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Sample Position Announcement

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Sample Position Announcement

The following is an example of a position announcement. It is, perhaps, on the long side. Some details appearing here might be placed in the online position announcement. In writing the position announcement and the evaluation "matrix," care must be taken that the matrix does not evaluate on criteria which are not stated or implied in some position announcement.

The Chemical Engineering Department at Utah State University¹: Teach and research in a beautiful Rocky Mountain valley. The department seeks outstanding candidates for a tenure track position at the assistant professor rank in the area of polymers and material science. Applicants must have an earned PhD at the time of appointment in Chemical Engineering or a closely related field, be committed to excellence in teaching, and have demonstrated research excellence. Successful candidates will be expected to develop an independent research program, to teach graduate and undergraduate courses, to develop new courses, work collaboratively with existing efforts, and to be involved in K-12 outreach. Relevant experience a plus. The department has strengths in computational methods, process control, petroleum fracturing, and rheology with research funding at approx. \$9M annually, 80 undergraduate and 140 graduate students. Further information is available at usu.learnmoreproff.edu. Applicants should send a detailed CV, statements of teaching and research interests, and names and addresses of at least three references to: Prof. Hy R. Menow, Chair, Search Comm. Dept. of Chem. Engr., Utah State University, Logan, UT 84322-9999. Review of applications will begin Jan 31, 2003.

Utah State University is an affirmative action/equal opportunity employer, sensitive to the needs of dual-career applicants. The University was recently chosen as a National Science Foundation ADVANCE Gender Equity Program recipient. The University is sensitive to the needs of dual-career applicants and dedicated to recruiting stellar candidates from a diverse pool including women, minorities, veterans and people with disabilities. USU offers competitive salaries and outstanding medical, retirement and professional benefits (<http://personnel.usu.edu>). USU is in Logan, Utah, a semi-rural city in an Alpine mountain valley with a community of 100,000, offering ample opportunities for family-friendly professional life. Ski resorts, lakes, rivers, and mountains in the area make it one of the finest outdoor recreation environments in the nation.

¹ This is a fictitious department created for illustrative purposes only.