Educational Policies Committee Agenda, December 1, 2022

Utah State University

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AGENDA

Approval of Minutes – November 3, 2022

Subcommittee Reports

Curriculum Subcommittee (Chad Simon)
Course Approvals – 140
Program Proposals

Request from the Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences to restructure the Skilled & Technical Sciences Education emphasis to include secondary education licensure.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to offer an Institutional Certificate of Proficiency in Additive Manufacturing.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to offer a Certificate of Proficiency in Construction Fundamentals.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to change the name from Emergency Medical Technical and First Responders Certificate of Proficiency to Emergency Medical Technician Certificate of Proficiency.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to change the name from Certified Nursing Assistant Certificate of Proficiency to Nursing Assistant Certificate of Proficiency.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to restructure the Pharmacy Technician Certificate of Completion.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences restructure and change the name from Phlebotomy Certificate of Proficiency to Phlebotomy Technician Certificate of Proficiency.

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to offer an Institutional Certificate of Proficiency in Digital Modeling and Visualization.
Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to offer an Environmental Planning Institutional Certificate of Proficiency.

Request from the Department of Plants, Soils and Climate in the College of Agriculture and Applied Sciences to discontinue the Institutional Landscape Management Certificate.

Request from the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services to restructure the Deaf Education Composite to provide a Bilingual-Bicultural Deaf Education Emphasis.

Request from the Department of Sociology and Anthropology in the College of Humanities and Social Sciences to discontinue the Criminal Justice Emphasis in the Bachelor of Arts and Bachelor of Science.

Request from the Departments of Marketing and Strategy, School of Accountancy and Sociology and Anthropology in the College of Humanities and Social Sciences and the Jon M. Huntsman School of Business to offer a post-baccalaureate certificate in Cultural Resource Management Policy, Advocacy, and Business Administration.

Request from the Departments of Sociology and Anthropology and Wildland Resources in the College of Humanities and Social Sciences and the S.J. & Jessie E. Quinney College of Natural Resources to offer a Bachelor of Arts and Bachelor of Science degree in Criminal Justice.

Request from the Department of Marketing and Strategy in the Jon M. Huntsman School of Business to change the name from Leadership and Management Minor to Leadership Minor.

**Academic Standards Subcommittee** (Renee Galliher)
No meeting – No report.

**General Education Subcommittee** (Matt Sanders)
Minutes - November 15, 2022

**Other Business**

Adjourn:
Present: Paul Barr, Chair, Provost’s Office  
Mateja Savoie Roskos, College of Agriculture and Applied Sciences  
Richard Walker, Caine College of the Arts  
Sterling Bone, Jon M. Huntsman School of Business  
David Feldon, Emma Eccles Jones College of Education and Human Services  
Scott Budge, College of Engineering  
Peter Howe, S.J. & Jessie E. Quinney College of Natural Resources  
Dan Coster, College of Science  
Renee Galliher, Academic Standards Chair  
Chad Simon, Curriculum Subcommittee Chair  
Matt Sanders, General Education Subcommittee Chair  
Shana Geffeney, Statewide Campuses  
Jason Marshall, USU Eastern  
Britt Fagerheim, University Libraries  
Richard Cutler, Graduate Council  
Toni Gibbons, Registrar’s Office  
Michele Hillard, Secretary  
Abraham Rodriguez, USUSA Executive VP

Absent: Sarah Pope, Graduate Studies Senator

Guests:

Approval of Minutes – October 6, 2022
Motion to approve the October 6, 2022 minutes made by David Feldon. Seconded by Chad Simon. Minutes approved as distributed.

Subcommittee Reports

Curriculum Subcommittee (Chad Simon)
Course Approvals – 179
Chad Simon – Richard Walker
Request from the Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences to offer a Bachelor of Science in Animal and Dairy Sciences.

Request from the Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences to offer a Bachelor of Science in Biotechnology.
Request from the Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences to offer a Bachelor of Science in Bioveterinary Science.

Request from the Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences to offer a Bachelor of Science in Equine Science and Management.

Request from the Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences to offer an Institutional Certificate of Proficiency in Fashion Studies.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to offer a Certified Nursing Assistant Certificate of Completion.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to offer an Office Computer Systems Certificate of Completion.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to offer a Phlebotomy Certificate of Completion.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to offer an Institutional Certificate of Proficiency in Quality and Reliability.

Request from the Department of Music in the Caine College of the Arts to create an optional emphasis in Composition within the current Bachelor of Arts in Music.

Request from the Department of Human Development and Family Studies in the Emma Eccles Jones College of Education and Human Services to change the name of the Family and Human Development minor to Human Development and Family Studies minor.

Request from the Departments of Computer Science and Mathematics and Statistics in the College of Science to offer a Bachelor of Science in Data Science.

Request from the Department of Veterinary Medicine in the College of Veterinary Medicine to establish a new Department of Veterinary Clinical and Life Science (VCLS).

Request from the Departments of Marketing and Strategy and Instructional Technology and Learning Sciences in the Jon M. Huntsman School of Business and the Emma Eccles Jones College of Education and Human Services to offer a Marketing Design minor.

Request from the Department of Management in the Jon M. Huntsman School of Business to offer a People and Organizations minor.

Request from the Department of Marketing and Strategy in the Jon M. Huntsman School of Business to suspend the International Business Bachelor of Art and Science degrees.

Request from the Department of Marketing and Strategy in the Jon M. Huntsman School of Business to change the name of the Leadership and Management minor to Leadership minor. HOLD proposal.

**Academic Standards Subcommittee (Renee Galliher)**

No meeting – No report.

No requests have come forward to the subcommittee and it is not normally this slow. The registrar has a list of things that need to be looked at and discussed. The question was asked where does academic residency fall? This might be another item for the subcommittee to discuss.
General Education Subcommittee (Matt Sanders)  
Minutes – October 18, 2022  

Motion to approve the October 18, 2022 minutes made by Matt Sanders. Seconded by Mateja Savoie Roskos. Minutes approved as distributed.

Other Business

1.5 Credit Hour Classes – Huntsman School of Business would like to provide courses with a 1.5 credit level. Benefits include better scheduling, and their degree credits are in three credit increments. It also fits nicely with their teaching load. Course was originally set as 1.5 credit course and then the policy was changed to either one or two credits. The policy was not changed it just began to be enforced. Huntsman is hoping for an exception for their practicum courses. USHE is pushing articulation and what happens when we are the only state institution that offers .5 credit increments. The tuition table might be another problem. Business could create another .5 credit course and call one the class and one the practicum. The University of Utah business school also has 1.5 credit courses. Tuition is not an issue because other 1.5 courses are already in place. The registrar’s only concern is if a student ends up with 119.5 and doesn’t meet the 120-credit graduate requirement.

Motion to approve the 1.5 credit for the Huntsman School of Business made by Richard Cutler. Seconded by Sterling Bone. Request approved.

Word Limits for Curriculog Submissions – The catalog is currently at 40 words for all course description. It makes sense to stay at 40 words.

ITLS is requesting a section title change for ITLS 6960 Creative project. The current policy states: subtitles or customized titles are allowed only for courses having the following designations: USU 1320-1360 (EPC Oct 2007), Independent Study, Independent Research, Special Problems, Special Topics, Seminars, Practicum, Directed Study, Readings, Conferences, Senior Seminar, and Studio (EPC, 7 February 2000). Topics may be added to the titles of USU prefix courses (EPC, 5 February 2004). Follow up with Andy Walker in ITLS. Need two courses and this could fix the problem. Make it easier for students to land in the correct section of the course. Advising could probably solve this problem. David Feldon will work with Andy Walker and provide a follow up on this.

Policy for teaching assistants being included on course fees - If graders can’t be included it would be a departmental budget cut. Budget shortcoming would be around $3M. The chair of the course fee committee will take the number to the president, and she will help develop a solution. By next fall we need to be compliant with the USHE policy. Need to have a dialogue to see where that money will come from.

Adjourn: 3:50 pm
Call to Order – Matt Sanders

Approval of Minutes – October 18, 2022
Minutes approved as distributed.

Course Approvals/Removals/Syllabi Approvals
https://usu.curriculog.com/
BHU OPDD 1750 – 7-Yay | 5-Nay APPROVED
Motion to approve the OPDD 1750 BHU designation made by Keri Holt. Seconded by Harrison Kleiner.
Concern was raised over whether the courses meet the designation criteria. The requests seem so narrowly focused. The OPDD is a required course and many members are uncomfortable with this. Are the right policies in place to ensure the integrity of general education? The primary text does not qualify as a breadth course however, the assignments do have cross culture, 19th, and 20th century requirements as well as additional reading. Needs revision based on how this will be executed on day-to-day basis.

**BHU RELS 1680 APPROVED**

*Motion to approve the RELS 1680 BHU designation made by Keri Holt. Seconded by Bob Mueller.*

**CI CMST 4200 APPROVED**

*Motion to approve the CMST 4200 CI designation made by Beth Buyserie. Seconded by Bob Mueller.*

**CI PSY 4960 - APPROVED**

*Motion to approve the PSY 4960 CI designation made by Beth Buyserie. Seconded by Bob Mueller.*

**New Business**

The General Education task force met recently. Discussed the legislative flags that are inconsistent in number of credits and gen ed courses. There is major inconsistency across the entire USHE system regarding general education. Each institution needs to develop a plan, and this is signaling a bigger rethink. Matt Sanders proposed establishing a small working group that would meet on a weekly basis to ensure quality and transferability. For those who are interested in working on this, they can contact Matt. There is a sense of urgency surrounding this. If we don’t govern ourselves, we will be governed. Working group needs to come up with results sooner rather than later. The decision will probably come down to 27 to 30 credits for general education courses. USU needs to be intentional in their thinking and doing.

**Additional Items**

New wording - Proposed criteria (revised): “Depth courses provide students with an opportunity to broaden their knowledge and intellectual skills by taking classes in disciplinary areas outside of their major. These Depth courses are categorized in relation to three disciplinary categories (Humanities and Creative Arts; Life and Physical Sciences; Social Sciences). Depth subcommittees are responsible for ensuring that courses within these categories represent the relevant methods, outcomes, and content for each category. When a Gen Ed area committee receives a proposal for a depth designation from a department whose “depth” designation differs from the designation proposed for the new course, the proposer and department head must explain their reasons and resources for offering the course. A department’s ability to consistently staff the proposed course with appropriately trained instructors will factor into the designation decision.”

Recommend breadth and depth and broaden and deepen their knowledge. Still rely on the depth designation as a signal/identity. Could use a bit of wordsmithing. Keri can make some updates and then email it Matt for review. This policy will require some courage and backbone in accepting and/or denying a proposal. It is obvious that at some time there will need to be a
periodic review of all general education courses. The purpose of this is to ensure that a course be sustained over time.

Adjourn: 9:30 am