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## Curriculum Subcommittee Minutes, January 5, 2023

Utah State University

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January 5, 2023  
2:00 – 3:00 p.m.  
Old Main-Champ Hall

## MINUTES

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Present: Richard Walker, Caine College of the Arts  
Mateja Savoie-Roskos, College of Agriculture and Applied Sciences  
Heloisa Rutigliano, College of Veterinary Medicine  
Chad Simon, Jon M. Huntsman School of Business, Chair  
Nate Trauntvein, Emma Eccles Jones College of Education and Human Services  
Matt Sanders, College of Humanities and Social Sciences  
Peter Howe, S.J. & Jessie E. Quinney College of Natural Resources  
Greg Podgorski, College of Science  
Erin Davis, University Libraries  
Sunshine Brosi, USU Eastern  
Paul Barr, Provost's Office, EPC Chair  
Richard Cutler, Graduate Council  
Toni Gibbons, Registrar's Office  
Michele Hillard, Secretary  
Abraham Rodriguez, USUSA Executive VP

Absent: Thomas Fronk, College of Engineering  
Mark Chynoweth, Statewide Campuses  
Sarah Pope, Graduate Senator

Visitors:

### **Approval of Minutes – December 1, 2022**

*Motion to approve the December 1, 2022, minutes made by Richard Cutler. Seconded by Matt Sanders. Minutes approved as distributed.*

### **Program Proposals**

Request from the Department of Aviation Technology in the College of Agriculture and Applied Sciences to [create a new Advanced Manufacturing emphasis within the Technology Systems Bachelor of Science degree](#).  
*Motion to approve R401 made by Mateja Savoie-Roskos. Seconded by Nate Trauntvein. R401 approved.*

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer an Associate of Science in Digital Modeling and Visualization](#).  
*Motion to approve R401 made by Mateja Savoie-Roskos. Seconded by Nate Trauntvein. R401 approved.*  
*Motion to table the R401 for updates and clarification made by Mateja Savoie-Roskos. Seconded by Nate Trauntvein. R401 tabled until February meeting.*

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer a Bachelor of Science in Digital Modeling and Visualization](#).

*Motion to approve R401 made by Mateja Savoie-Roskos. Seconded by Nate Trauntvein. R401 approved.  
Motion to table the R401 for updates and clarification made by Mateja Savoie-Roskos. Seconded by Nate Trauntvein. R401 tabled until February meeting.*

Request from the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services to offer a [Speech-Language Pathology Assistant Certificate of Proficiency](#).

*Motion to approve R401 made by Nate Trauntvein. Seconded by Richard Cutler. R401 approved.*

Request from the Department of Human Development and Family Studies in the Emma Eccles College of Education and Human Services to [change the name of the Human Development Lifespan emphasis to Human Development emphasis](#).

*Motion to approve R401 made by Nate Trauntvein. Seconded by Richard Cutler. R401 approved.*

Request from the Department of Management in the Jon M. Huntsman School of Business to add an [emphasis in Healthcare Management to the existing Management degree](#).

*Motion to approve R401 made by Matt Sanders. Seconded by Richard Walker. R401 approved.*

Request from the Office of the Provost to [offer a General Education Certificate of Completion](#).

*Motion to approve R401 made by Matt Sanders. Seconded by Richard Cutler. R401 approved.*

### **Semester Course Approval Reviews:**

<https://usu.curriculog.com/>

#### **College of Agriculture and Applied Sciences**

*Motion to approve the business of the College of Agriculture and Applied Sciences made by Mateja Savoie-Roskos. Seconded by Matt Sanders. Business approved.*

ADVS –  
APEC –  
ASTE – 2  
AVTE – 11  
LAEP – 1  
NDFS – 15  
PSC –  
TDTE -

#### **Caine College of the Arts**

*Motion to approve the business of the Caine College of the Arts made by Richard Walker. Seconded by Nate Trauntvein. Business approved*

ART – 11  
MUSC –  
THEA -

#### **Jon M. Huntsman School of Business**

*Motion to approve the business of the Jon M. Huntsman School of Business made by Matt Sanders. Seconded by Heloisa Rutigliano. Business approved. Matt - Greg*

ACCT –  
DAIS –  
BECN – 17  
HSB – 1 (*BUS 1000 - Add HSB to Freshmen Academy Title*)  
MGT – 4  
MSLE – 4

**Emma Eccles Jones College of Education and Human Services**

*Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Nate Trauntvein. Seconded by Richard Cutler. Business approved.*

COMD – 1  
HDFS –  
ITLS –  
KHS –  
NURS –  
PSY –  
SPER – 3  
TEAL - 4

**College of Engineering**

BENG –  
CEE –  
ECE –  
EED –  
MAE –

**College of Humanities and Social Sciences**

*Motion to approve the business of the College of Humanities and Social Sciences made by Matt Sanders. Seconded by Greg Podgorski. Business approved.*

CHSS - 4  
CSPH –  
ENGL – 11  
HIST –  
JCOM – 4  
POLS –  
SWRK –  
SOCA –  
WGLC – 3

**S.J. & Jessie E. Quinney College of Natural Resources**

*Motion to approve the business of the S.J. & Jessie E. Quinney College of Natural Resources made by Peter Howe. Seconded by Nate Trauntvein. Business approved.*

ENVS –  
WATS – 2  
WILD –

**College of Science**

*Motion to approve the business of the College of Science made by Greg Podgorski. Seconded by Richard Cutler. Business approved.*

BIOL –  
CHEM –  
CS –  
GEOL –  
MATH – 2  
PHYS –

**Other Business**

[QCNR CIP Code Changes](#) – USHE is currently looking at programs to ensure that their CIP codes are correct. USU will be working with USHE to get these codes cleaned up. Started with the S.J. & Jessie E. Quinney College of Natural Resources. All colleges on campus will participate in this cleanup.

*Motion to accept the CIP Code cleanup made by Matt Sanders. Seconded by Nate Trauntvein. Business approved.*

Curriculog will be shutting down on January 23. Proposals must be at the EPC/Curriculum approval step before the 23<sup>rd</sup> to be approved.

Catalog changes (programs/department pages) will be shut down March 2. All requests should be at the Catalog Editor's step before then.

***Adjourn: 2:46 pm***