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February 2, 2023
3:00 – 4:00 p.m.
Old Main-Champ Hall

MINUTES

Present: Paul Barr, Chair, Provost's Office
Mateja Savoie Roskos, College of Agriculture and Applied Sciences
Heloisa Rutigliano, College of Veterinary Medicine
Sterling Bone, Jon M. Huntsman School of Business
David Feldon, Emma Eccles Jones College of Education and Human Services
Scott Budge, College of Engineering
Peter Howe, S.J. & Jessie E. Quinney College of Natural Resources
Dan Coster, College of Science
Renee Galliher, Academic Standards Chair
Chad Simon, Curriculum Subcommittee Chair
Lee Rickords, General Education Subcommittee Chair
Shana Geffeney, Statewide Campuses
Jason Marshall, USU Eastern
Britt Fagerheim, University Libraries
Richard Cutler, Graduate Council
Toni Gibbons, Registrar's Office

Absent: Richard Walker, Caine College of the Arts
Michele Hillard, Secretary
Abraham Rodriguez, USUSA Executive VP
Sarah Pope, Graduate Studies Senator

Guests: Harrison Kleiner, Associate Vice Provost
Fran Hopkin, Registrar

Approval of Minutes – January 5, 2023

Motion to approve the January 5, 2023, EPC minutes made by Chad Simon. Seconded by Mateja Savoie-Roskos. Minutes approved as distributed.

Subcommittee Reports

Curriculum Subcommittee (Chad Simon)

Motion to approve the Curriculum Subcommittee report made by Sterling Bone. Seconded by Heloisa Rutigliano. Report approved.

Course Approvals – 220

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer an Associate of Science in Digital Modeling and Visualization](#).

Request from the Department of Landscape Architecture and Environmental Planning in the College of Agriculture and Applied Sciences to [offer a Bachelor of Science in Digital Modeling and Visualization](#).
Motion to table the R401 proposal made by Mateja Savoie-Roskos. Seconded by Greg Podgorski. R401 tabled.

Request from the Department of Kinesiology and Health Science in the Emma Eccles Jones College of Education and Human Services to [offer a Recreation Emphasis, Sport Management Emphasis, Outdoor Adventure Leadership Emphasis and Program and Event Management Emphasis in the Bachelor of Science Recreation Administration](#).

Request from the Department of Psychology in the Emma Eccles Jones College of Education and Human Services to [change the name of the Psychology Sociobehavioral Epidemiology and Quantitative Psychology Specializations PhD to Psychology: Data Science and Research Methodology Specialization PhD](#).

Request from the Department of Psychology in the Emma Eccles Jones College of Education and Human Services to [change the name of the Psychology MEd to School Counseling MEd](#).

Request from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to [move the Doctor of Philosophy in Education Program from the dean's office to the School of Teacher Education and Leadership](#).

Request from the Department of English in the College of Humanities and Social Sciences to [discontinue the English-Technical Communication and Rhetoric Emphasis](#).

Request from the Department of English in the College of Humanities and Social Sciences to [change the name of the Folklore and American Studies MA/MS to Folklore Studies MA/MS](#).

Request from the Department of English in the College of Humanities and Social Sciences to [offer a Technical Communication and Rhetoric Bachelor of Arts and Bachelor of Science degree](#).

Request from the Department of English in the College of Humanities and Social Sciences to [offer a Technical Communication and Rhetoric Minor](#).

Request from the Departments of Applied Sciences, Technology and Education, Management, Sociology and Anthropology in the Colleges of Agriculture and Applied Sciences, Humanities and Social Sciences and the Jon M. Huntsman School of Business to [offer a Post-Baccalaureate Certificate in Museum Administration and Collections Management](#).

Motion to approve the R401 proposal made by Matt Sanders. Seconded by Mateja Savoie-Roskos. R401 approved.

Request from the Departments of Data Analytics and Information Systems and Sociology and Anthropology in the College of Humanities and Social Sciences and the Jon M. Huntsman School of Business to [offer an Archaeological Data Analytics Graduate Certificate](#).

Motion to approve the R401 proposal made by Matt Sanders. Seconded by Mateja Savoie-Roskos. R401 approved.

Request from the College of Veterinary Medicine to establish a Master of Science degree in Biomedical Sciences.

Motion to approve the R401 proposal made by Heloisa Rutigliano. Seconded by Richard Cutler.

*Motion to amend and upload new proposal made by Heloisa Rutigliano. Seconded by Greg Podgorski
R401 approved pending amended proposal upload to Curriculog.*

Request from the College of Veterinary Medicine to offer a PhD in Biomedical Sciences.
*Motion to approve the R401 proposal made by Heloisa Rutigliano. Seconded by Richard Cutler.
Motion to amend and upload new proposal made by Heloisa Rutigliano. Seconded by Greg Podgorski.
R401 approved pending amended proposal upload to Curriculog.*

Academic Standards Subcommittee (Renee Galliher)

Motion to approve the Academic Standards Subcommittee made by Renee Galliher. Seconded by Dan Coster. Report approved

Minutes – [January 12, 2023](#)

- Janis Boettinger and others involved in international admissions are looking at changes to the English proficiency listed in the catalog. Goal is to expand the ways students can demonstrate English proficiency to be able to sign up for other courses.
- Looking at wording changes in the description of academic good standing in the catalog. Recommended change is to clear up the language and make it easier for students and others to understand.
- Began a discussion about inconsistency across the student code and various sections of the catalog regarding what path students can take if they have an academic appeal. Looking at cleaning this up and draft potential new language for the student code. Academic Standards and Student Affairs will be working on this for the next six months or so. Looking for the best path and strategy for the students.

General Education Subcommittee (Matt Sanders)

Motion to approve the General Education Subcommittee made by Matt Sanders. Seconded by Chad Simon. Report approved.

Minutes – [January 17, 2023](#)

- Ten General Education designations were approved.
- Discussed the three-year syllabus review and there was openness to that.
- Talk about double course designations.
- Discuss having General Education proposal window open from August to December. This will help with meeting the deadlines for the catalog. Spring semester could be used for designation reviews and clean up.

Other Business

New English Prefix TCR – Matt Sanders

A subsection of English will need a new prefix and that is why the TCR prefix is being requested.

March 1 is the deadline for catalog and program changes. This needs to be done so that the catalog can be finalized earlier.

Research, Scholarship, and Creative Inquiry (RSCI) Designation – Harrison Kleiner | Alexa Sand
Proposed section designation like the Community Engaged learning. Already have the transcript designation and this is course level. Harrison and Alexa have been working on this for the past couple of years. This designation will look at scholarly research. This is the best practice at a lot of other institutions. Worked with faculty and developed a rubric for this designation. This will allow USU to collect data on how many students engage in research. This research information will help with our accreditation efforts. Instructors will submit a

syllabus that will be reviewed by the undergraduate research advisory board. They will approve those sections that will be taught under that designation. This is similar to the process that Community Engagement uses. If this is approved at the course level and then the designation be at the section level. Make it easy but still maintain quality control.

Motion to support this effort made by Matt Sanders. Seconded by Richard Cutler. Approved.

Adjourn: 3:51 pm