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January 5, 2023
3:00 – 4:00 p.m.
Old Main-Champ Hall

MINUTES

Present: Paul Barr, Chair, Provost's Office
Mateja Savoie Roskos, College of Agriculture and Applied Sciences
Richard Walker, Caine College of the Arts
Sterling Bone, Jon M. Huntsman School of Business
David Feldon, Emma Eccles Jones College of Education and Human Services
Scott Budge, College of Engineering
Peter Howe, S.J. & Jessie E. Quinney College of Natural Resources
Dan Coster, College of Science
Renee Galliher, Academic Standards Chair
Chad Simon, Curriculum Subcommittee Chair
Matt Sanders, General Education Subcommittee Chair
Jason Marshall, USU Eastern
Britt Fagerheim, University Libraries
Richard Cutler, Graduate Council
Fran Hopkin, Registrar's Office
Michele Hillard, Secretary
Abraham Rodriguez, USUSA Executive VP

Absent: Shana Geffeny, Statewide Campuses
Sarah Pope, Graduate Studies Senator

Guests:

Approval of Minutes – [December 1, 2022](#)

Motion to approve the December 1, 2022, minutes made by Chad Simon. Seconded by Sterling Bone. Minutes approved as distributed.

Subcommittee Reports

Curriculum Subcommittee (Chad Simon)

Motion to approve the Curriculum Subcommittee report made by Chad Simon. Seconded by Matt Sanders. Report approved.

Course Approvals – 100

Request from the Department of Aviation Technology in the College of Agriculture and Applied Sciences to [create a new Advanced Manufacturing emphasis within the Technology Systems Bachelor of Science degree](#).

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer an Associate of Science in Digital Modeling and Visualization](#).

This R401 was tabled until next month's meeting.

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer a Bachelor of Science in Digital Modeling and Visualization](#).
This R401 was tabled until next month's meeting.

Request from the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services to offer a [Speech-Language Pathology Assistant Certificate of Proficiency](#).

Request from the Department of Human Development and Family Studies in the Emma Eccles College of Education and Human Services to [change the name of the Human Development Lifespan emphasis to Human Development emphasis](#).

Request from the Department of Management in the Jon M. Huntsman School of Business to add an [emphasis in Healthcare Management to the existing Management degree](#).

Request from the Office of the Provost to [offer a General Education Certificate of Completion](#).

The January 23 deadline for all course changes must be approved through the Dean/Associate Dean for effective date of Summer/Fall. March 1 is the deadline for any catalog changes (college/department/program).

Academic Standards Subcommittee (Renee Galliher)

No meeting/report.

They do have an agenda item that is currently being looked at. They do not have enough information to report anything right now. There is a student grade grievance that is being worked on. The faculty member stated that the grade was assigned correctly. The department head concurred with the faculty member. Student then went to the dean who also concurred with the faculty member, and department head. The student still wants to grieve the grade awarded. An instructor has full autonomy to evaluate a student's academic performance in a course. What happens if the student is still not satisfied? There is a hearing board that falls under the Student Affairs office. That board is made up of miscellaneous individuals. Academic appeals also have a process for handling the issue. This committee is not necessarily the same as the Student Affairs process. It appears that students may be confused about the process. Asking Academic Standards Subcommittee to look at this issue and make recommendations. We do have the Office of Equity which would/could become involved if faculty code has been violated. It is felt that we need to keep academics in academics. It is also important to make sure that the policy is clear and concise and that the process is handled consistently. Look at rewriting the code to make it clearer to the students. We should also involve the School of Graduate Studies in these discussions.

General Education Subcommittee (Matt Sanders)

No meeting/report.

Other Business

[QCNR CIP Code Changes](#) - Each college will be getting a listing of their programs that are being offered and the current CIP Codes. The codes are a reporting to USHE regarding what program students are graduating from. Make sure the codes and programs are accurate.

The motion to accept the CIP Code changes for the S.J. & Jessie E. Quinney College of Natural Resources made by Richard Cutler. Seconded by David Feldon. Code changes approved.

Adjourn: 3:55 pm