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December 1, 2022
2:00 – 3:00 p.m.
Old Main-Champ Hall

MINUTES

Present: Richard Walker, Caine College of the Arts
Mateja Savoie-Roskos, College of Agriculture and Applied Sciences
Chad Simon, Jon M. Huntsman School of Business, Chair
Nate Trauntvein, Emma Eccles Jones College of Education and Human Services
Thomas Fronk, College of Engineering
Matt Sanders, College of Humanities and Social Sciences
Karen Beard, S.J. & Jessie E. Quinney College of Natural Resources
Greg Podgorski, College of Science
Heloisa Rutigliano, College of Veterinary Medicine
Erin Davis for Rachel Wishkoski, University Libraries
Sunshine Brosi, USU Eastern
Mark Chynoweth, Statewide Campuses
Paul Barr, Provost's Office, EPC Chair
Richard Cutler, Graduate Council
Toni Gibbons, Registrar's Office
Michele Hillard, Secretary
Abraham Rodriguez, USUSA Executive VP

Absent: Sarah Pope, Graduate Senator

Visitors: Joseph Furse, Applied Sciences, Technology and Education
Darcie Peterson, Special Education
Harris Kleiner, Associate Vice Provost

Approval of Minutes – [November 3, 2022](#)

*Motion to approve the November 3, 2022 minutes made by Thomas Fronk. Seconded by Richard Cutler.
Minutes approved as distributed.*

Program Proposals

Request from the Department of Applied Sciences, Technology and Education in the College of Agriculture and Applied Sciences to [restructure the Skilled & Technical Sciences Education emphasis to include secondary education licensure](#).

Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to [offer an Institutional Certificate of Proficiency in Additive Manufacturing](#).

Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to [offer a Certificate of Proficiency in Construction Fundamentals](#).
Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to [change the name from Emergency Medical Technical and First Responders Certificate of Proficiency to Emergency Medical Technician Certificate of Proficiency](#).
Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to [change the name from Certified Nursing Assistant Certificate of Proficiency to Nursing Assistant Certificate of Proficiency](#).
Motion to approve the R401 made by Mateja Savoie Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to [restructure the Pharmacy Technician Certificate of Completion](#).
Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Aviation and Technical Education in the College of Agriculture and Applied Sciences to [restructure and change the name from Phlebotomy Certificate of Proficiency to Phlebotomy Technician Certificate of Proficiency](#).
Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer an Institutional Certificate of Proficiency in Digital Modeling and Visualization](#).
Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer an Environmental Planning Institutional Certificate of Proficiency](#).
Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Plants, Soils and Climate in the College of Agriculture and Applied Sciences to [discontinue the Institutional Landscape Management Certificate](#).
Motion to approve the R401 made by Mateja Savoie-Roskos. Seconded by Thomas Fronk. Proposal approved.

Request from the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services to [restructure the Deaf Education Composite to provide a Bilingual-Bicultural Deaf Education Emphasis](#).
Motion to approve the R401 made by Nate Trauntvein. Seconded by Richard Cutler. Proposal approved.

Request from the Department of Sociology and Anthropology in the College of Humanities and Social Sciences to [discontinue the Criminal Justice Emphasis in the Bachelor of Arts and Bachelor of Science](#).
Motion to approve the R401 made by Matt Sanders. Seconded by Greg Podgorski. Proposal approved.

Request from the Departments of Marketing and Strategy, School of Accountancy and Sociology and Anthropology in the College of Humanities and Social Sciences and the Jon M. Huntsman School of Business to [offer a post-baccalaureate certificate in Cultural Resource Management Policy, Advocacy, and Business Administration](#).
Motion to approve the R401 made by Matt Sanders. Seconded by Greg Podgorski. Proposal approved.

Request from the Departments of Sociology and Anthropology and Wildland Resources in the College of Humanities and Social Sciences and the S.J. & Jessie E. Quinney College of Natural Resources to offer a [Bachelor of Arts and Bachelor of Science degree in Criminal Justice](#).

Motion to approve the R401 made by Matt Sanders. Seconded by Greg Podgorski. Proposal approved.

Semester Course Approval Reviews:

<https://usu.curriculog.com/>

College of Agriculture and Applied Sciences

Motion to approve the business of the College of Agriculture and Applied Sciences made by Mateja Savoie-Roskos. Seconded by Nate Trauntvein. Business approved.

Motion to hold the three courses listed below made by Mateja Savoie-Roskos. Seconded by Matt Sanders. Held TEEM 245, TEPH 1860 & 1865.

ADVS –

APEC –

ASTE – Mateja Savoie-Roskos-Matt Sanders

AVTE – 13 (TEEM 2450 hold for description reduction. TEPH 1860 & 1865 title adjustment-hold until January)

LAEP –

NDFS –

PSC –

Caine College of the Arts

Motion to approve the business of the Caine College of the Arts made by Richard Walker. Seconded by Richard Cutler. Business approved.

ART –

MUSC – 4 (MUSC 4470, 4915, 6470, 6915) Not on Curriculog agenda. Please review separately.

THEA -

Jon M. Huntsman School of Business

Motion to approve the Jon M. Huntsman School of Business made by Matt Sanders. Seconded by Nate Trauntvein. Business approved.

ACCT –

DAIS –

BECN – 1 (HOLD at request of School of Business)

MHR –

MSLE –

Emma Eccles Jones College of Education and Human Services

Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Nate Trauntvein. Seconded by Mateja Savoie-Roskos. Business approved.

COMD – 2

HDFS –

ITLS –

KHS – 4

NURS –

PSY – 3

SPED – 95

TEAL -

College of Engineering

Motion to approve the business of the College of Engineering made by Thomas Fronk. Seconded by Richard Walker. Business approved.

BENG – 2
CEE –
ECE –
EED –
MAE – 2

College of Humanities and Social Sciences

Motion to approve the business of the College of Humanities and Social Sciences made by Matt Sanders. Seconded by Richard Cutler. Business approved.

CSPH –
ENGL – 1
HIST – 4
JCOM –
POLS –
SWRK –
SOCA – 4 (4770 delete emphasis in sociology in description)
WGLC – 3

S.J. & Jessie E. Quinney College of Natural Resources

ENVS –
WATS –
WILD –

College of Science

Motion to approve the business of the College of Science made by Greg Podgorski. Seconded by Nate Trauntvein. Business approved.

BIOL –
CHEM –
CS –
GEOL –
MATH – 2 (STAT 6685) Not on Curriculum agenda. Please review separately.
PHYS –

Other Business

Communications Intensive Designation – General Education Subcommittee approves designation requests as they come through. The subcommittee is looking at ways to provide quality control on designations that are already in place but may not be meeting the requirement. Curriculum representatives should take this back to their colleges and revisit their courses with general education designations. Chad will contact the chair of the Department Head Executive Committee to bring this issue up with them.

The Heravi Peace Institute requested a new course prefix. They would like to have the prefix PI. The Registrar's Office has approved the use of the PI prefix.

Catalog changes need to be submitted before March 1. Department and College pages also need to be updated and cleaned up.

Adjourn: 2:47 pm