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September 5, 2024
3:00 – 4:00 p.m.
Old Main-Champ Hall

MINUTES

Present: Harrison Kleiner, *Chair*, Provost's Office
Mateja Savoie Roskos, College of Agriculture and Applied Sciences
Susie Tibbitts, Caine College of the Arts
Jody Clarke Midura, Emma Eccles Jones College of Education and Human Services
Thomas Fronk for Scott Budge, College of Engineering
Jared Colton, College of Humanities and Social Sciences
Peter Howe, S.J. & Jessie E. Quinney College of Natural Resources
Dan Coster, College of Science
Heloisa Rutigliano, College of Veterinary Medicine
Britt Fagerheim, University Libraries
Shana Geffeney, Statewide Campuses
Jason Marshall, USU Eastern
David Feldon, Graduate Council
Jamie Parry, Graduate Studies Senator
Brooklyn Ward, USUSA Executive VP
Fran Hopkin, *Chair*, Academic Standards
Chad Simon, *Chair*, Curriculum Subcommittee
Matt Sanders, *Chair*, General Education Subcommittee
Toni Gibbons, Registrar's Office
Michele Hillard, Secretary

Absent: Sterling Bone, Jon M. Huntsman School of Business

Guests: Paul Barr

Approval of Minutes – [April 4, 2024](#)

Subcommittee Reports

Curriculum Subcommittee (*Chad Simon*)

Chad Simon – Jared Colton

Course Approvals – 121 ([Held ASTE 5999 & PSC 5999 until CEE 5999 catches up in Curriculog](#))

Program Proposals

Request from the Department of Animal, Dairy and Veterinary Sciences in the College of Agriculture and Applied Sciences to [change the name of the Bio Veterinary Bachelor of Science to Veterinary Science Bachelor of Science](#).

Request from the Center for Persons with Disabilities in the Emma Eccles Jones College of Education and Human Services to [establish The National Center on Accessible Digital Educational Materials and Instruction \(NCADEMI\)](#).

Request from the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services to [offer a Listening and Spoken Language Deaf Education Post Masters Certificate](#).

Request from the School of Teacher Education and Leadership in the Emma Eccles Jones College of Education and Human Services to [offer an Elementary Education Associate of Science degree](#).

Request from the Nora Eccles Harrison Museum of Art at Utah State University to [establish the Wanlass Center for Art Education and Research](#).

Academic Standards Subcommittee (Fran Hopkin)

Minutes – [April 2, 2024](#)

General Education Subcommittee (Matt Sanders)

Matt Sanders – Chad Simon

[Revised CL/CI Proposal Guidelines](#)

General Education Accreditation

USHE “What is an Education Person?” Gen Ed Conference

R470 Updates and Related Tasks for USU

Other Business

Curriculum/EPC Handbook – Paul Barr | Toni Gibbons

The Curriculum/EPC Handbook has policies regarding course and program approvals, and we are currently making changes to it. The handbook can be found at www.usu.edu/epc. Changes that are being made are mainly USHE updates/changes and not USU. Will send out a draft of the handbook to the EPC committee.

New Course Prefixes – Toni Gibbons

It was proposed that we have a policy related to the request of new course prefixes. New course prefix requests are submitted to the Registrar’s Office. The policy for requesting new course prefixes requires that the prefix be associated with a bachelor’s program or higher and must not have been previously used in Banner. Additionally, the proposed prefix should ensure transfer applicability within the Utah System of Higher Education (USHE) system.

At the next meeting we will have a new chair for the Academic Standards Subcommittee.

R475 Changes – Paul Barr

Providing language that is prescriptive regarding students being allowed to use 6XXX course levels for graduate courses. USU is going to petition for broader interpretation. There are a few issues, and we will see where we land on the language moving forward. There should be a meeting to discuss this before next month’s EPC meeting.

Graduate School

Currently working on a handbook that will compile relevant code and processes. They will be introducing the new policies as soon as they are in place. The handbook will be brought to EPC in the future.

Adjourn: 3:35 pm