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October 3, 2024
2:00 – 3:00 p.m.
Old Main-Champ Hall

MINUTES

Present: Susie Tibbitts, Caine College of the Arts
Mateja Savoie-Roskos, College of Agriculture and Applied Sciences
Chad Simon, *Chair*, Jon M. Huntsman School of Business
Syliva Read, Emma Eccles Jones College of Education and Human Services
Thomas Fronk, College of Engineering
Jared Colton, College of Humanities and Social Sciences
Peter Howe, S.J. & Jessie E. Quinney College of Natural Resources
Brynja Kohler, College of Science
Heloisa Rutigliano, College of Veterinary Medicine
Britt Fagerheim, University Libraries
Harrison Kleiner, *Chair*, EPC, Provost's Office
Richard Cutler, Graduate Council
Jamie Parry, Graduate Senator
Brooklyn Ward, USUSA Executive VP
Toni Gibbons, Registrar's Office
Michele Hillard, Secretary

Absent: Sunshine Brosi, USU Eastern
Mark Chynoweth, Statewide Campuses

Visitors: Chad Mano
Zak Konakis

Approval of Minutes – [September 5, 2024](#)

Motion to approve the September 5, 2024, minutes made by Richard Cutler. Seconded by Heloisa Rutigliano. Minutes approved as distributed.

Program Proposals

Request from the College of Agriculture and Applied Sciences to [offer an Advanced Fashion Studies Certificate](#).

Motion to approve the R401 proposal made by Mateja Savoie Roskos. Seconded by Brynja Kohler. R401 approved.

Request from the Department of Technology, Design and Technical Education in the College of Agriculture and Applied Sciences to [discontinue the Medical Laboratory Technician AAS](#).

Motion to approve the R401 proposal made by Mateja Savoie Roskos. Seconded by Brynja Kohler. R401 approved.

Request from the Department of Communicative Disorders and Deaf Education in the Emma Eccles Jones College of Education and Human Services to [offer a Hearing Foundations Certificate](#).

Motion to approve the R401 proposal made by Sylvia Read. Seconded by Richard Cutler. R401 approved.

Request from the Department of Kinesiology and Health Science in the Emma Eccles Jones College of Education and Human Services to [restructure and change the name from Physical and Sport Education to Applied Sport Coaching](#).

Motion to approve the R401 proposal made by Sylvia Read. Seconded by Richard Cutler. R401 approved.

Request from the Department of Special Education and Rehabilitation Counseling in the Emma Eccles Jones College of Education and Human Services to [offer a Clinical Rehabilitation Counseling Post-Master's Certificate](#).

Motion to approve the R401 proposal made by Sylvia Read. Seconded by Richard Cutler. R401 approved.

Request from the School of Teacher Education and Leadership and World Languages and Cultures in the Emma Eccles Jones College of Education and Human Services and the College of Humanities and Social Sciences to [offer a Dual Language Immersion Post-Baccalaureate Certificate](#).

Motion to approve the R401 proposal made by Jared Colton. Seconded by Mateja Savoie Roskos. R401 approved.

Request from the Department of Biological Engineering in the College of Engineering to [offer a Master of Engineering](#).

Motion to approve the R401 proposal made by Thomas Fronk. Seconded by Jared Colton. R401 approved.

Request from the Department of Mechanical and Aerospace Engineering in the College of Engineering to [restructure the Composite Materials and Structures MS](#).

Motion to approve the R401 proposal made by Thomas Fronk. Seconded by Jared Colton. R401 approved.

Semester Course Approval Reviews:

<https://usu.curriculog.com/>

College of Agriculture and Applied Sciences

Motion to approve the business of the College of Agriculture and Applied Sciences made by Mateja Savoie Roskos. Seconded by Heloisa Rutigliano. Business approved.

ADVS – 39

APEC –

ASTE – 3 *(Hold ASTE 5999 until CEE 5999 catches up for cross-listing)
(Hold BCIS 1550 and TESY 4770)*

AV – 3

LAEP –

NDFS –

PSC – 4 *(Hold PSC 5999 until CEE 5999 catches up for cross-listing)*

TDTE - 17

Caine College of the Arts

ART –

MUSC –

THEA -

Jon M. Huntsman School of Business

Motion to approve the business of the Jon M. Huntsman School of Business made by Jared Colton. Seconded by Richard Cutler. Business approved.

ACCT –

DAIS – 11 *(Hold DATA 5580, 5620, 5910, 6580, 6620, 6910 until next month)*

BECN –

MHR –
MSLE – 13

Emma Eccles Jones College of Education and Human Services

Motion to approve the business of the Emma Eccles Jones College of Education and Human Services made by Sylvia Read. Seconded by Richard Cutler. Business approved.

COMD – 46
HDFS – 11
ITLS – 1
KHS – 25
NURS –
PSY – 4
SPERC – 5
TEAL -

College of Engineering

BENG –
CEE –
ECE –
EED –
MAE –

College of Humanities and Social Sciences

Motion to approve the business of the College of Humanities and Social Sciences made by Jared Colton. Seconded by Mateja Savoie Roskos. Business approved.

ChaSS – 1
CAI - 3
CSPH – 2
ENGL – 5
HIST – 7
JCOM –
MILS - 1
POLS – 2
SWRK – 8
SOCA –
WGLC – 3

S.J. & Jessie E. Quinney College of Natural Resources

Motion to approve the business of the S.J. & Jessie E. Quinney College of Natural Resources made by Peter Howe. Seconded by Brynja Kohler. Business approved.

ENVS – 1 (*Hold ENVS 2000 until WILD 2000 catches up for cross-listing*)
NR - 2
WATS – 3 (*Hold WATS 2000 until WILD 2000 catches up for cross-listing*)
WILD –

College of Science

Motion to approve the business of the College of Science made by Brynja Kohler. Seconded by Mateja Savoie Roskos. Business approved.

BIOL – 7 (*Hold BIOL 4780 until PSY 4780 catches up for cross-listing*)
(*Hold BIOL 7780 until PSY 7780 catches up for cross-listing*)
CHEM –
CS – 25
GEOL –

MATH – 4

PHYS –

College of Veterinary Medicine

VCLS –

Other

Motion to approve the USU business made by Harrison Kleiner. Seconded by Jared Colton. Business approved.

USU - 6

Other Business

Registrar's Summit Topics – Toni Gibbons

The Registrar's Office will be hosting their first half-day Registrar's Summit in May 2025. Format will include presentations and breakout sessions on various topics related to Registrar's Office responsibilities and how they may impact campus partners. Curriculum Committee members are invited to provide any suggested topics of interest for themselves or others in their college administration to Toni.

Graduate School – Richard Cutler

The School of Graduate Studies will be sending out a note on the current state of the policy for grad courses and the discussions around it.

Adjourn: 3:00 pm