certificate of proficiency in Teaching English to Speakers of Other Languages.
Motion to approve the R401 proposal made by Matt Sanders. Seconded by Greg Podgorski. Proposal approved.

Request from the Department of Biology in the College of Sciences to discontinue the Bachelor of Arts and Science in Biology Ecology/Biodiversity as well as the Biology: Environmental Bachelor of Arts and Science emphasis.
Withdraw proposal.

Request from the Department of Biology in the College of Science to discontinue the Biology: Environmental program – current listed as "not currently offered".
Motion to approve the R401 proposal made by Greg Podgorski. Seconded by Chad Simon. Proposal approved.

Request from the Department of Biology in the College of Science to change the emphasis program name from Ecology/Biodiversity in the Bachelor of Arts and Bachelor of Science to Ecology and Evolutionary Biology.
Motion to approve the R401 proposal made by Greg Podgorski. Seconded by Chad Simon. Proposal approved.

Request from the Department of Computer Science in the College of Science to restructure the current Master of Computer Science program to a 33-credit professional, coursework-only degree.
Motion to approve the R401 proposal made by Greg Podgorski. Seconded by Richard Cutler. Proposal approved.

3. ***Semester Course Approval Reviews***
   https://usu.curriculog.com/

   College of Agriculture and Applied Sciences
   Motion to approve the business of the College of Agriculture and Applied Sciences made by Brian Warnick. Seconded by Chad Simon. Business approved.
   ADVS = 2
   APEC = 2
   APPR =

ASTE = 3
AVTE = 4
LAEP = 3
NDFS = 4
OPDD =
PSC = 2

Caine College of the Arts
Motion to approve the business of the Caine College of the Arts made by Richard Cutler. Seconded by Matt Sanders. Business approved.
ART = 1
CCA =
MUSC = 2 (withdraw MUSC 3150)
THEA =

Jon M. Huntsman School of Business
Motion to approve the business of the Jon M. Huntsman School of Business made by Chad Simon. Seconded by Matt Sanders. Business approved.
ACCT =
BUS =
DAIS = 2
ECN = 4
MGT =
MSLE = 3

Emma Eccles Jones College of Education and Human Services
Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Scott Hunsaker. Seconded by Greg Podgorski. Business approved.
COMD =
EDUC =
HDFS =
KHS = 1
ITLS =
NURS =
PSY =
SPED = 31
TEAL =

College of Engineering
Motion to approve the business of the College of Engineering made by Thomas Fronk. Seconded by Chad Simon. Business approved.
BENG =
CEE = 1
ECE =
EED =
ENGR =
MAE = 1

College of Humanities and Social Sciences
Motion to approve the business of the College of Humanities and Social Sciences made by Matt Sanders. Seconded by Chad Simon. Business approved.
CHSS = 1
ENGL = 1
HIST = 7
IELI =

JCOM =
LPCS = 2
POLS =
SSWA = 5
WGS =

S.J. & Jessie E. Quinney College of Natural Resources
Motion to approve the business of the S.J. & Jessie E. Quinney College of Natural Resources made by Claudia Radel. Seconded by Richard Cutler. Business approved.
ENVS =
NR =
WATS = 1
WILD =

College of Science
Motion to approve the business of the College of Science made by Greg Podgorski. Seconded by Chad Simon. Business approved.
BIOL = 5
CHEM =
CS = 37 (HOLD CS 5500 pending confirmation with College of Engineering)
GEOL = 7
MATH = 1
PHYS =
PUBH = 1
SCI =

HONR =
ISTU =
UN–CAS =
USU =

4. ***Other Business***
Revised EPC/Curriculum Handbook
Changes have been suggested for the handbook. Paul Barr and Nick Morrison will review the suggestions, recommendations, and questions. As Scott Hunsaker noted, if there is not a date after an item in the handbook, the item is procedural and can be changed to conform with current practice. If there is a date, the changes would need to come forward through the committees. Michele will send Robyn Peterson's markup to Paul Barr and Nick Morrison for review and recommendations. Greg Podgorski has volunteered to help with this review. Once changes have been updated the handbook would come back to the committee for review and approval. Paul Barr will take it to the EPC as well to see if anyone from that committee wants to participate in the initial review.

Course Objectives (email-minutes)
This came from a discussion that was held a while ago. Just following up on course objectives when this decision was made. Will include the requirements/changes in the handbook. Add some specific wording to the handbook and make an information box in Curriculog that will cover the course objectives.

T-Grade Courses – Adam Gleed
Wrapping up the discussion on T-Grades. Adam Gleed sent out a list of courses for review and he has received a few edits and requests via email. Ready to start coding courses in Banner for Fall 2020 grading. If you have a course with T-Grade please let your students know. Any changes going forward will need to come to the Curriculum/EPC committees for approval. These should be submitted as an action item and a semester course approval form will need to be submitted. Any courses in addition to the spreadsheet can be

submitted immediately. Adam will send out the list again if needed. Deadline for the return of the spreadsheets is November 23.

Calendar Changes – Paul Barr
Thanks for all the efforts being done by the calendar committee. USU will be inserting two days off in the spring semester. Have proposed a day in the middle of March and one in April. It was originally proposed that those days would be Friday but it has been modified that in April the Friday classes will be moved to Thursday.

Adjourn: 3:00 pm