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April 4, 2024
2:00 – 2:30 p.m.
Old Main-Champ Hall

MINUTES

Present: Nick Morrison, Caine College of the Arts
Mateja Savoie-Roskos, College of Agriculture and Applied Sciences
Chad Simon, *Chair*, Jon M. Huntsman School of Business
Nate Trauntvein, Emma Eccles Jones College of Education and Human Services
Rebecca Walton for Jared Colton, College of Humanities and Social Sciences
Peter Howe, S.J. & Jessie E. Quinney College of Natural Resources
Brynja Kohler, College of Science
Heloisa Rutigliano, College of Veterinary Medicine
Sunshine Brosi, USU Eastern
Paul Barr, *Chair*, EPC, Provost's Office
Toni Gibbons, Registrar's Office
Michele Hillard, Secretary

Absent: Thomas Fronk, College of Engineering
Erin Davis, University Libraries
Mark Chynoweth, Statewide Campuses
Richard Cutler, Graduate Council
Sarah Pope, Graduate Senator
Aly Cinq-Mars, USUSA Executive VP

Visitors:

Approval of Minutes – March 7, 2024

Motion to approve the March 7, 2024, minutes made by Mateja Savoie-Roskos. Seconded by Nick Morrison. Minutes approved as distributed.

Program Proposals

Request from the Departments of Veterinary Clinical and Life Sciences and Animal, Dairy and Veterinary Sciences in the College of Veterinary Medicine and the College of Agriculture and Applied Sciences to [establish the Utah Veterinary Diagnostic Laboratory](#).

Motion to approve the R401 proposal made by Heloisa Rutigliano. Seconded by Nick Morrison. Proposal approved.

Semester Course Approval Reviews:

<https://usu.curriculog.com/>

College of Agriculture and Applied Sciences

ADVS –

APEC –

ASTE –

AVTE –
LAEP –
NDFS –
PSC –
TDTE -

Caine College of the Arts

ART –
MUSC –
THEA -

Jon M. Huntsman School of Business

ACCT –
DAIS –
BECN –
MHR –
MSLE –

Emma Eccles Jones College of Education and Human Services

COMD –
HDFS –
ITLS –
KHS –
NURS –
PSY –
SPERC–
TEAL -

College of Engineering

BENG –
CEE –
ECE –
EED –
MAE –

College of Humanities and Social Sciences

CSPH –
ENGL –
HIST –
JCOM –
POLS –
SWRK –
SOCA –
WGLC –

S.J. & Jessie E. Quinney College of Natural Resources

ENVS –
WATS –
WILD –

College of Science

BIOL –
CHEM –

CS –
GEOL –
MATH –
PHYS –

College of Veterinary Medicine
VCLS –

Other Business

[Additional CIP Code Changes for the College of Agriculture and Applied Sciences](#) – Mateja Savoie-Roskos
An additional 10 CIP code changes in the TDTE department. These updates are mainly for technical education.

Motion to approve the CIP code changes made by Mateja Savoie-Roskos. Seconded by Peter Howe. Motion approved.

[Final Breakdown of Courses and R401 Proposals for the Year](#) – Toni Gibbons
There were well over 1,000 requests this year. Great job!!

Discussed the importance of including all departments and colleges in the R401 conversation when they are affected by the request. This will assist in a faster and more accurate process.

One thing to look at for next year for R401s is to include an assessment section. We will wrap that into the accreditation process and/or the R411 process that departments go through. Curriculum subcommittee membership consists of academic associate deans. Educational Policies Committee are elected faculty members. In EPC we talk about policy, and it would be important to have faculty input on those items. Let the Faculty Senate know what the practice has been for EPC membership and make sure that they are fine with the membership and election process.

Adjourn: 2:30 pm